



Project #:

2348 S. Brentwood Blvd, Brentwood, Missouri 63144  
 314.963.8602 [www.brentwoodmo.org](http://www.brentwoodmo.org)

**BOARD OF ADJUSTMENT  
 ZONING VARIANCE APPLICATION**

**Project Address:** \_\_\_\_\_

**Zoning District:** \_\_\_\_\_ **Locator #:** \_\_\_\_\_ **Acreage:** \_\_\_\_\_

**Legal Description:** \_\_\_\_\_

**Petitioner:**

Architect\_\_\_\_ Engineer\_\_\_\_ Contractor\_\_\_\_ Agent \_\_\_\_ Owner\_\_\_\_

<p><i>Property Owner:</i></p> <hr/> <p><i>Name</i></p> <hr/> <p><i>Company (If Applicable)</i></p> <hr/> <p><i>Address</i></p> <hr/> <p><i>Address</i></p> <hr/> <p><i>Telephone #</i></p> <hr/> <p><i>Email</i></p>	<p><i>Petitioner's Representative:</i></p> <hr/> <p><i>Name</i></p> <hr/> <p><i>Company (If Applicable)</i></p> <hr/> <p><i>Address</i></p> <hr/> <p><i>Address</i></p> <hr/> <p><i>Telephone #</i></p> <hr/> <p><i>Email</i></p>
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**VARIANCE TYPE REQUESTED:**

- Area variance: A request to allow deviation from the dimensional requirements of a zoning district. (ie. height, density, setbacks, greenspace)
- Appeal of an administrative determination.

**NATURE OF REQUEST FOR THE VARIANCE**

Unique physical characteristics of the property that prevent compliance with the code (size, slope, etc.)

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Description of the necessity of the proposed improvement: \_\_\_\_\_

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Section of Zoning Code from which the Variance is sought: \_\_\_\_\_

Basis for appeal of the above action: \_\_\_\_\_

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Specify the action to which the appeal is sought: \_\_\_\_\_

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Description of the effect or impact on neighboring properties: \_\_\_\_\_

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Statement of any other hardship or information for this appeal:

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**SETBACKS**

Existing Front Yard: \_\_\_\_\_ Requesting Front Yard: \_\_\_\_\_ Required: \_\_\_\_\_

Existing Side Yard: \_\_\_\_\_ Requesting Side Yard: \_\_\_\_\_ Required: \_\_\_\_\_

Existing Rear Yard: \_\_\_\_\_ Requesting Rear Yard: \_\_\_\_\_ Required: \_\_\_\_\_

Circle if applicable FENCE: Yes/No CORNER LOT: Yes/No

The following information correctly presents the true conditions and describes the practical difficulties and unnecessary hardships warranting action by the Board:

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**SIGNS**

Number & size of allowed attached business signs by Ordinance: \_\_\_\_\_

Requested: \_\_\_\_\_

Number & size of freestanding business signs by Ordinance: \_\_\_\_\_

Requested: \_\_\_\_\_

The Petitioner further represents that the increased sign size or height would not be injurious to the neighborhood, or otherwise be detrimental to the public welfare for the following reasons:

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**COMPLIANCE**

Is the property in compliance with all previous conditions of approval of all applicable Ordinance requirements?

Yes       No, please explain: \_\_\_\_\_

Is the property in compliance with all Zoning, Subdivision, and Code requirements:

Yes       No, please explain: \_\_\_\_\_

**Preferred Board of Adjustment review date\* Thursday, \_\_\_\_\_, 20\_\_\_\_\_.**

**If P&Z Review is required:**

**Preferred P&Z Review Date\* Wednesday, \_\_\_\_\_, 20\_\_\_\_\_.**

**\*Confirm schedule, application requirements and available meeting dates with Planning staff.**

**SUBMITTAL CHECKLIST**

- Completed Application
- 5 Paper Sets\* of plans and boundary survey
- Electronic Copies of all submitted application Materials (USB)
- \$100 Application Review Fee- check or cash

\*Paper sets should be folded to be no larger than 9"X14".

*I verify that the application submitted is true, accurate, complete and correct to the best of my ability.*

\_\_\_\_\_  
*Property Owner Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Representative/Applicant Signature*

\_\_\_\_\_  
*Date*