



# BRENTWOOD



CITY OF WARMTH



ANNUAL REPORT 2019



BRENTWOOD  
**100**  
YEARS  
*1919-2019*



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### Cover Photos:

1. A Foam Party on July 23 was one of 100+ events to celebrate Brentwood's Centennial in 2019.
2. Brentwood fountain went blue for the St. Louis Blues during their run to the Stanley Cup Championship.
3. Brentwood police officers visited first graders at Mark Twain and McGrath elementary schools.
4. Mayor David Dimmitt presented "key to the City" to 100-years-young resident Jerry Canatsey, who rode on the City's float at the 2019 Brentwood Days Parade.
5. Citizens helped break ground on the Brentwood Bound projects.
6. Brentwood firefighters rescued and detangled an owl that had become wrapped in twine.

# City of Brentwood Annual Report 2019

March 2020

Honorable Mayor and Board of Aldermen:

I am pleased to present to you the Annual Report 2019 for the City of Brentwood, which contains a summary of the many accomplishments of each of our City departments during Brentwood's Centennial year, from January 1, 2019 through December 31, 2019. These accomplishments are a testament to the commitment of staff and the City's boards, committees and commissions under the guidance of the Mayor and Board of Aldermen.

### **Chapter 115, Article II. - The Annual Report:**

*The City Clerk/Administrator shall prepare and present to the Mayor and Board of Aldermen an annual report of the City's affairs, including in such report a summary of reports of department heads and such other reports as the Mayor and Board of Aldermen may require. The audited financial statements shall be presented to the Board of Aldermen on or before the sixtieth (60th) day after the close of the fiscal year. This report provides an overview of City department activities for the referenced time period. Department functions and goals are also included.*

I welcome any comments or questions regarding the information included in this report.

Sincerely,  
Bola Akande  
City Clerk/Administrator

## City of Brentwood Governance

The City of Brentwood was established on December 15, 1919. The City operates with a City Administrator form of government. A Mayor and an eight-member Board of Aldermen serve as the city's legislative body. Each of the four City Wards elects two alderpersons to serve two-year staggered terms. The Mayor appoints alderpersons and/or citizens to serve on various boards and commissions.

The City of Brentwood has approximately 105 full-time and 50 part-time/seasonal employees. City departments oversee various facets of community life, including economic development, planning and development, parks and recreation, public works and public safety.

# City of Brentwood Elected Officials 2019



**Mayor**  
David Dimmitt



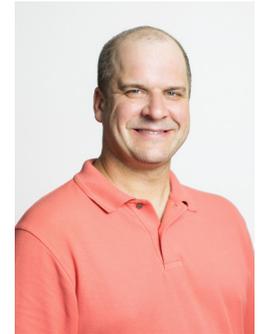
**Ward 1  
Alderwoman**  
Nancy Parker Tice



