

2024 ANNUAL REPORT

314-962-4800

brentwoodmo.org

2348 S. Brentwood Blvd, Brentwood MO, 63144

CITY OF BRENTWOOD ANNUAL REPORT 2024

February 2025

Honorable Mayor and Board of Aldermen:

I am pleased to present to you the Annual Report 2024 for the City of Brentwood, which contains a summary of the many accomplishments of each of our City departments from January 1, 2024 through December 31, 2024. These accomplishments are a testament to the commitment of staff and the City's boards, committees and commissions under the guidance of the Mayor and Board of Aldermen.

Chapter 115, Article II. - The Annual Report:

The City Clerk/Administrator shall prepare and present to the Mayor and Board of Aldermen an annual report of the City's affairs, including in such report a summary of reports of department heads and such other reports as the Mayor and Board of Aldermen may require. The audited financial statements shall be presented to the Board of Aldermen on or before the sixtieth (60th) day after the close of the fiscal year. This report provides an overview of City department activities for the referenced time period. Department functions and goals are also included.

I welcome any comments or questions regarding the information included in this report.

Sincerely,
Bola Akande
City Clerk/Administrator

CITY OF BRENTWOOD GOVERNANCE

The City of Brentwood was established on December 15, 1919.

The City operates with a City Administrator form of government. A Mayor and an eight-member Board of Aldermen serve as Brentwood's legislative body. Each of the four City Wards elects two alderpersons to serve two-year staggered terms. The Mayor appoints alderpersons and/or citizens to serve on various boards and commissions.

The City of Brentwood has approximately 122 full-time and 74 part-time/seasonal employees. City departments oversee various facets of community life, including economic development, planning and development, parks and recreation, public works and public safety.

CITY OF BRENTWOOD ELECTED OFFICIALS



Mayor
David Dimmitt



Ward 1
Alderwoman
Nancy Parker Tice



Ward 1
Alderman
David Plufka



Ward 2
Alderwoman
Sunny Sims



Ward 2
Alderman
Brandon Wegge



Ward 3
Alderman
Jeff Gould



Ward 3
Alderman
Steve Lochmoeller



Ward 4
Alderwoman
Sharon Harter



Ward 4
Alderman
Sullivan Erger



Municipal Judge
Patrick Dignam

City of Brentwood Key Personnel 2024

Bola Akande
City Administrator

Ronnie Cottrell
Fire Chief

Joseph L. Spiess, Jr.
Police Chief

Eric Gruenfelder
Director of Parks and Recreation /
Asst. City Administrator

Dan Gummersheimer, P.E.
Director of Public Works / City Engineer

Michelle DePew, CPA
Finance Director

Whitney Kelly, AICP
Director of Planning and Development

Tangula Bell
Human Resources Manager

Michelle Boyer
Communications Manager

Christine Schwartz
Court Administrator

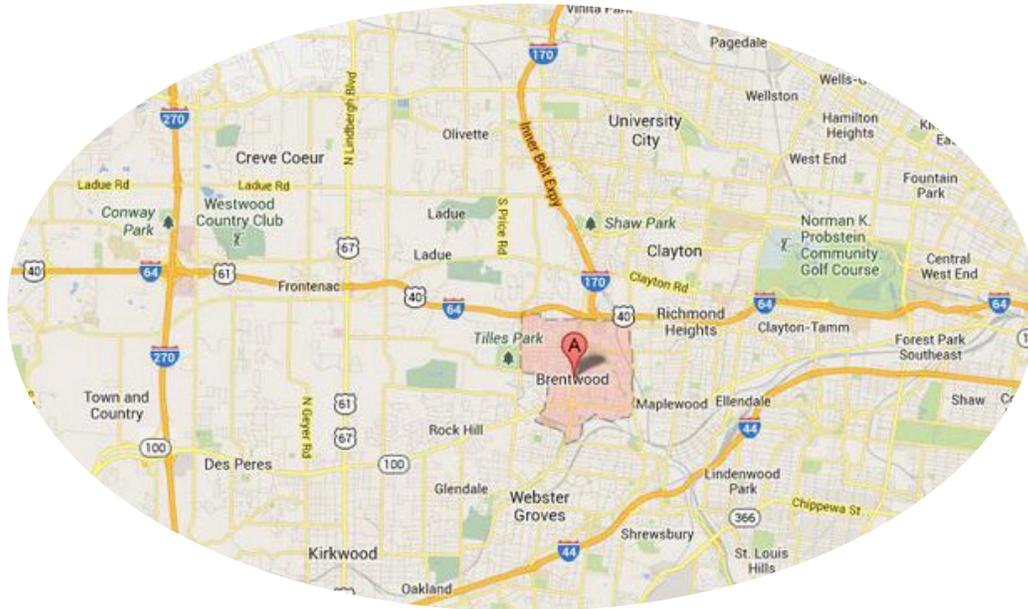
Kevin O'Keefe
City Attorney

Mike Shelton
Prosecuting Attorney

Katie Markenson
Provisional Judge

Bryan Kaemmerer
Public Defender

ABOUT BRENTWOOD



The City of Brentwood, Missouri is a growing community of 8,200 residents, boasting a unique blend of quality residential neighborhoods and one of the most thriving business districts in the St. Louis metropolitan area. Located within minutes of downtown St. Louis, Brentwood is known as the “City of Warmth” because of its small-town charm and friendly atmosphere.

This city of just two square miles offers so much: high-quality housing; beautiful neighborhoods; ample parks, a brand-new destination playground and walking trails; top-notch city services; a vibrant business community; premium lodging, retail and dining opportunities; an exceptional school district; and a state-of-the-art Recreation Complex with meeting rooms, an indoor ice rink, sports leagues, and fitness and educational activities for all ages.

Nestled in the heart of St. Louis County, Brentwood’s living options include single-family homes, condominium developments, and apartments. The city is home to a wide array of businesses, from one-person shops to large retailers including Target and Whole Foods.

In a 2023 Niche.com ranking of the best places to live in Missouri, Brentwood was ranked number 4. Niche.com rates locations’ overall quality using several key factors, including crime rates, quality of schools, housing trends, employment statistics, and access to amenities. In 2016, U.S. News & World Report selected Brentwood High School as one of the Best High Schools in the country. The Missouri Department of Elementary and Secondary Education named Brentwood’s Mark Twain Elementary as a 2017 Gold Star School.

Brentwood is an outstanding community in which to live, work, shop and play.

HISTORY OF BRENTWOOD

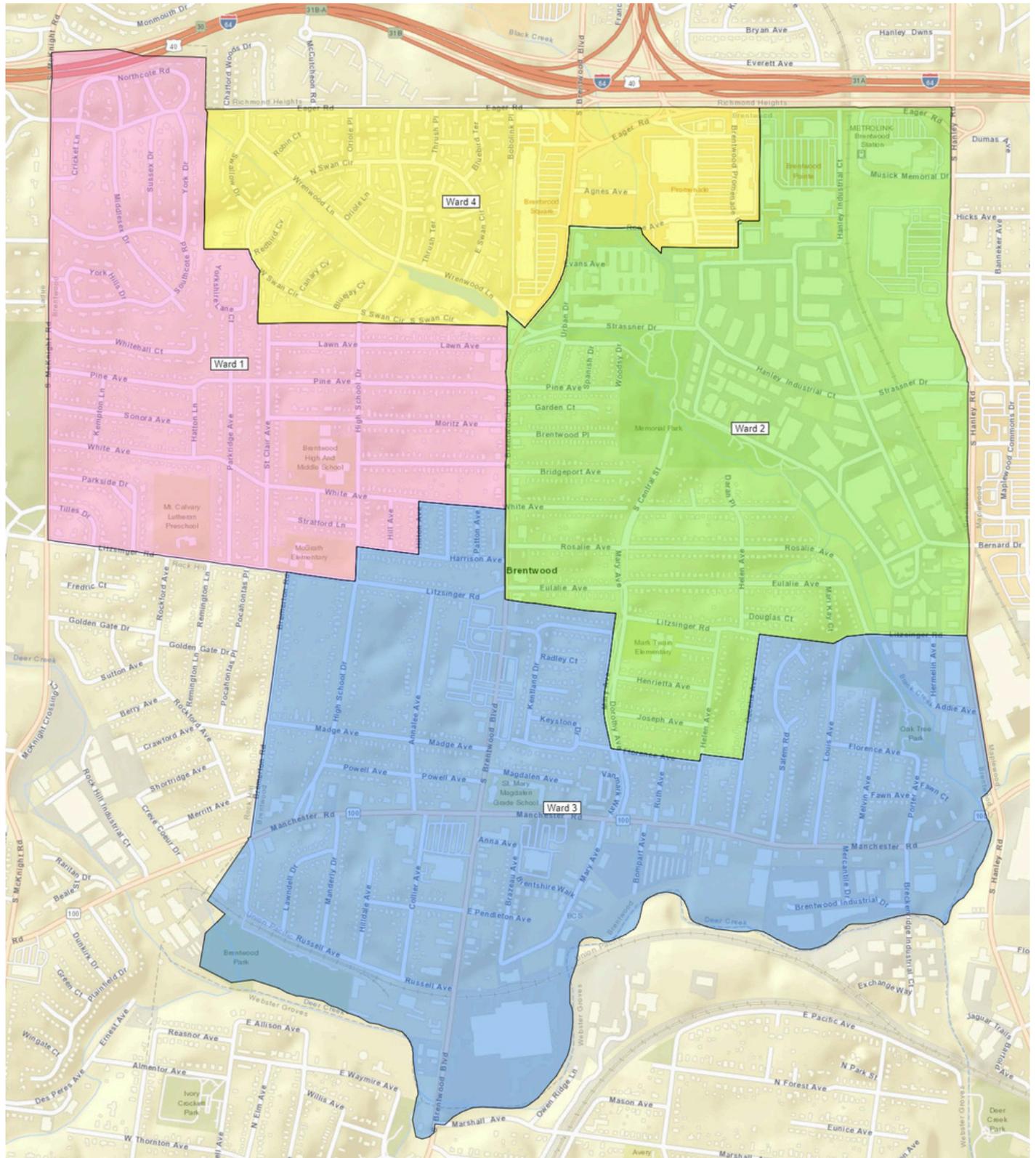
Brentwood's rich history stretches back more than 200 years. In 1804, Louis J. Bompert arrived in the area and purchased 1,600 acres of land. Later, the Marshall family acquired property just west of that, and the Gay family bought land to the north – together completing the boundaries of what is now the City of Brentwood.

