



Planning & Development
2348 S. Brentwood Blvd.
Brentwood, MO 63144
314.963.8602
www.brentwoodmo.org

RESIDENTIAL OCCUPANCY FORM

Date: _____

All person(s) occupying the residence over 18 years of age must submit a valid photo ID and provide an email.

I hereby request authorization to occupy _____ in the City of Brentwood, Missouri
ADDRESS
as a dwelling unit on or about _____. Closing date _____
MOVE IN DATE IF PURCHASING PROOF OF OWNERSHIP MUST BE PROVIDED.

LIST ALL OCCUPANTS:

Table with 4 columns: NAME, Date of Birth, PHONE # (18 YRS +), EMAIL. Multiple empty rows for listing occupants.

Vehicles:

Make/Model: _____ Make/ Model: _____
Make/Model: _____ Make/ Model: _____

Total Persons in Household: _____
Total Children (Under 18 YRS) _____
Total Unrelated Persons _____

(City of Brentwood Municipal Code limits the number of unrelated persons to three (3) per dwelling unit. Sect 400.020)

Property Owner (Rentals Only): _____ Phone #: _____

Owner Address: _____ Email: _____

I CERTIFY THAT THE REQUESTED CHANGES ARE TRUE AND ACCURATE IN ALL RESPECTS TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Signature: _____

Bring the completed form to:
Brentwood City Hall/Planning Dept.
2348 Brentwood Blvd.
Brentwood, MO 63144

City Hall is open M-F 8AM-4:45Pm

* Residential Occupancy Permits must be accompanied by the permit. Fees are non-refundable.
Permits are \$25 and can be paid by cash, check or credit card. Payments made with a credit card will have an additional \$0.75 fee.

THIS IS NOT A PERMIT. DO NOT OCCUPY THE PREMISES UNTIL A PERMIT IS ISSUED.