**Ward 1  
Alderman**  
David Plufka



**Ward 2  
Alderwoman**  
Sunny Sims



**Ward 2  
Alderman**  
Brandon Wegge



**Municipal Judge**  
Patrick Dignam



**Ward 3  
Alderman**  
Andy Leahy



**Ward 3  
Alderman**  
Steve Lochmoeller



**Ward 4  
Alderwoman**  
Kathy O'Neill



**Ward 4  
Alderman**  
Tom Kramer

## City of Brentwood Key Personnel

**Bola Akande**, City Clerk/Administrator

**Eric Gruenfelder**, Director of Parks and Recreation

**Dan Gummersheimer**, Director of Public Works/City Engineer

**Lisa Koerkenmeier**, Assistant City Administrator/Director of Planning & Development

**Jason Kotz**, Human Resources Manager

**Terry Kurten**, Fire Chief

**Janet Levy**, Communications Manager

**Christine Schwartz**, Court Administrator

**Karen Shaw**, Finance Director

**Joseph L. Spiess, Jr.**, Police Chief

**Kevin O'Keefe**, City Attorney

**Mike Shelton**, Prosecuting Attorney

**Michael Daming**, Provisional Judge

**Bryan Kaemmerer**, Public Defender

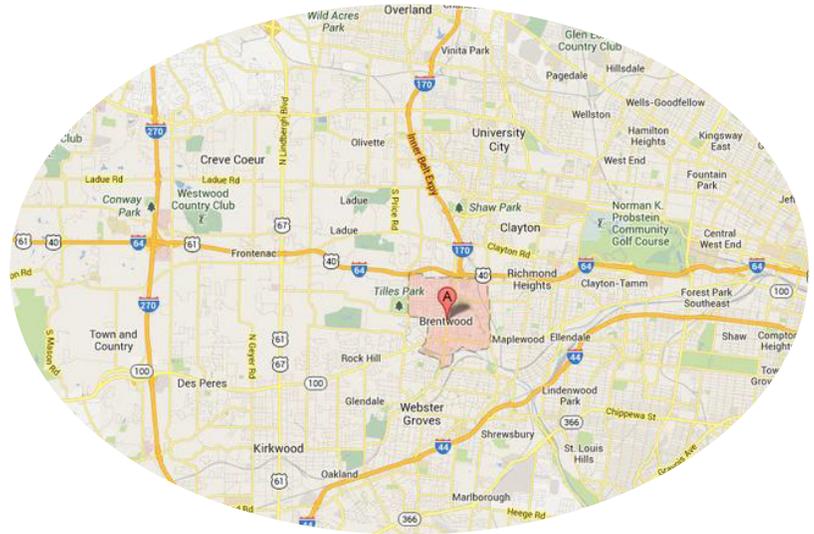
**BRENTWOOD** 1919-2019  
**100 YEARS**

# About the City of Brentwood

The City of Brentwood, Missouri is a growing community of 8,000 residents, boasting a unique blend of quality residential neighborhoods and one of the most thriving business districts in the St. Louis metropolitan area. Located within minutes of downtown St. Louis, Brentwood is known as the “City of Warmth” because of its small-town charm and friendly atmosphere.

This city of just two square miles offers so much: high-quality housing; beautiful neighborhoods; ample parks and walking trails; top-notch city services; a vibrant business community; premium lodging, retail and dining opportunities; an exceptional school district; and a state-of-the-art Recreation Complex with meeting rooms, an indoor ice rink, sports leagues, and fitness and educational activities for all ages.

Nestled in the heart of St. Louis County, Brentwood’s living options include single-family homes, condominium developments, and apartments. The city is home to a wide array of businesses, from one-person shops to large retailers including Target and Whole Foods.



In a 2019 Niche.com ranking of the best places to live in Missouri, Brentwood was ranked number 3. Niche.com rates locations’ overall quality using several key factors, including crime rates, quality of schools, housing trends, employment statistics, and access to amenities. In 2016, *U.S. News & World Report* selected Brentwood High School as one of the Best High Schools in the country. The Missouri Department of Elementary and Secondary Education named Brentwood’s Mark Twain Elementary as a 2017 Gold Star School.

Brentwood is an outstanding community in which to live, work, shop and play.