Thomas Madden arrived in the early 1870s, purchasing 100 acres within the existing boundaries to establish his farm. The area continued to grow, attracting new families to the settlement. Madden was recognized as the entrepreneur of the community as he operated a rock quarry, tavern, barbershop, grocery store and blacksmith shop. His well-known presence in the town led to its original name, Maddenville.

Maddenville served as one of the original stops along the “Manchester Trail,” a westward route regularly traveled by prairie schooners and mail coaches in the late 1800s. While some of these travelers stayed in town for a short rest between stops, others chose to remain. The community continued to prosper, especially with the advent of rail service via the Missouri Pacific and the invention of the automobile.

In 1919, Maddenville residents discovered that neighboring Maplewood was preparing to annex their town. To avoid annexation and maintain a separate identity, residents officially incorporated as a village on December 15, 1919—ultimately changing the name from Maddenville to Brentwood.

WARD MAP



BOARDS, COMMISSIONS, & COMMITTEES

***Board of Aldermen meets
on the first and third
Monday of the month.
All other committees
meet monthly.**

Mayor and Board of Aldermen

At the first meeting of the Board of Aldermen after each annual election, the Mayor appoints the Chairs and members of all standing committees based on advice and consent from the Board of Aldermen members. Only members of the Board of Aldermen are eligible to serve on the following standing committees: Public Safety, Public Works, and Ways and Means. The number of members on each committee is determined by the Mayor and Board of Aldermen at the time of appointment. Members of the Board of Aldermen and any resident of the City of Brentwood who is a qualified voter under the laws and Constitution of the state of Missouri and the City of Brentwood can serve on all other standing committees.

Public Safety Committee

Established to review all ordinances and have legislative oversight relating to the Police Department, Fire Department, public safety and fire safety.

Public Works Committee

Established to have legislative oversight over all matters relating to sewers and sewage disposal, streets, sidewalks, parks and recreation, planning, zoning and development.

Ways and Means Committee

Established to review all ordinances relating to licenses and occupational regulations in addition to legislative oversight over City financial affairs.

Communications Committee

Established to provide legislative oversight over matters relating to the communication efforts of the City and review all ordinances relating to communication programs, platforms and policies.

Sustainability Commission

Established to foster policies and programs that will create energy conservation, environmental improvement and sustainability of resources in the City of Brentwood.

Architectural Review Board

Established to review applications for residential building permits and those applications directed by the Planning and Development Department or the Planning and Zoning Commission, to ensure compliance with architectural standards and compatibility of design with existing structures in the City.

Board of Adjustment

Established to hear and decide appeals and requests for variances from the floodplain management requirements. When an application is denied by the Floodplain Administrator, the applicant may apply for a floodplain development permit or variance directly to the Appeal Board.

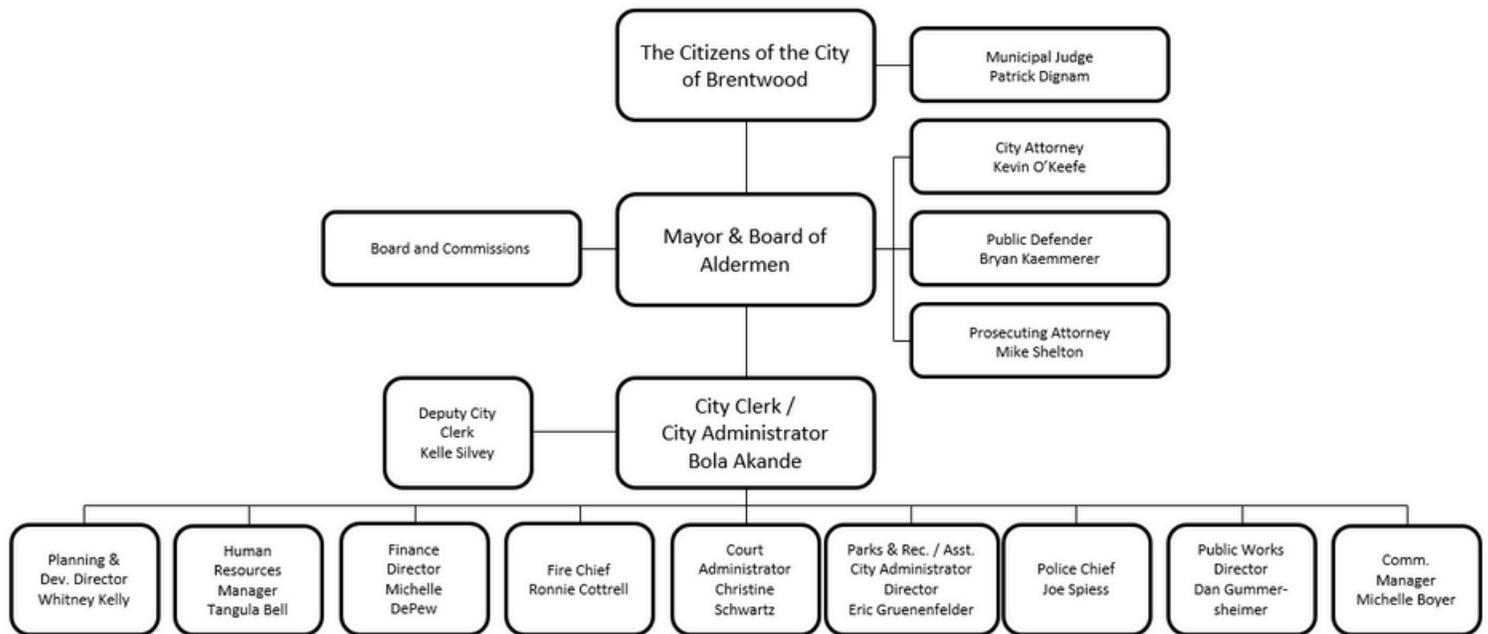
Planning and Zoning Commission

Established to advise the Board of Aldermen on how best to preserve and protect the existing residential and business community and provide for, plan, guide and direct the development, redevelopment and growth of the City.

Police and Firefighters' Pension Trust

Established to supplement income for Brentwood police and firefighters upon retirement from the City. The City of Brentwood Police and Firefighters' Pension Trust's Board of Trustees consists of the Mayor, Aldermen, City Treasurer, Brentwood Police Chief, Brentwood Fire Chief, a firefighter and a police officer. The Board of Trustees administers the plan and is responsible for the investment of assets funding the plan.

CITY OF BRENTWOOD ORGANIZATIONAL CHART



City of Brentwood Goals and Objectives

- Provide leadership.
- Treat City employees with respect, recognize their special talents and training, and listen to their advice.
- Continue to be proactive in economic development and focus on how to continue to have a vibrant commercial and industrial sector.
- Recognize that high quality City services are to a large extent dependent on a strong business community.
- Provide and further enhance a strong economic base by encouraging revenue-producing, high quality, “clean” retail, commercial and industrial development that is compatible with an atmosphere of a community of homes.
- Provide the highest quality municipal services, consistent with the resources available to us.
- Allocate such resources fairly to meet the needs of the community as a whole, while recognizing the needs of various segments within the City.
- Deliver a pleasing community atmosphere and a level of maintenance of public streets, public rights-of-way and other public facilities that is consistent with the level of maintenance our citizens provide to their private property.
- Recognize and promote individual property rights while ensuring that the rights of others are not infringed upon.
- Offer quality parks, recreation opportunities, library and other information services, and senior and youth programs to our citizens.
- Promote a positive community spirit and pride in the community.
- Provide quality control systems for the efficient movement of traffic.
- Provide for the alternative transportation needs of all segments of the community.
- Assume that residents will be safe in their homes and neighborhoods.
- Prepare for disasters and provide for the protection of life and property in such event.
- Protect, maintain and enhance the City’s public infrastructure.
- Anticipate the long-term needs of the infrastructure and take prudent steps to provide for those needs.
- Provide high quality public safety for all the citizens of Brentwood and our guests.

DEPARTMENT OVERVIEW

ADMINISTRATION

The Administration Department works directly with the Mayor and the Board of Aldermen and is responsible for general superintending control, administration and management of the City on a day-to-day basis. This office includes the divisions of Communication, Finance, Human Resources, and Information Technology. The Communication division is responsible for external and internal communication; media relations; management of City communication channels including the website, newsletters and social media; event marketing and support; customer service and community engagement. The Finance division is responsible for coordinating and monitoring all fiscal matters including purchasing; collecting revenues and paying expenditures; analyzing and monitoring City's investments; developing annual operating budget; providing elected officials and City Administrator with financial forecasts and advice regarding City's financial affairs; coordinating efforts with public accountants to accomplish an annual certified audit of the City's operation; overseeing all accounts receivable. The Human Resources division is responsible for all aspects of the employee populace from prior to hire to post departure including recruitment, onboarding, employee discipline, annual reviews, benefits administration, workers compensation, employee file maintenance, compensation administration, training, government reporting, employee relations, labor relations, and employee engagement. The Information Technology division maintains and supports all technology and computer hardware, software and related initiatives.

