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AN ORDINANCE TO ESTABLISH A SUSTAINABILITY COMMISSION FOR THE CITY OF BRENTWOOD

WHEREAS, the City of Brentwood desires to create a livable, safe and healthy City and promote the responsible use and conservation of energy and our natural resources; and

WHEREAS, the Board of Aldermen has determined that it is in the best interest of the City to create a Commission charged specifically with an examination of activities and processes within the City that could be improved to achieve energy conservation, environmental improvement and sustainability of resources and to make recommendations to the Public Works Committee for consideration by of the Board of Aldermen regarding these matters.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF BRENTWOOD, MISSOURI, AS FOLLOWS:

Section 1. Chapter 120, Article III. Boards, Commissions, Etc. of the Code of Ordinances of the City of Brentwood, Missouri, is hereby amended to add one new Section, initially designated as Section 120.180 regarding the establishment of a Sustainability Commission to read as follows:

Chapter 120 Boards, Commissions, Department, Divisions, Etc.

ARTICLE III. Boards, Commissions, Etc.

Section 120.180. Sustainability Commission

A. Purpose. There is hereby created a Sustainability Commission of the City of Brentwood. The purpose of the Sustainability Commission is to foster policies and programs that will create energy conservation, environmental improvement and sustainability of resources in the City of Brentwood.

B. Membership. The Sustainability Commission shall consist of five (5) members to be appointed by the Mayor with the consent of the Board of Aldermen for terms of three years; provided, however, that for those first appointed upon establishment of the Commission two shall be

appointed for a term of one year, two shall be appointed for a term of two years and one shall be appointed to a term of three years. Vacancies shall be filled by appointment for the balance of the remaining term.". Appointed members shall serve without compensation, and may, in the discretion of the Board of Aldermen, serve on one other official City Board or Commission during service with the Sustainability Commission.

The Commission shall be supported by a City administrative staff liaison designated by the City Administrator to provide factual information upon which the Commission may rely in making their decisions and formulating their advice to the Public Works Committee of the Board of Aldermen.

A member of the Public Works Committee selected by the Committee, and a member of the Board of Aldermen who is not a member of the Public Works Committee shall be appointed by the Mayor with the consent of the Board of Aldermen, shall serve on the Commission as a full voting members for terms of one year each to further ensure thorough communication between the administrative staff, the members of the Commission and the Mayor and Board of Aldermen.

C. Duties. The Commission shall seek to develop a city-wide coordinated effort to advance energy conservation, environmental improvement and sustainability of resources for Brentwood by identifying opportunities for improvement in these areas and by recommending policies to the Public Works Committee of the Board of Aldermen that encourage the promotion of these goals within the City.

D. Meetings. The first meeting shall be set by the Board of Aldermen at the time the Commission members are appointed. Within thirty (30) days of appointment of the first Commission, and annually thereafter, Commission members shall select a Chair from among their members.

The role of the Chairperson is:

1. To call meetings
2. To chair meetings
3. To coordinate with the Mayor, Board of Aldermen and City Administrator the City's needs, policies and interests, when determined, and to communicate same to the members of the Commission on any matter under discussion or consideration.
4. To coordinate with the staff liaison, and through this individual to other members of the City staff, on matters requiring the attention of the staff.
5. To serve as the focal point of communication with the individual members of the Commission and the staff liaison.

The Commission may adopt such rules and regulations as it deems necessary for the conduct of its business. Meetings shall be held regularly at such times the Commission shall determine and as called by the Chair of the Commission. All meetings of the Commission, except closed meetings as permitted by Chapter 610 of the Revised Statutes of Missouri, as amended, shall be open to the public. Closed meetings, or closed portions of meetings, shall be held in a manner consistent with Missouri Law. The Commission shall keep minutes of each meeting showing a quorum of the members present, the vote upon each question, and shall keep such other records as the Board of Aldermen or the Commission may from time to time deem necessary.

Section 2. All Ordinances or parts of the Ordinances in conflict herewith are hereby appealed.

Section 3. This Ordinance shall be in full force and effect from and after the date of its final passage and approval by the Mayor.

PASSED BY THE BOARD OF ALDERMEN THIS _____ DAY OF _____, 2020.

ATTEST:

David A. Dimmitt, Mayor

Kelle Silvey, Deputy City Clerk

APPROVED BY THE MAYOR THIS _____ DAY OF _____, 2020.

ATTEST:

David A. Dimmitt, Mayor

Kelle Silvey, Deputy City Clerk

1st Reading: 10/5/2020

2nd Reading: 10/5/2020