OFFICIAL APPLICATION FORM - CITY OF BRENTWOOD

APPLICATION FOR AMENDMENT TO ZONING MAP OR TEXT AMENDMENT TO ZONING CODE

As owner or applicant (indicate which) it is requested that the property located (address, if assigned, or general description):

________________________________________________________________________

________________________________________________________________________

approximate __________ square feet or acres, be rezoned from ________________________

to ________________________ for the purpose of ________________________

________________________________________________________________________

In support of this application, please answer the following questions in detail:

A. How is the requested zoning change justified (i.e., have there been changes in the surrounding land use, etc.)?

B. What services, facilities, and/or programs may be required if the petition were approved?

C. How will approval of the petition affect the value of property in the City?

D. What use is the applicant intending to have with the rezoned property and what use would the applicant make of the property if it is not rezoned?
REQUIRED MATERIALS

The filing deadline for the Planning and Zoning Commission consideration is fourteen (14) days prior to the regular meeting date.

Place a check mark on the line to indicate inclusion of the item with the application submittal.

_____ The fee of $100

_____ 20 copies of the completed "Official Application Form"

_____ 20 copies of a legal description of the entire property to be rezoned. If more than one zoning district is involved in the rezoning, separate legal descriptions should be prepared for each proposed district, as well as for the overall property.

_____ 20 copies of a site plan and application

_____ 20 copies of all other material submitted in conjunction with the application including a conditional use permit application, traffic studies, etc.

Applicant: __________________________________________

Mailing Address: ______________________________________

____________________________________________________

Telephone No.: (___) __________________ Fax No.: (___) __________________

Applicant agent (if any): __________________________________________

Mailing Address: ______________________________________

____________________________________________________

Telephone No.: (___) __________________ Fax No.: (___) __________________

Other: ________________________________________________________

Mailing Address: ______________________________________

____________________________________________________

Telephone No.: (___) __________________ Fax No.: (___) __________________

Other: ________________________________________________________

Mailing Address: ______________________________________

____________________________________________________

Telephone No.: (___) __________________ Fax No.: (___) __________________
I, _________________________________ (owner, agent), certify I have a legal
interest in this property sufficient to represent the current property owner in seeking a rezoning, and that I
represent the current owner in seeking this rezoning and that to the best of my knowledge, the documents
submitted representing this application are correct and accurate.

Date: _________________________________

Please note: Applications will not be accepted in the following instances:

1. The request does not comply with all the requirements of this application and any related
   regulations of the City.

2. An application was previously approved or denied for the same property within the three month
   period immediately preceding this application. This requirement can be waived if substantial new
   facts warrant reapplication.

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**REZONING/TEXT AMENDMENT TIME FLOW CHART**

**APPLIES TO ANY REZONING OR ZONING TEXT ISSUE**

**FILING DEADLINE**

Last Wednesday of month #1

**PRESENTATION TO PLANNING COMMISSION**

2nd Wednesday of month #2

**SITE PLAN REVIEW BY P&Z SUB-COMMITTEE**

Last Wednesday of month #2

**FINAL VOTE BY P & Z**

2nd Wednesday of month #3*

**PUBLIC HEARING AT BOARD OF ALDERMEN**

3rd Monday of month #3**

**ACTION ON ENABLING LEGISLATION**

3rd Monday of month #3***

* Customarily, P & Z will vote at this meeting. However, the law does not require
  them to reach a decision until 70 days after the petition has been referred to
  them. If they have not made a recommendation at the end of 70 days, their
  inaction is deemed to be a vote in favor of the petition.

** All proposed rezonings and text amendments require a Public Hearing. Notice of
  Public Hearings must be given at least 15 days in advance of the hearing. If it
  seems the P & Z will reach a decision at the prior meeting, a Public Hearing will
  be scheduled in advance of the P & Z vote. If there is doubt as to a vote by the P
  & Z, the hearing will not be scheduled until after the P & Z vote. This normally
  means the petition will be delayed for no more than 30 days until the same date
  in the next month.

*** This is the normal time flow. However, the Board does not have to have a bill
  prepared until after they have received the input of the public at the Public
  Hearing. If they choose to get the input of the public before the bill is prepared,
  hence addressing public concerns within the provisions of the bill, it may delay
  presentation of the bill until their next meeting. The Board does not have to read
  a bill more than once at any meeting. Hence, on a slow track the Public Hearing
  and bill vote process could take as long as 4 meetings of the Board of Aldermen.