FIRE DEPARTMENT

The Fire Department has served the City of Brentwood and surrounding communities since 1935. The Fire Department's mission is providing excellence through service. The department conducts in-service fire inspections for all commercial businesses and large condominium and apartment properties within the City of Brentwood.

JUDICIAL DEPARTMENT / MUNICIPAL COURT DIVISION

The Municipal Division Court of the City of Brentwood is the judicial branch of the city government and is a Division of the 21st Judicial Circuit Court of the State of Missouri. The Municipal Judge and Clerk of the Court (Court Administrator) are empowered to collect court fines and costs, take oaths, sign and issue subpoenas, establish and operate the Traffic Violations Bureau, and perform all other duties provided for by the Municipal Code, ordinance and state law. The Court prepares, maintains, and safeguards records, reports and documents relating to Court activities in the required manner and within time frames established by law.

PARKS & RECREATION

The Parks and Recreation Department is responsible for the development and administration of a comprehensive parks and recreation system. Primary responsibilities involve managing the parks, trails, ice rink and Community Center. The department is also responsible for park and facility maintenance; program development, implementation and evaluation; management of the City's urban forest; operation of the MAGIC Bus. Parks and Recreation strives to offer quality spaces and programs, both indoors and outdoors, which provide residents and visitors the opportunity to enhance their lives through rest, relaxation and recreation. Quality parks and access to recreation facilities improve property values, provide citizens the opportunity to come together socially and are a great source of pride for the community.

DEPARTMENT OVERVIEW (CONT.)

PLANNING & DEVELOPMENT

The Planning and Development Department serves the citizens of Brentwood through traditional planning and economic development, as well as zoning and land use administration, code enforcement, building permit and business license functions. The department is responsible for monitoring new construction as well as inspecting existing housing to ensure code compliance. Building codes are listed in chapter 500 of the Brentwood City Code. Land use is determined by the regulations covered in Chapter 400 of the Brentwood City Code.

POLICE DEPARTMENT

The Brentwood Police Department, in partnership with the community, is committed to the delivery of the highest quality public safety services with respect, fairness and compassion to all we serve. The department includes the divisions of community policing and detective bureau.

PUBLIC WORKS

The Public Works Department is responsible for fleet maintenance for all city vehicles except fire department vehicles; street maintenance for over 44 lane miles; sewer lateral program; sign maintenance and compliance; snow plowing and salting streets; trash, recycling, yard waste and household item collection service; building maintenance; construction; event logistics; equipment maintenance; emergency response for storms, floods and traffic hazards.



ADMINISTRATION

MISSION: To provide leadership, management, financial planning, information and policy implementation to elected officials so they have confidence in our financial stewardship and can make informed decisions; maintain a fiscally sound organization that conforms to legal requirements and to generally accepted financial management principles; support City departments so they can efficiently and effectively deliver services. Services provided include communications, debt management and capital financing, advisory support, accounting and financial reporting, procurement of materials and services, treasury services, risk and inventory management, tax and licensing, acquisition and management of real property; and support of citizens so they can live, work, and play in a progressive community known as the "City of Warmth" for its small town charm, sense of community, low property taxes, high quality services, and high quality of life.

GOALS AND OBJECTIVES:

1. Be responsive in an expedient manner to our citizens.
2. Provide ethical reporting and advisory services to the Board of Aldermen and departments in their decision-making process.
3. Keep the Board of Aldermen informed of important community issues.
4. Ensure quality services are delivered to the citizens of Brentwood by recruiting, developing, and retaining a skilled and effective workforce.
5. Communicate the importance of safety to all employees and attain a zero-preventable accident/injury rate.
6. Provide support on the following functional areas of the city: legislative, policy implementation, budget development, strategic planning, economic development, communication, information technology, public safety and legal service.
7. Continue to influence development patterns that will result in increased efficient delivery of core services, use of energy and resources, and demand for infrastructure.
8. Continue to monitor controls that have been established to eliminate the possibility of fraud.
9. Encourage and promote city-wide professional development and training.
10. Optimize the technology infrastructure and capabilities to provide a reliable, agile and secure environment to ensure continuous improvement and readiness for future change.
11. Align technology initiatives to effectively integrate applications and technical solutions into organizational processes.
12. Educate Brentwood constituents on sustainability.
13. Begin implementation of the City of Brentwood Sustainability Plan.

KEY ACCOMPLISHMENTS

ADMINISTRATION

1. Continued to monitor and report on all legislative initiatives at the State and Federal level.
2. Processed 145 Freedom of Information Act requests.
3. Continue to oversee discussions with the developer on the Manchester Road Redevelopment Project.
4. Continue working with developers to ensure the commercial retail districts stay dynamic, and viable.
5. Continue working with the Mayor, Board of Aldermen, Citizens of Brentwood and the Commercial Citizens to keep the City of Warmth a place to Live, Work, and Play.

KEY ACCOMPLISHMENTS (cont.)

FINANCE

1. Prepared the Fiscal Year 2025 Annual Budget.
2. Completed the Annual Financial Report for 2023 Fiscal Year.
3. Completed the reporting of the monthly financial reports.
4. Completed the timely publication of the semi-annual statements per RSMo § 79.160.
5. Completed the timely publication of the Municipal Court and Revenues for 2019 per RSMo § 479.359, 360, and 362.
6. Completed the filing of Tax Increment Financing (TIF) Annual Reports per RSMo § 99.865.
7. Absorbed payroll process functions.
8. Absorbed business license functions.

HUMAN RESOURCES

1. 2024 Compensation Project Overview:
 - a. Advanced non-uniformed employees to the 95th percentile using historical data.
 - b. Led the Request for Proposal (RFP) process for selecting a new compensation firm.
 - c. Coordinated virtual and in-person meetings with the out-of-state firm, including necessary travel.
 - d. Scheduled multiple departmental meetings, ensuring full employee participation at key project phases.
 - e. Provided salary and benefits data for financial planning and implementation of new salary adjustments.
 - f. Administered newly adopted Retention Incentive Pay for eligible employees.
 - g. Managed the implementation of new salaries, including retroactive payments.
2. Department Hiring:
 - a. Established a new relationship with a temporary staffing agency to support the Public Works department during an unusual and extended period of short staffing of Maintenance Workers.
3. Employee Engagement:
 - a. Developed and launched an employee newsletter to inform, engage, and motivate staff.
 - b. Launched Lunch & Learn training sessions for all City personnel.
 - c. Implemented an Employee of the Month program to allow peer recognition for outstanding performance beyond regular job duties.
4. Employee Appreciation: Formed an Employee Appreciation Day (EAD) team to promote year-round employee recognition.
5. Wellness Initiatives: Formed a Wellness Team to develop creative and engaging wellness programs, effectively utilizing grant funds from SLAIT's annual wellness program, and introduced future initiatives to encourage employee participation.
6. HR System Improvements, Payroll Functions, & Finance:
 - a. Resolved multiple long-standing issues within the ADP system.
 - b. Fully cross-trained in payroll processing.
 - c. Identified and corrected internal procedures, eliminating oversight in employee deductions, accounts receivable, and accounts payable.
7. Professional Development:
 - a. Completed over 80 hours of HR-related continuing education.
 - b. Elected as a Board Member to the Greater St. Louis Public Sector Human Resources Association (PSHRA).

COMMUNICATIONS

1. Maintained regular updates to the City of Brentwood's website, including content and organization.
2. Compiled and published weekly E-newsletter
3. Published four editions of Brentwood's print newsletter, The Brentwood Bulletin.
4. Managed City's social media accounts, regularly sharing content and responding to comments and questions.
5. Managed City's YouTube channel.
6. Worked with media outlets and representatives to provide accurate and timely information to the public.
7. Supervised Customer Service Clerk, hired new Customer Service Clerk, and ensured City's customer service efforts remained as seamless as possible before, during and following this transition.
8. Led City of Brentwood's participation in the 2024 Green Business/Green Cities Challenge.
9. Acted as staff liaison for Sustainability Commission, assisting in updating and modernizing Commission's webpage on City website.
10. Coordinated four electronics recycling events and four paper shredding events for community members.
11. Produced City's 2023 Annual Report.
12. Assisted in planning, promoting and executing Brentwood Community Parade and Brentwood Days Festival.
13. Compiled weekly news clips and event information to keep elected officials and management team members updated.
14. Worked with video recording services vendor to record meetings.
15. Regularly responded and sought answers to inquiries from members of the community.
16. Provided news and information for regular publication in The Pulse newspaper.
17. Regularly attended, participated and facilitated webinars and professional development opportunities to stay aware of and incorporate best practices.
18. Helped coordinate City's membership in the Webster Groves / Shrewsbury / Rock Hill / Brentwood Chamber of Commerce.
19. Helped facilitate events for Brentwood Destination Playground grand opening.
20. Spearheaded the RFP and selection process for choosing a company to complete a Communications Audit / Communications Plan / Logo / Style Guide.

