



2348 S. Brentwood Blvd, Brentwood, Missouri 63144
 314.963.8602 www.brentwoodmo.org

**PLANNING & ZONING COMMISSION AGENDA APPLICATION
 SITE PLAN REVIEW**

Site Information: _____

Location of Project: _____ *Locator #* _____

Development Name (if any): _____

Current Zoning: _____ *Acres/Sq. ft* _____

Present Use: _____ *Proposed Use:* _____

Applicant:

Architect____ Engineer____ Contractor____ Agent ____ Owner____

<p>Applicant:</p> <hr/> <p><i>Name</i></p> <hr/> <p><i>Company (If Applicable)</i></p> <hr/> <p><i>Address</i></p> <hr/> <p><i>Address</i></p> <hr/> <p><i>Phone #</i></p> <hr/> <p><i>Fax #</i></p> <hr/> <p><i>Email</i></p>	<p>Applicant's Representative:</p> <hr/> <p><i>Name</i></p> <hr/> <p><i>Company (If Applicable)</i></p> <hr/> <p><i>Address</i></p> <hr/> <p><i>Address</i></p> <hr/> <p><i>Phone #</i></p> <hr/> <p><i>Fax #</i></p> <hr/> <p><i>Email</i></p>
<p>Owner Acknowledgement (if different from applicant):</p> <p><i>Name</i> _____ <i>Company</i> _____</p> <p><i>Phone #</i> _____ <i>Email</i> _____</p> <hr/> <p align="center"><i>Owner's Signature</i></p>	

Description of Request (attach additional sheets as needed):

Rationale

Please describe in detail, on an attached sheet, the reasons why you believe the request should be approved and what steps are being taken to lessen any impact on surrounding residences and businesses. An explanation of the building and landscape designs (if changes are proposed) should also be included.

Gross Floor Area: Existing sq. ft. _____ Proposed sq. ft. _____

Site Coverage: Existing _____ Proposed _____

Parking: Existing _____ Proposed _____

Current Zoning: _____ Acres/Sq. ft _____

Present Use: _____ Proposed Use: _____

Number of Seats (restaurant only): Existing _____ Proposed _____

Number of Employees at the busiest shift: _____ Hours of Operation: _____

Current or Most Recent Use of the Property: _____

Will the applicant apply for a liquor license: Yes ___ No ___

Submittal Checklist

- | | |
|---|---|
| <input type="checkbox"/> Site Plan | <input type="checkbox"/> Building Elevations (new construction) |
| <input type="checkbox"/> Landscape Plan | <input type="checkbox"/> Material Sample |
| <input type="checkbox"/> Floor Plan | <input type="checkbox"/> Access & Parking Plan (shown on site plan) |
| <input type="checkbox"/> 5 Paper Sets of Plans | <input type="checkbox"/> Legal Description |
| <input type="checkbox"/> Completed Application | <input type="checkbox"/> Rationale |
| <input type="checkbox"/> Electronic Copies of all Materials (USB) | <input type="checkbox"/> \$100 Application Review Fee |

Paper copies must be separated by set and folded to be no larger than 9"X 14".

Preferred P&Z Review Date: Wednesday, _____, 20_____.

***Confirm schedule and available meeting dates with Planning staff.**