## History of Brentwood

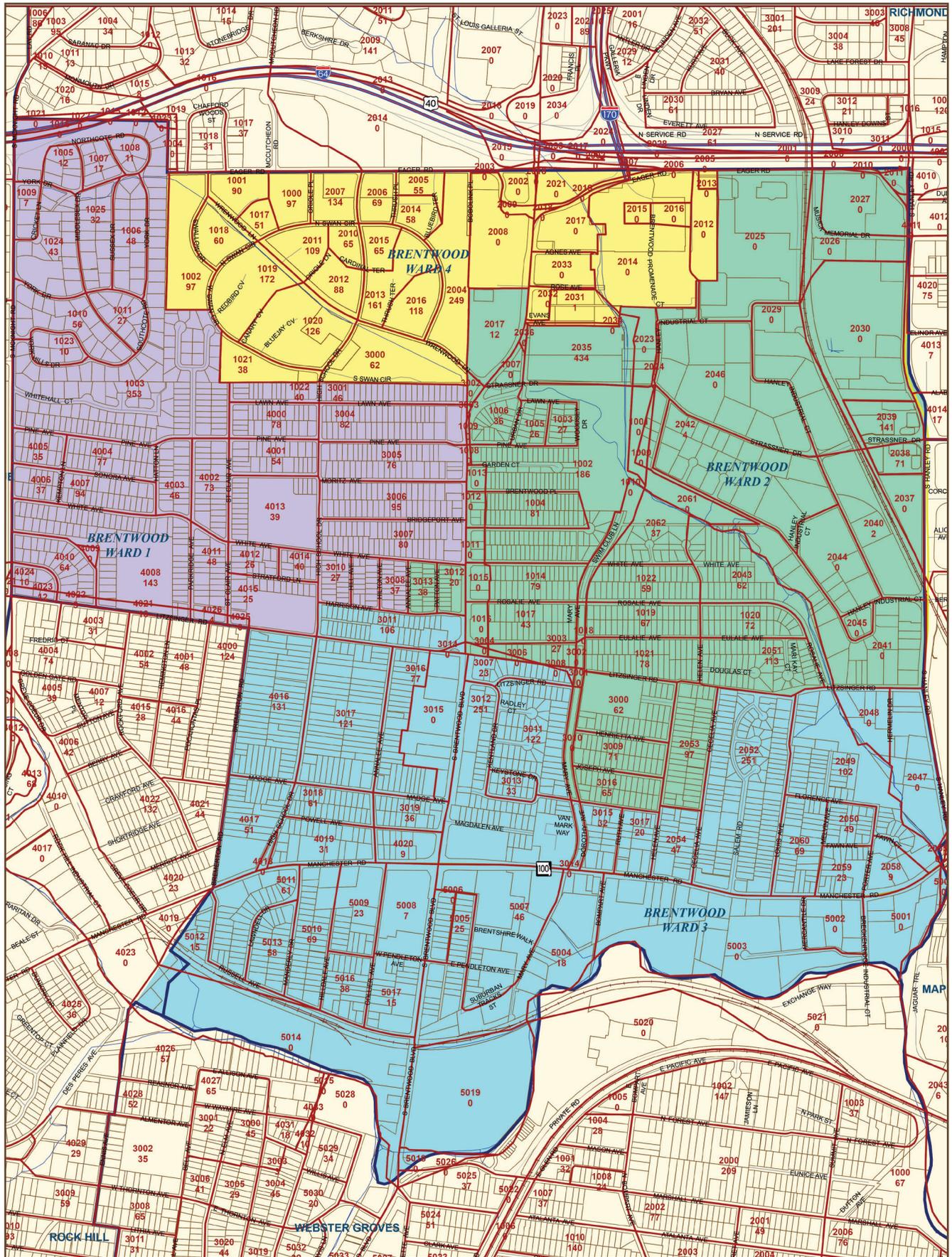
**The City of Brentwood celebrated its Centennial in 2019.** Brentwood’s rich history stretches back more than 200 years. In 1804, Louis J. Bompert arrived in the area and purchased 1,600 acres of land. Later, the Marshall family acquired property just west of that, and the Gay family bought land to the north – together completing the boundaries of what is now the City of Brentwood.

Thomas Madden arrived in the early 1870s, purchasing 100 acres within the existing boundaries to establish his farm. The area continued to grow, attracting new families to the settlement. Madden was recognized as the entrepreneur of the community as he operated a rock quarry, tavern, barbershop, grocery store and blacksmith shop. His well-known presence in the town led to its original name, Maddenville.