INFORMATION TECHNOLOGY

1. Infrastructure Projects
 - a. Replace 3 power distribution units in the data center.
 - b. Install City owned Dark Fiber in the new Brentwood Park.
 - c. Replace video surveillance server at The Rec Center.
 - d. Replace 3 large MFP Copiers in the City.
2. Public Safety / Security
 - a. Implement badged access into the Finance Department area.
 - b. Implement a new endpoint detection and response platform, Crowdstrike.
 - c. Deploy 3 new Flock License Plate Recognition cameras in the City.
 - d. Assess the new Public Works facility and implement badge access and surveillance.
 - e. Perform a self-assessed network security audit.
 - f. Continued quarterly cybersecurity awareness training for all City employees.
3. Efficiencies / Collaboration
 - a. Deploy a new image capturing and badge printing station in the HR department to print employee ID's.
 - b. Migrate the RecTrac platform used by The Parks and Recreation department, to a hosted / cloud-based version.
 - c. Deploy The Owl video conferencing platform in the City Hall conference room.
 - d. Implement a new scheduling and time management platform in the Police Department, Pace Scheduler.

SUSTAINABILITY

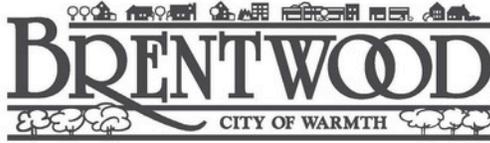
1. The City of Brentwood joined the Mid-City Sustainability Commission where multiple municipalities share and discuss sustainable projects/priorities.
2. The Sustainability Commission offered Architectural Guidelines principles and resources. Namely: drought resistant plants for use – native plantings.
3. Eliminated barriers for use of solar panels.
4. Allowed for permeable pavement.
5. Allowed a percentage for commercial lots to be permeable.
6. Instituted Low Mow April in Spring 2024. A program where residents are encouraged to suspend grass height requirement for month of April.
7. Instituted Leave the Leaves in Fall 2024. A program where residents are encouraged to not pick up leaves.
8. Created a Sustainability Page on the city’s website
9. Completed an energy audit on all city facilities
10. Joined SolSmart and working toward a SolSmart Silver designation - Sol Smart Program is a framework for cities to streamline the process of adopting solar energy, making it easier for community-scaled projects to take shape. It is Funded by the Department of Energy and the city is presently working toward a silver designation.
11. Participated in the Green Cities Challenge and continue to work toward another award in 2024.
12. The Public Works Committee and the Planning and Zoning Commission will review the Ripple Glass Recycling – a glass recycling container program.
13. Supported the replacement of the fireworks show with a Drone show during Brentwood Days, to reduce air and noise pollution.

PERFORMANCE MEASURABLES

Administration	2023 (Actual)	2024 (Estimate)	2025 (Projected)
Annual training hours per department employee	49.05	49.75	50.45
Annual city-wide rate of turnover (resignations / terminations only)	8.70%	6.50%	6.70%
Employees without an on-the-job injury	91.7%	92.0%	91.7%
Workers’ compensation claims	14	16	15
General and auto liability claims	4	2	4
External auditor recommendations	2	2	2
Correcting journal entries (accuracy measure)	0	10	10



SUSTAINABILITY



Michelle Boyer | Communications Manager
mboyer@brentwoodmo.org | 314-793-7957
2348 S. Brentwood Boulevard, Brentwood, MO 63144
Municipality – 1.96 mi²
www.brentwoodmo.org

ACCOMPLISHMENTS

- "Low Mow April" supports limiting lawn mowing to help pollinators thrive, reduce emissions and conserve water.
- Completed the Brentwood Bound major flood mitigation project along Deer Creek, restoring natural floodplains and creating new trails and green spaces.
- New urban wetland designed to promote biodiversity.
- Added 72 trees to strengthen the city's urban forest and improve climate resilience.
- Expanded city-wide composting efforts by distributing composting equipment.
- "Leave the Leaves" encourages residents to let fallen leaves create natural mulch, suppress weeds, naturally fertilize soil and improve habitat.
- Completed an energy audit of all city facilities.
- Replaced fireworks at Brentwood Days Festival with a drone show, reducing air and noise pollution.
- Joined SolSmart to accelerate clean, renewable energy for Brentwood.



INNOVATIONS

- Brentwood Park's new playground reuses over 4 million gallons of water from splash pads for park irrigation.
- Partnered with Ameren on Fleet Electrification Plan, exploring ways to shift city vehicles to electric power.
- New electric mower and gator boost eco-friendly maintenance of parks and recreational spaces.
- Applied modified aggregate sealant on residential streets, extending their lifespan and reducing the need for more energy-intensive repairs like milling and overlay work.
- Updated municipal code to limit outdoor lighting to 2700K color temperature, reducing light pollution and energy consumption.
- Began work on Parks & Recreation Master Plan, incorporating sustainability measures like improved energy use and habitat protection.

2024 ST. LOUIS
Green Business Challenge

**GREEN CITIES
CHALLENGE**



Participating in the Green Cities Challenge has been invaluable in guiding Brentwood toward more sustainable practices. It has empowered us to innovate, from energy-efficient city planning to community-driven initiatives like composting and water conservation. Brentwood remains fully committed to fostering a healthy, vibrant, and environmentally responsible community, ensuring a lasting impact for future generations.

David Dimmitt
Mayor, City of Brentwood



ST. LOUIS
GREEN BUSINESS
CHALLENGE

15 YEARS SUSTAINABLY STRONG

is a program of:

MISSOURI BOTANICAL GARDEN



FIRE

MISSION: Providing excellence through service.

VISION: The vision of the Brentwood Fire Department is to be THE leader in public safety through excellence in delivery and responsiveness for everyone.

GOALS AND OBJECTIVES

1. Continue improving health and wellness of fire department employees with the continuation of physical fitness policy, enhance cancer screening and prevention, providing mental health awareness and support, and annual medical screenings from SSM Health.
2. Continue improving technical rescue capabilities for identified hazards within local response area through training personnel.
3. Enhance operational decision support through robust data analytics.
4. Continue participation in Missouri Fire Fighters Critical Illness Pool.
5. Continue professional development and training opportunities for staff, including credentialing of fire officers.
6. Review professional development opportunities/career path matrix for each position within the department.
7. Continue to update department web page and strengthen social media presence.
8. Replace and upgrade mobile data terminals in all fire department apparatus, improving functionality with dispatch center and records management systems.
9. Continue training selected department personnel as remote pilot in command (RPIC), FAA Part 107 certified pilots.
10. Replace and upgrade thermal imaging capabilities with advanced equipment and function for fire personnel.
11. Replace fire marshal staff vehicle within vehicle rotation schedule.
12. Secure loose equipment for eventual engine replacement per scheduled delivery.

KEY ACCOMPLISHMENTS

1. Transition and implementation to new fire records management system platform.
2. Replaced self-contained breathing apparatus (SCBA) compressor and fill-station.
3. Successfully transitioned to new Medical Direction agreement with Washington University School of Medicine.
4. Began working collaboratively with surrounding agencies and Washington University School of Medicine in development of new medical treatment protocols.
5. Received ARPA grant from State of Missouri, 50/50 match, to replace radio communications equipment.
6. Expanded response capabilities through professional development of employees attending National Fire Academy, regional technical rescue training, and National Incident Command courses.
7. Continued to enhance operational decision support through robust data analytics.
8. Secured funding and entered agreement with architect to design new fire training facility with the cities of Clayton, Maplewood, and Richmond Heights.
9. Entered new three-year agreement with vendor for EMS billing services. Agreement includes training opportunities, access to state and federal compliance tools, and robust crew analytics.
10. Multiple department personnel received state certifications and fire officer credentials.
11. Continue to work with public safety agencies throughout St. Louis County to enhance recruitment and retention opportunities.
12. Partnered with Home Depot for construction of sUAS NIST training lane flight course.
13. Received ARPA grant from the Development of Health and Senior Services, 90/10 match, to replace and upgrade cardiac monitoring equipment.

PERFORMANCE MEASURABLES

	2024 Projected	Jan.	Feb.	Mar.	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Year to Date
Fire Operations - NFIRS Primary Incident Type														
100 - Fire	60	7	6	4	3	7	2	4	6	3	2	4	3	51
200 - Explosion, rupture	2	1	0	0	0	0	0	1	0	0	0	1	0	3
300 - Rescue & EMS	1350	120	102	100	116	111	103	123	107	106	123	96	115	1322
400 - Hazardous Condition	100	16	6	8	5	13	7	7	7	10	4	7	8	98
500 - Service Call	155	21	9	11	8	8	7	10	14	13	7	15	4	127
600 - Good Intent	340	40	32	21	33	40	35	31	48	36	43	43	41	443
700 - False Alarm	200	26	19	26	19	18	17	24	26	20	21	22	20	258
800 - Severe Weather	5	0	0	0	0	0	0	1	0	0	0	1	0	2
900 - Special Incidents	2	1	0	0	1	0	0	2	0	2	0	0	0	6
Total Fire Incidents	2214	232	174	170	185	197	171	203	208	190	200	189	191	2310

