

Scheduling Inspections

To schedule an inspection, go to your MyGov Home page.

Scroll down the left-hand column to **My Inspections**

Click the number next to Available

The click on the magnifying glass

Click **Set Appointment** (DO NOT CHANGE ANY DATES)

Click Set

A calendar will open with dates and times.

Select a blue or light blue option, then hit the confirm appointment “YES” button.

Once you have selected the blue option you can see your inspection on your home page under **My Inspections-Requested-Pending**. It will show as *Pending* until the inspection occurs.

Permits and Inspections

Welcome, Jessica Stutte

My Projects	0	▶ Request Inspection
Requested	0	▶ Request Project
Payments Due	0	▶ Request a New License / Registration
Expiring Projects	0	▶ Estimate Fees
Holding Projects	0	▶ Download Forms
Delayed	0	▶ My Account
Notes to Read	0	
Ready to Archive	0	
My Reviews	0	
In Review	0	
Items Required	0	
Items Received	0	
My Inspections	0	
Available	0	
Requested - Ready	0	
License Required	0	
Requested - Pending	0	
Partial Pass	0	
Failed	0	
Failed w/ Penalty	0	

Licenses / Registrations
License 1

Inspection Appointments
0 Pending
0 Today

Notes Overview for this step [Add Note](#)

Inspection Appointment

Appointment Calendar

Buffer Zone: 24 hours
Robert Scott Waggoner

Nov, 2021 | Dec, 2021 | Dec, 2021 | Dec, 2021 | Dec, 2021

30 Tuesday | 01 Wednesday | 02 Thursday | 03 Friday | 04 Saturday

December 2, 2021

7:00 AM | 12:00 PM

1:00 PM | 3:00 PM

Cancel | Select blue time slot

Items added. Add one now.