Maddenville served as one of the original stops along the “Manchester Trail,” a westward route regularly traveled by prairie schooners and mail coaches in the late 1800s. While some of these travelers stayed in town for a short rest between stops, others chose to remain. The community continued to prosper, especially with the advent of rail service via the Missouri Pacific and the invention of the automobile.

In 1919, Maddenville residents discovered that neighboring Maplewood was preparing to annex their town. To avoid annexation and maintain a separate identity, residents officially incorporated as a village on December 15, 1919—ultimately changing the name from Maddenville to Brentwood.

# Ward Map



# Boards, Commissions and Committees

## Mayor and Board of Aldermen

At the first meeting of the Board of Aldermen after each annual election, the Mayor appoints the Chairmen and members of all standing committees based on advice and consent from the Board of Aldermen members. Only members of the Board of Aldermen are eligible to serve on the following standing committees: Public Safety, Public Works, and Ways and Means. The number of members on each committee is determined by the Mayor and Board of Aldermen at the time of appointment. Members of the Board of Aldermen and any resident of the City of Brentwood who is a qualified voter under the laws and Constitution of this State and this City can serve on all other standing committees.

## Public Safety Committee

Established to review all ordinances and have legislative oversight relating to the Police Department, Fire Department, public safety and fire safety.

## Public Works Committee

Established to have legislative oversight over all matters relating to sewers and sewage disposal, streets, sidewalks, parks and recreation, planning, zoning and development.

## Ways and Means Committee

Established to review all ordinances relating to licenses and occupational regulations in addition to legislative oversight over City financial affairs.

## Architectural Review Board

Established to review applications for residential building permits and those applications directed by the Planning and Development Department or the Planning and Zoning Commission, to ensure compliance with architectural standards and compatibility of design with existing structures in the City.

## Board of Adjustment

Established to hear and decide appeals and requests for variances from the floodplain management requirements. When an application is denied by the Floodplain Administrator, the applicant may apply for a floodplain development permit or variance directly to the Appeal Board.

## Planning & Zoning Commission

Established to advise the Board of Aldermen on how best to preserve and protect the existing residential and business community and provide for, plan, guide and direct the development, redevelopment and growth of the City.

## Police and Firefighters' Pension Trust

Established to supplement income for Brentwood police and firefighters upon retirement from the City. The City of Brentwood Police and Firefighters' Pension Trust's Board of Trustees consists of the Mayor, Aldermen, City Treasurer, Brentwood Police Chief, Brentwood Fire Chief, a firefighter and a police officer. The Board of Trustees administers the plan and is responsible for the investment of assets funding the plan.

# Awards and Recognitions

## Recognition for Work on Brentwood Bound

The City of Brentwood received three awards from the City-County Communications & Marketing Association (3CMA). 3CMA announced the 2019 winners of its national Savvy Awards Competition at its Annual Conference in September 2019.

**Resident Participation – Award of Excellence for Brentwood Bound Community Engagement**

**Graphic Design – Silver Circle Award for Brentwood Bound**

**Video - Education/Training – Award of Excellence for Brentwood Bound Videos**

The Savvy Awards recognize outstanding local government achievements in communications, public-sector marketing and citizen-government relationships.

## Tree City USA Award

The Arbor Day Foundation has awarded the City of Brentwood with its Tree City USA Award since 1980. In order to receive the Tree City USA status, the City must meet four standards, including having a dedicated department or board responsible for tree care, having a community tree care ordinance in place, the establishment of a comprehensive community forestry program, and hosting an Arbor Day observation and proclamation.