	2024 Projected	Jan.	Feb.	Mar.	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Year to Date
Property Loss (\$)	\$0	\$75,000	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$6,000	\$0	\$0	\$0	\$0	\$281,000
Monthly Average Training Hours per Employee	24.0	19.50	20.05	27.04	27.30	29.73	23.45	21.52	24.32	26.51	20.93	17.05	17.28	22.89
% of employees who are eligible meeting requirements to promote	100.0%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Automatic Aid														
Automatic Aid given	800	87	78	66	79	78	70	80	72	83	90	91	82	956
Automatic Aid received	300	40	22	40	31	27	23	35	32	20	27	23	24	344
EMS Operations - Primary Incident Type														
Illness Related	750	79	58	63	63	71	65	73	61	62	67	52	63	777
Trauma Related	135	14	12	14	13	4	9	11	12	13	15	10	13	140
Other Incidents (Fire Standby, Cancelled prior to arrival, etc.)	470	34	41	32	39	54	43	47	57	45	51	51	55	549
Total EMS Incidents	1355	127	111	109	115	129	117	131	130	120	133	113	131	1466
Patients transported by Brentwood Ambulance	770	80	62	67	75	73	71	75	54	64	82	51	69	823
% of calls EMS calls where patient was transported	60.0%	63.00%	55.85%	61.50%	65.20%	57.00%	60.68%	57.25%	42%	53.33%	61.65%	45.13%	52.67%	56.23%
% of cardiac arrest patients exhibiting pulse on delivery to hospital **	6 arrests / 2 resuscitated	1 arrest / 0 resuscitated	2 arrests / 1 resuscitated	1 arrest / 1 resuscitated	0 arrests / 0 resuscitated	0 arrests / 0 resuscitated	0 arrests / 0 resuscitated	2 arrests / 1 resuscitated	0 arrests / 0 resuscitated	1 arrest / 0 resuscitated	7 arrests / 3 resuscitated			
Response Times***														
TRT Fire emergency responses	6:20	5:18	6:08	4:49	5:40	5:36	5:21	5:29	5:30	6:19	5:03	5:54	5:41	5:34
TRT EMS emergency responses	6:04	5:26	4:50	4:41	4:58	5:06	5:37	4:49	5:03	4:55	5:00	5:28	4:48	5:03



JUDICIAL

MISSION: The Brentwood Municipal Division Court and Violations Bureau is committed to providing the independent and equitable administration of justice in an atmosphere focused on respect, community safety, and offender accountability.

GOALS AND OBJECTIVES

1. To preserve a professional, courteous, and impartial environment.
2. To provide responsive, timely, and pertinent information to all stakeholders.
3. To provide responsive, timely, and pertinent information to all stakeholders.
4. To promote staff training and professional development.
5. Monitor financial accounts and records closely.
6. Maintain compliance with orders from the Missouri Supreme Court.
7. Follow directives from the Office of the State Court Administrator.
8. Maintain compliance with orders of the Presiding Judge of St. Louis County Circuit Court.
9. Maintain a streamlined violations bureau along with up-to-date court room practices and procedures to achieve the most efficiency for staff and citizens.
10. Maintain an up-to-date judicial department policy and procedures manual.

KEY ACCOMPLISHMENTS

The Municipal Division Court met all state mandated reporting deadlines as follows:

- **Yearly:** Judicial Finance Commission Report to the State of Missouri Office of the Court Administrator. Certification of Substantial Compliance Form to the State of Missouri Auditor Minimum Operating Standards Compliance Form and Continuing Education Form from the elected municipal judge, and appointed provisional judge (if applicable), to the Presiding Judge of St. Louis County, Circuit 21.
- **Bi-Annual:** Alcohol/Drug Related Traffic by Disposition Report to the State of Missouri Office of the Court Administrator.
- **Monthly:** Municipal Monthly Summary Report to the Brentwood City Administrator and Board of Aldermen and State of Missouri Office of the Court Administrator Municipal Monthly Summary, reconciled bank statement, supporting documentation and revenue check to the City of Brentwood Finance Director.
- **Municipal Monthly Summary Report** surcharge disbursements to the Missouri Department of Revenue for Court Automation Fee, Missouri Crime Victims, and Peace Officers Standard & Training (POST).

KEY ACCOMPLISHMENTS (cont.)

1. The Municipal Division Court provides links via the City of Brentwood Judicial Department webpage to case.net and municourt.net for court cases as well as up-to-date information, forms, and contacts. These websites are for citizen use and transparency. The Municipal Division Court also provides an online access terminal to Case.net at the Violations Bureau for citizens to use for reference and payment.
2. Maintained certification in the Criminal Justice Information Systems (CJIS) through the Regional Justice Information Systems (REJIS) and Missouri State Highway Patrol (MSHP).
3. Completed a successful audit of the court's criminal justice information systems through the Missouri State Highway Patrol (MSHP) and the Federal Bureau of Investigation (FBI).
4. Court Administrator successfully transferred or closed remaining cases as directed by Judge Dignam in the legacy system IMDSPlus. IMDSPlus will remain active as an index system only. The State of Missouri's Show-Me Court docketing system is the official system of the court. The electronic case information is the official record of the court.
5. Court Administrator maintained her Missouri Association of Court Administration Advanced Court Administrator certification (MACCA) and Advance Court Administrator certification (ACCA) certification by achieving the necessary training hours as set forth by the Missouri Association for Court Administration.
6. Deputy Court Administrator maintained her Missouri Association of Court Administration Advanced Court Administrator certification (MACCA) and Advance Court Administrator certification (ACCA) certification by achieving the necessary training hours as set forth by the Missouri Association for Court Administration.
7. Court Administrator currently on the executive board of the Metropolitan St. Louis Association for Court Administration (MSLACA) as Treasurer.
8. Deputy Court Administrator currently on the executive board of the Metropolitan St. Louis Association for Court Administration (MSLACA) as Community Outreach Director. She also completed her two-year term on the Missouri Association for Court Administration executive board's sub-committee for education.

PERFORMANCE MEASURABLES

Municipal Court	2023	2024
Court Sessions	21	21
Defendants seen in Court	370	397
New Citations Processed	965	964
Cases Managed	3,647	3,883
Sunshine Records Requests Answered	36	18
Notarized Documents	89	190
Continuing Ed Hours for Court Personnel	44	43



LEGISLATIVE

MISSION: Brentwood is a thriving, progressive community; a unique premier residential community that offers a wide variety of housing options, including single family homes in a variety of desirable housing styles, upscale yet affordable condominium developments and apartments; a full service community that provides fully-staffed police and fire departments, city-owned and -operated residential trash and curbside recycling services, and one stop shop licensing and permitting. With its housing quality and variety, beautiful neighborhoods, ample parks and walking trails, and top-notch city services, Brentwood is a sought-after community to live, work, and play.

GOALS AND OBJECTIVES:

1. Provide leadership.
2. Treat city employees with respect, recognize their special talents and training, and listen to their advice.
3. Continue to be proactive in economic development and focus on how to continue to have a vibrant commercial and industrial sector.
4. Recognize that high quality City services are to a large extent dependent on a strong business community.
5. Provide and further enhance a strong economic base by encouraging revenue-producing, high quality, "clean" retail, commercial and industrial development that is compatible with a community of homes atmosphere.
6. Provide the highest quality municipal services, consistent with the resources available to us.
7. Allocate such resources fairly to meet the needs of the community as a whole, while recognizing the needs of various segments within the City.
8. Deliver a pleasing community atmosphere and a level of maintenance of public streets, parks, rights-of-way and other public facilities that is consistent with the level of maintenance our citizens provide to their private property.
9. Recognize and promote individual property rights while ensuring that the rights of others are not infringed upon.
10. Offer quality parks, recreation opportunities, library and other information services, senior and youth programs to our citizens.
11. Promote a positive community spirit and pride in the community.
12. Provide quality control systems for the efficient movement of traffic.
13. Provide for the alternative transportation needs of all segments of the community.
14. Assure that residents will be safe in their homes and neighborhoods.
15. Prepare for disasters and provide for the protection of life and property in such event.
16. Protect, maintain and enhance the City's public infrastructure.
17. Anticipate the long-term needs of the infrastructure and take prudent steps to provide for those needs.
18. Provide high quality public safety for all the citizens of Brentwood and our guests.
19. Begin to Implement the City's Sustainability Plan.

KEY ACCOMPLISHMENTS

1. Regular meetings of the Board of Aldermen - 20
2. Special meetings of the Board of Aldermen - 7
3. Regular meetings of the Ways and Means Committee - 9
4. Special meetings of the Ways and Means Committee - 4
5. Regular meetings of the Public Works Committee - 11
6. Special meetings of the Public Works Committee -1
7. Regular meetings of the Public Safety Committee - 9
8. Special meetings of the Public Safety Committee – 1
9. Regular meetings of the Communications Committee – 7
10. Special meetings of the Communications Committee – 1
11. Regular meetings of the Sustainability Commission - 9
12. Regular meetings of the Redevelopment Corporation Board – 1
13. Regular meeting of the Economic Development Sales Tax Board – 1
14. Special meeting of the Economic Development Sales Tax Board - 2
15. Regular meetings of the Police and Firefighters Pension Board - 4
16. Reviewed and adopted 60 ordinances and 50 resolutions thus far in 2024

POLICY INITIATIVES AUTHORIZED BY THE BOARD OF ALDERMEN

Bill No. 6485 - An Ordinance Amending The Brentwood Property Maintenance Code Pertaining To The Obligation To Maintain Vegetation Within Adjacent Right - The City had no specific regulations regarding mowing the landscaping in the public right-of-way. A new language is proposed within Section 500.830(b)(4).

Resolution No. 1485 - Intergovernmental Agreement with the City of Crestwood MO for Lobbying Services - A Resolution Approving An Agreement With Palm Strategic Group, LLC For Legislative Services –The City of Brentwood would be briefed regularly on the status of all bills introduced this Legislative Year that would impact the continued economic viability of the City. “The most threatening are the bills to eliminate the sales tax on food.”

Resolution No. 1486 - Gamble & Schlemeier Governmental Consultants - A Resolution Approving An Agreement With Gamble & Schlemeier Governmental Consultants For Legislative Services. The City of Brentwood would be briefed regularly on the status of all bills introduced this Legislative Year that would impact the continued economic viability of the City. “There are extremely damaging bills for cities being introduced during the 2024 General Assembly. The most threatening are the bills to eliminate the sales tax on food.”

Visioning Session on the Public Works Garage - The purpose of this meeting was to determine direction from the Board of Aldermen regarding the relocation of the Public Works & Parks Garage from its current location at 8330 Manchester Road based on current and future buildings needs and the next steps in the relocation process.

Bill No. 6471 - An Ordinance to Amend Chapter 500 Buildings and Building Regulations to add Article XVII, Infill Development Stormwater Management. Recommended changes to Section 400 Division 7- Stormwater Management, Grading and Erosion Control and 500 - Article XVII: Infill Development Stormwater Management of the City's Code of Ordinances on the proposed modifications to the City of Brentwood's Stormwater Infill Development Ordinance and permitting process. This is to modify the regulations to a % rather than a minimum square footage and investigate a cost benefit analysis.

Review of the Parks Master Plan – There was a presentation of the results of the Needs Assessment Survey of the Parks Master Plan. Stakeholder meetings were held and the information gathered will help the master planning team create a plan for the parks and recreation system.

Resolution No. 1492 - 2024 Compensation and Benefits Study - A Resolution To Retain The Services Of Paypoint HR, LLC, An Employee Classification and Compensation Plan Consultant, To Perform A Compensation Survey And Analysis, And To Make Recommendations For Updating The Current Compensation Plan And Benefits Program For The City Of Brentwood.

POLICY INITIATIVES AUTHORIZED BY THE BOARD OF ALDERMEN (cont.)

Bill No. 6486 - An Ordinance To Temporarily Suspend Enforcement Of Sections 220.010(B)(10) And 500.830(B)(4) Of The Brentwood City Code Relating To High Grass And Weeds Above Seven Inches To Promote “Low Mow April” In Support Of Pollinators And Wildlife Habitat.

Bill No. 6491- An Ordinance Terminating Tax Increment Financing Within Redevelopment Project Area 2 Of The Hanley/Strassner Redevelopment Area; Dissolving The Special Allocation Fund The Hanley Station TIF District was established on September 15, 2003. The TIF final debt service payment paid three years early - July 2023.

Bills No. 6494 to Bill No. 6499 - Ordinances Revising on Street Parking Restrictions and two temporary lots to enhance the safety and designated parking areas for those experiencing Brentwood Park and Playground.

The Board of Aldermen adopted a Permanent Parking Reservation Policy for Event Pavilion at Brentwood Park.

The Board of Aldermen approved reducing the OMCI tax rate to about 25% of the current rate which would result in approximately \$69,678.50 annually plus monies from Proposition S funds of \$75,000 annually for a total proceed of balance of approximately \$144,678.50 towards stormwater projects.

Bill No. 6500 - An Ordinance Amending Chapter 215 and Chapter 225 of the Brentwood City Code Relating to Smoking – This in essence banned smoking in all City parks, including tobacco, vaping and marijuana.

Bill No. 6501 - An Ordinance Amending Chapter 225 of the Brentwood City Code Relating to Additional Rules, Regulations and Restrictions for Brentwood Days. This ordinance assists the police department with their enforcement of rules and regulations during Brentwood Days, specifically prohibiting weapons and pets, in addition the ability to do bag checks. Multiple signs with these rules and regulations were posted at the entrance.

Bill No. 6505 - Emergency Operations Plan – Was for the adoption of an Emergency Operations Plan (EOP) to set forth actions taken whenever a government agency is faced with a disaster beyond the scope of normal day to day emergencies.

Bill No. 6506 - Text Amendments to Division 2 Home Occupations of Article V Supplemental Regulations of the City’s Zoning Ordinance to Comply with Recent State Legislation - An Ordinance Amending Chapter 400 Of The Brentwood City Code Relating To Home Occupations; And Amending Section 605.1100 by Deleting The Business License Fee For Home Occupations. These amendments ensure that the City’s regulations of home occupations are consistent with this recent state law.

Resolution No. 1506 - Medical Direction Services - Brentwood Fire Department entered into an agreement with Washington University for medical director services. Section 190.103.4 of the Missouri Revised Statutes requires the City maintain an agreement with a medical director to ensure appropriate clinical education and guidance of provision of life support services. The fire department has partnered with SSM Health for these services for more than twenty-five (25) years. Following significant changes with the current hospital system and their contracted physician group, the city entered into an agreement with Washington University. The value for service which Washington University offers reaches beyond medical direction.

Bill No. 6508 - An Ordinance Amending Chapter 135 of the Brentwood City Code Relating to Purchasing – Revisions to Section 135.070 increases the limit requiring a formal bid to \$20,000. Furthermore, Section 135.170 was also updated to clarify the city’s use of the Missouri State Contract and purchasing cooperatives.

Resolution No. 1509 - A Resolution Approving a Memorandum of Understanding with Great Rivers Greenway for the Design, Installation and Maintenance for the Brentwood Wetland Arboretum Project.

Resolution No. 1510 - A Resolution Approving a Change Order with Ideal Landscape Construction, Incorporated to Approve Cost Revisions for The Brentwood Bound – Great Rivers Greenway (GRG) Connector Part A Project.

POLICY INITIATIVES AUTHORIZED BY THE BOARD OF ALDERMEN (cont.)

Bill No. 6512 - An Ordinance Enacting A New Requirement For Submission Of A Spot Survey Following The Installation Of The Foundation For All New Construction - As homes are being built to the setback, a requirement that a spot survey be required upon the completion of the foundation for all new construction to show that the footings and foundation are property located on the property and in compliance with all setbacks and other requirements of the Code, and prior to any further work is completed.

Bill No. 6517 - An Ordinance Approving the Amended and Restated Cooperative Fire Training Chief Intergovernmental Agreement between the City of Brentwood, City of Clayton, City of Maplewood and the City of Richmond Heights to Provide Coordinated Fire Training Services.

Resolution No. 1511 - A Resolution of The City Of Brentwood Missouri, Authorizing The Construction Of A Joint Fire Training Facility With The Cities Of Clayton, Maplewood, And Richmond Heights, Missouri - Approval to proceed with construction costs of the fire training facility.

Bill No. 6521 - Text Amendments to Section Division 8 Flood Hazard Control of the Zoning Ordinance to allow for temporary structures and associated requirements. The City as a participant in the National Flood Insurance Program (NFIP) is required to adopt and enforce FEMA Floodplain management requirements. The proposed text amendment is to ensure compliance with those requirements.

Bill No. 6525.1 - An Ordinance establishing a revised compensation schedule for Brentwood Employees with the following recommendations:

- To set employee compensation at the 60th percentile.
- To utilize \$1 Million in Economic Development Sales Tax (EDST) to fund 2018 COPS payment.
- To adjust the entire salary scale yearly by the COI index as budget permits.
- To notify the EDST Board of the recommendation to utilize \$1 Million in EDST funds.

Bill No. 6527 – An Ordinance to approve a second amendment the library’s lease agreement between the City of Brentwood and the Public Library. The first amendment in October of 2022 included modifications to the library’s monthly utility payments. The second amendment is to reflect the library's collection of its tax revenues.

Resolution No. 1518 - A Resolution adopting 2025-2030 St. Louis Regional Hazard Mitigation Plan. The Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the City of Brentwood from the impacts of future hazards and disasters.

Resolution No.1519 - A Resolution ratifying an agreement between the Fire Training Commission and Archimages, Inc. for professional services to design a joint Fire Training Facility with the cities of Clayton, Maplewood and Richmond Heights.

Resolution No.1521 - A Resolution approving a Contract with Raftelis Financial Consultants, Inc. for a Communications Audit, Plan, Logo, and Style Guide.



PARKS AND REC

MISSION: Provide exceptional spaces and opportunities for a sustainable future that best serves the evolving needs of our community.

GOALS AND OBJECTIVES

1. Increase desirability / value.
 - Launch two new community events.
 - Strengthen partnerships with local content creators to boost advertising efforts and expand our reach to a broader audience.
 - Create engaging social media content, including interactive polls, quizzes, and live countdown timers, to actively involve and engage our online followers.
 - Launch a monthly social media series that showcases and highlights each park within the Brentwood Park system.
 - Increase engagement on the Brentwood Ice Rink social media page.
2. Continued level of care.
 - Update the department's Capital Improvement Plan to reflect the completion of the Brentwood Parks & Recreation Master Plan.
 - Develop a successional tree planting plan for the Brentwood Park System.
 - Maintain and enhance the turf management program throughout the park system.
3. Embrace Sustainability.
 - Leverage the Ameren UE Electric Vehicle report to update and optimize the department's fleet replacement plan.
 - Create a comprehensive sustainability scorecard for the city.
 - Develop a “family” toolkit designed to promote and enhance sustainability awareness.
4. Improve health and fitness.
 - Revamp and modernize existing active adult programming.
 - Reimagine and rebrand special events at the Ice Rink.
 - Expand adult programming.
 - Revitalize and restructure adult sports leagues.

KEY ACCOMPLISHMENTS

1. Celebrated the grand opening of the Brentwood Park Destination Playground, attracting over 5,000 attendees.
2. Achieved national accreditation through the National Recreation and Parks Association’s (NRPA) Commission for Accreditation of Park and Recreation Agencies (CAPRA) certification.
3. Completed the Brentwood Parks & Recreation Master Plan.
4. Collaborated with local content creators to significantly enhance marketing efforts for the Brentwood Park Destination Playground opening, resulting in over 3 million views.
5. Activated Brentwood Park with a series of events, including Saturdays in the Park, which averaged over 1,000 people at each event.
6. Successfully celebrated the Brentwood Park Destination Playground opening through social media, multiple newscasts as well as printed publications such as St. Louis Magazine, Missouri Parks and Recreation Association (MPRA) and National Recreation and Parks Association (NRPA).
7. Introduced a Drone Show at Brentwood Days, minimizing noise and air pollution and reducing the carbon footprint compared to traditional fireworks.
8. Hosted a Solar Eclipse Event on the West Community Credit Union Event Lawn, drawing over 1,000 attendees.
9. Partnered with the City of Clayton on Tons of Transportation, Wine, Whiskey and Beer Walk and Party in the Patch.
10. Booked over 400 rentals between the Brentwood Park Event Pavilion and Destination Playground Pavilion earning over \$60,000.
11. Installed two temporary parking lots to alleviate Brentwood Park parking concerns.
12. Increased the department’s social media presence, doubling followers on both Facebook and Instagram with an over 433.5% increase in impressions compared to last year.
13. Replaced both pedestrian bridges in Memorial Park.
14. Hosted a Volunteer Service Project with McGrath Elementary School to plant over 60 new trees along Black Creek in Memorial Park.
15. Installed “Over & Under” in Brentwood Park. This sculpture by artist Sukanya Mani will be on loan to the City of Brentwood until 2026 as part of the Sculpture on the Move program, at which time the City can choose to purchase the sculpture from the artist.
16. Increased General Programming revenue 23% over 2023.
17. Increased room rental revenue 21% over 2023.
18. Celebrated sustainable features in the Brentwood Park system and shared information and fun facts regarding the Destination Playground on social media.

PERFORMANCE MEASURABLES

Parks and Recreation	2023 (Actual)	2024 (Estimate)	2025 (Projected)
Percentage of parks properly maintained per park inspection index	80.70%	81.17%	82.00%
Cost of park maintenance per acre maintained	\$15,835.00	\$14,785.00	\$19,180.00
Operating revenue per capita	\$161.30	\$155.84	\$170.04
Operating expenditures per capita	\$411.18	\$402.81	\$476.96
Percentage of cost recovery for the Brentwood Recreation Complex	62.37%	57.01%	65.96%
Percentage of cost recovery for all programs	104.09%	98.51%	104.82%

Brentwood Park Destination Playground Grand Opening Celebrates Fun, Accessibility, and Community

This past spring, Brentwood celebrated the grand opening of the highly anticipated Destination Playground at Brentwood Park. On April 6, 2024, community members and visitors gathered to explore the 2.7-acre playground, a unique and vibrant space designed for fun, accessibility, and togetherness.

The playground's centerpiece is a one-of-a-kind water feature that combines interactive play with educational elements about the Deer Creek Watershed. Alongside this innovative attraction, the playground offers cutting-edge equipment, specially selected for its exceptional play value and uniqueness in the Midwest.

"The Board of Aldermen made a bold decision in approving the Destination Playground," said Mayor David Dimmitt. "This unique space is accessible to all and will attract visitors from across the region."

Brentwood Ward 2 Alderman Brandon Wegge shared his excitement about the project's success, emphasizing the community's role in shaping the vision: "Residents told us they didn't want a good playground; they wanted a great one. Thanks to the hard work of City staff and our Brentwood Bound partners, we've exceeded expectations."

In addition to the playground, Brentwood Park now features an array of modern amenities, including an indoor/outdoor pavilion, an amphitheater, paved trails, clean restrooms, and the Great Rivers Greenway Connector. These enhancements aim to foster outdoor experiences and social connections for visitors of all ages.

"This playground is a legacy for Brentwood," said Eric Gruenenfelder, Director of Brentwood Parks and Recreation. "It's a park within a park that promotes community togetherness and offers endless opportunities for play."

The Destination Playground at Brentwood Park is already becoming a beloved landmark, showcasing Brentwood's commitment to innovation and community-centered spaces.





PLANNING AND DEVELOPMENT

MISSION: Deliver excellent customer service to Brentwood residents, businesses, the development community, and other City departments by providing a one-stop shop for community development, land use planning, zoning, building code administration, code enforcement, floodplain management, and economic development services. Efficient execution of these services assists the City's overall effort to maintain an exceptional quality of life for residents, attract commercial development, and protect private investment within the City.

GOALS AND OBJECTIVES

1. Provide superior development application processing and permitting and inspection services.
 - a. Enhance the MyGov permit tracking and reporting system to continue to improve customer service by allowing direct online access to permit and code enforcement updates.
 - b. Manage building permit, architectural review, development applications and site plan review services in an open and transparent platform.
 - c. Continue to develop Architectural Design Guidelines for the City.
 - d. Continue to identify opportunities for all permits issued by the department to be reviewed and issued online.
2. Improve the quality of department information provided to the public.
 - a. Continue to provide an initial response to all Building Permits received through MyGov Permits & Inspections module within 7-10 working days.
 - b. Continue development of digital files to reduce time to provide information to the public.
 - c. Continue to work with Communications Manager to inform public of department services and activities.
 - d. Work with appropriate personnel to review opportunities to utilize a Geographic Information System (GIS) and linking additional data for internal and external use.
 - e. Utilize BoardDocs to facilitate Planning and Zoning Commission, Architectural Review Board, and Board of Adjustment meetings.
3. Operate in a fiscally responsible manner.
 - a. Continue reviewing application, permit, and inspection fees, comparing with other area municipalities, and present recommendations to the Board of Aldermen for consideration.
 - b. Identify needs and seek grants for community development and capital improvement projects.
4. Attract and protect private investment in Brentwood.
 - a. Propose revisions to the Brentwood Zoning Ordinance in support of high quality, sustainable development.
 - b. Update the Building Codes to the 2024 ICC Codes.
 - c. Encourage the use of green technology and best management practices (BMPs) in development areas.
 - d. Propose revisions to the Brentwood Zoning Ordinance based on the completion of the Architectural Design Guidelines.
 - e. Continue making progress and gaining support for the City's long-term floodplain management/redevelopment goals for the Manchester Road Corridor.
 - f. Continue strict enforcement of the City's floodplain regulations and maintain present, or continue to improve, the City's CRS and ISO ratings.
 - g. Continue to facilitate the City's participation in the CDBG Home Improvement Program administered by St. Louis County.
 - h. Deliver strong enforcement of all code violations and City-initiated remediation of problematic properties, to encourage continued investment in Brentwood.
5. Promote economic development opportunities within the City of Brentwood.
 - a. Proactively reach out to developers and property owners to promote the City's commercial districts and redevelopment opportunities.
 - b. Foster the creation of an eco-friendly environment for present and future generations focused on green living practices including the use of solar energy.

GOALS AND OBJECTIVES (cont.)

- 6. Promote professional growth and certification of all department employees.
 - a. Continue to require and maintain certifications through appropriate professional organizations by position (AICP, CFM and various ICC certifications).
 - b. Promote active involvement in professional organizations (APA, SEMA, MABOI).

KEY ACCOMPLISHMENTS

- 1. Continued with the Development of the Architectural Design Guidelines with H3 Studio.
- 2. Coordinated with the Fire Department on review of project, fire system inspections, code enforcement, and with the Police Department on Code Enforcement.
- 3. Coordinated with the Fire Department on Commercial Occupancy Permits, and Fire Suppression System Permits.
- 4. Updated the City’s Stormwater Regulations for streamline and reduce engineering costs for residents.
- 5. MS4 Program update with MODNR for compliance.
- 6. Coordinated with St. Louis County on the recertification of the Use of CDBG Funds with St. Louis County Home Improvement Program.
- 7. Working on the SolSmart Silver Designation from the Sustainability Commission.
- 8. Promoted the Manchester Road Redevelopment Plan for the Manchester Corridor to the Manchester Corridor Request for Proposal and approval at the Board of Aldermen.
- 9. Continue to provide excellent Customer Service as the main contact for customer service, phone calls (averaging 1,000 per month), and walk in traffic into City Hall, and have received many compliments with assistance with MyGOV.
- 10. Review all Business Licenses for zoning (over 1030 business licenses) and requests for Business licenses and coordinated with the Finance Department.
- 11. New Inspectors and Full-Time Code Enforcement Officer received ICC certifications.
- 12. Serve as the main contact for customer service, phone calls and those that have come into City Hall.
- 13. Assisted the Courts in providing 38 Notary Services.

Planning and Development Year by the Numbers	
Inspections Completed	10,215
Building Permits Issued	1,858
Residential Occupancy Permits and Change of Occupancy Forms Processed	934
Occupancy Inspections Completed	3,766
Code Enforcement Inspections	980
Conditional Use Permits Reviewed by the Architectural Review Board	26
Residential Projects Reviewed	22
Projects Reviewed by Board of Adjustment	14
Average time from permit submittal to issuance	11.5 Days

PERFORMANCE MEASURABLES

Planning and Development	2023 (Actual)	2024 (Estimate)	2025 (Projected)
# of days from complaint to investigation	1.5	1.5	1.5
Value of residential renovation and new construction projects	\$19,379,046	\$10,000,000	\$15,000,000
Value of commercial renovation and new construction projects	\$30,783,568	\$35,000,000	\$37,000,000
Percent of CDBG funds expended	100%	100%	100%



POLICE

MISSION: The Brentwood Police Department, in partnership with the community, is committed to the delivery of the highest quality public safety services with respect, fairness, and compassion to all we serve.

GOALS AND OBJECTIVES

1. Operational Goals
 - a. Continue agency succession plan.
 - b. Purchase new duty pistols.
 - c. Purchase new Tasers.
 - d. Red dot sight training.
 - e. Continue business, park, school checks.
 - f. Continue Officer Safety Training Program.
2. Administrative Goals
 - a. Implement full roll out of PACE Scheduling software.
 - b. Move to Utility Body Worn/In-Car Video System.
 - c. Replace shower in men’s locker room.
 - d. Renovate break room.
 - e. Replace building carpet.
 - f. Update office furniture.

KEY ACCOMPLISHMENTS

1. Completed intensive review of all department policies.
2. Identified a new emergency vehicle outfitter.
3. Promoted two sergeants to lieutenant.
4. Promoted one lieutenant to major.
5. Identified officers for and implemented the Park Unit.
6. Continued business checks, school checks, and neighborhood bike patrols.
7. Identified and trained a new department training coordinator.
8. Successfully completed our annual CALEA assessment.

PERFORMANCE MEASURABLES

Dispatched Police Calls	2023 (Actual)	2024 (Estimated)	2025 (Projected)
Police calls for service resulting in a police unit being dispatched	7,782	7,780	7,780
Police initiated actions in the field resulting in a police unit making contact, including all traffic, person, or pedestrian stops	13,468	14,000	14,000
Police initiated actions in the field resulting in a police unit making only a traffic stop (a subset of the response immediately above)	1,330	1,330	1,300
Number of dispatched police calls that are top priority	813	800	800



PUBLIC WORKS

MISSION: To provide courteous and quality service for our residents and all City departments. We will strive to ensure that our streets, sidewalks, curbs, and buildings are safe for public use; use trained staff and outside vendors for vehicle, building, and sewer lateral maintenance in a viable and economical manner; keep our city streets clear and passable during all types of weather; preserve existing street pavements; improve obsolete street pavements and sidewalks; and maintain quality sanitation collections services as well as provide general information and awareness regarding public works services.

GOALS AND OBJECTIVES

1. Utilize new street and sidewalk inventories.
 - a. Determine, access, and prioritize street repair needs.
 - b. Develop action plan for asphalt preservation/sealant applications of mill and overlay streets as needed.
 - c. Identify and prioritize street projects.
 - d. Develop action plan for sidewalk corrective action using both in-house and outside staff.
2. Improve sanitation services throughout the city.
 - a. Reject unacceptable materials placed for recycling, refuse, and yard waste and provide Oops stickers to residents to inform of any problematic conditions.
 - b. Encourage non-recyclers to join the city's efforts through notifications and provide custom receptacles based on space limitations and recycled quantities generated per resident.
 - c. Coordinate special citywide recycling events such as electronics and paper.
 - d. Investigate and encourage sustainability projects citywide.
 - e. Work with the Communications Manager to educate Brentwood Constituents on sustainability.
 - f. Coordinate compost tumbler and kitchen pail program delivery for compost project.
3. Revise the sewer lateral program to provide improved balance between revenues and expenses.
 - a. Monitor and report the financial conditions of the annual program; seek to reduce existing sewer lateral program debt.
 - b. Maintain sewer repair spreadsheet and associated costs per address.
4. Zero preventable accidents and injuries.
 - a. Continue employee safety training on all equipment and procedures.
 - b. All Public Works employees attend periodic safety meetings.
 - c. Utilize outside vendors to assist with training topics and help reduce injuries through educational information.

KEY ACCOMPLISHMENTS

1. Completed more than 600 LF of sidewalk replacements citywide using conventional methods of removal and replacement. Utilized concrete planer to reduce slight vertical defects with sidewalk slabs to reduce the downtime associated with full slab sidewalk replacements.
2. Completed city hall improvements which included replacement of the HVAC system for the Council Chambers and roof system replacements.
3. Completed replacement of the obsolete fuel tank on the Police Department generator.
4. Completed multiple concrete slab replacements on Hanley Industrial Court north of Strassner Drive as well as other locations in Hanley Industrial Court.
5. Completed mill and overlay improvements of McKnight Road from Litzsinger Road to York Drive on the east side of McKnight Road.
6. Monitored the Sewer Lateral Policy to ensure that expenses were minimized. About 34 sewer laterals were repaired in 2024.
7. Completed installation of four, new decorative lights along Brazeau Avenue from the Brentwood Park entrance on Brentwood Boulevard to the pavilion entrance.
8. Submitted bid package 1 for stormwater master plan to MSD for review and approval. Bid packages will be advertised for construction bids.
9. Completed sidewalk improvements on Russell Avenue from Brentwood Boulevard to Bremerton Road to create a shared use pedestrian path on the north side. New traffic signals and railroad crossing safety improvements were installed on Brentwood Boulevard at Brazeau Road.
10. Purchased replacement sanitation truck to replace an obsolete truck and provide more reliable fleet for sanitation collections.
11. Purchased new street sweeper to provide increased street sweeping frequency.
12. Purchased new crack sealer equipment to seal streets and replace obsolete crack sealer.
13. Purchased new backhoe to replace obsolete backhoe.
14. Purchased two new dump trucks to replace obsolete dump trucks.
15. Completed demolition of 2818 Breckenridge Industrial Court (former Bauser Haus).
16. Completed purchase of land and building at 288 Hanley Industrial Court for future relocation of Public Works and Parks campus.

PERFORMANCE MEASURABLES

Streets	2023 (Actual)	2024 (Estimate)	2025 (Projected)
Total road reconstruction expenditures	\$581,489	\$175,500	\$245,000
Contracted amount of road reconstruction expenditures	\$398,500	\$147,000	\$205,000
% of lane miles assessed as being in satisfactory of better condition	99%	99%	99%

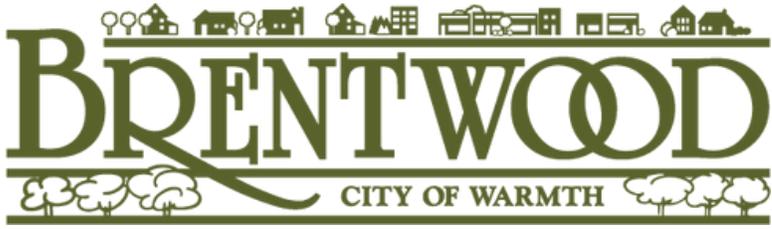


UNAUDITED FINANCIAL REPORT - 2024

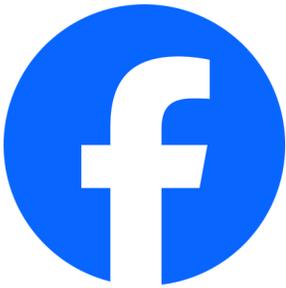
CITY OF BRENTWOOD, MISSOURI

**PRELIMINARY COMBINED STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES
FOR THE PERIOD ENDED DECEMBER 31, 2024**

FUNDS	GENERAL	CAPITAL IMPROVEMENTS	ECONOMIC DEVELOPMENT	STORM WATER AND PARK IMPROVEMENTS	SEWER IMPROVEMENTS
REVENUES					
Taxes	\$ 12,453,616	\$ 3,125,613	\$ 3,689,160	\$ 3,657,916	
Licenses and Permits	\$ 2,186,093	-		-	
Intergovernmental	\$ 88,355	20,000		3,308,032	
Charges for Services	\$ 480,679	-		1,390,514	
Fines and Forfeitures	\$ 169,537	-		-	
Investment Income	\$ 422,564	131,929	143,801	95,930	
Assessments	\$ -				139,910
Miscellaneous	\$ 239,869	161,670		112,412	
TOTAL REVENUES	16,040,713	3,439,212	3,832,961	8,564,803	139,910
EXPENDITURES					
Current:					
Administration	1,290,194				
Police	4,779,137				
Fire	3,215,379				
Street	1,560,831				
Sanitation	834,361				
Planning & Development	695,907				
Storm Water, Parks and Recreation	-			3,861,653	
Community Services	203,448				
Legislative	116,281				
Judicial	214,172				
Municipal Operations	4,384,164				
Library	-				
Sewer Lateral	-				119,219
Capital Outlay	-	5,493,872		6,187,079	
TOTAL EXPENDITURES	17,293,875	5,493,872	-	10,048,732	119,219
Transfer in (out)		1,687,961	(3,850,809)	2,162,848	-
Debt Service:					
Principal retirement	-	680,000	1,195,000	860,590	
Interest and fiscal charges	-	143,700	1,356,922	1,602,230	
TOTAL DEBT SERVICE	-	823,700	2,551,922	2,462,820	-
GRAND TOTAL EXPENDITURES	17,293,875	6,317,571	2,551,922	12,511,552	119,219
EXCESS REVENUES OVER (UNDER) EXPENSES	(1,253,162)	(1,190,399)	(2,569,770)	(1,783,901)	20,690
OTHER FINANCING SOURCES(USES)	-	-	-	-	-
FUND BALANCES JANUARY 1, 2024	10,583,692	4,478,288	5,334,710	3,179,216	217,288
FUND BALANCES DECEMBER 31, 2024	\$ 9,330,530	\$ 3,287,889	\$ 2,764,940	\$ 1,395,315	\$ 237,978



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