# City of Brentwood Goals and Objectives

- >> Provide leadership.
- >> Treat City employees with respect, recognize their special talents and training, and listen to their advice.
- >> Continue to be proactive in economic development and focus on how to continue to have a vibrant commercial and industrial sector.
- >> Recognize that high quality City services are to a large extent dependent on a strong business community.
- >> Provide and further enhance a strong economic base by encouraging revenue-producing, high quality, “clean” retail, commercial and industrial development that is compatible with an atmosphere of a community of homes.
- >> Provide the highest quality municipal services, consistent with the resources available to us.
- >> Allocate such resources fairly to meet the needs of the community as a whole, while recognizing the needs of various segments within the City.
- >> Deliver a pleasing community atmosphere and a level of maintenance of public streets, public rights-of-way and other public facilities that is consistent with the level of maintenance our citizens provide to their private property.
- >> Recognize and promote individual property rights while ensuring that the rights of others are not infringed upon.
- >> Offer quality parks, recreation opportunities, library and other information services, and senior and youth programs to our citizens.
- >> Promote a positive community spirit and pride in the community.
- >> Provide quality control systems for the efficient movement of traffic.
- >> Provide for the alternative transportation needs of all segments of the community.
- >> Assume that residents will be safe in their homes and neighborhoods.
- >> Prepare for disasters and provide for the protection of life and property in such event.
- >> Protect, maintain and enhance the City’s public infrastructure.
- >> Anticipate the long-term needs of the infrastructure and take prudent steps to provide for those needs.
- >> Provide high quality public safety for all the citizens of Brentwood and our guests.

# Department Overview

## ADMINISTRATION

The Administration Department works directly with the Mayor and the Board of Aldermen and is responsible for general superintending control, administration and management of the City on a day-to-day basis. This office includes the divisions of Finance, Accounting, Human Resources, Communication, and Information Technology.

The Finance division is responsible for coordinating and monitoring all fiscal matters including purchasing; collecting revenues and paying expenditures; analyzing and monitoring the City's investments; developing the annual operating budget; providing the Board of Aldermen and the City Administrator with short-term and long-term financial forecasts and advice regarding financial affairs of the City including auto, general, property insurance and risk management; serving as secretary to the Police and Firefighters' Pension Trust; coordinating efforts with public accountants to accomplish an annual certified audit of the City's operation; overseeing all accounts receivable including ambulance billings, medical insurance, trash service, special trash pickups; and processing liquor licenses for merchants with the City.

## FIRE DEPARTMENT

The Fire Department has served the City of Brentwood and surrounding communities since 1935. The Fire Department's objectives are to save lives, including utilizing Emergency Medical Services (EMS), and minimize property damage. The department conducts in-service fire inspections for all commercial businesses and large condominium and apartment properties within the City of Brentwood.

## JUDICIAL DEPARTMENT/MUNICIPAL DIVISION COURT

The Municipal Division Court of the City of Brentwood is the judicial branch of the city government and is a Division of the 21st Judicial Circuit Court of the State of Missouri. The Municipal Judge and Clerk of the Court (Court Administrator) are empowered to collect court fines and costs, take oaths, sign and issue subpoenas, establish and operate the Traffic Violations Bureau, and perform all other duties provided for by the Municipal Code, ordinance and state law. The Court prepares, maintains, and safeguards records, reports and documents relating to Court activities in the required manner and within time frames established by law.

## PARKS & RECREATION

The Parks and Recreation Department is responsible for the development and administration of a comprehensive parks and recreation system. Primary responsibilities involve managing the parks, trails, ice rink and Community Center. The department is also responsible for park and facility maintenance; program development, implementation and evaluation; management of the City's urban forest; operation of the MAGIC Bus; establishment of policies and procedures; capital improvement plan, budget development and administration. Parks and Recreation strives to offer quality spaces and programs, both indoors and outdoors, which provide residents and visitors the opportunity to enhance their lives through rest, relaxation and recreation. Quality parks and access to recreation facilities improve property values, provide citizens the opportunity to come together socially and are a great source of pride for the community.

## PLANNING & DEVELOPMENT

The Planning and Development Department serves the citizens of Brentwood through traditional planning and economic development, as well as zoning and land use administration, code enforcement, building permit and business license functions. The department is responsible for monitoring new construction as well as inspecting existing housing to ensure code compliance. Building codes are listed in chapter 500 of the Brentwood City Code. Land use is determined by the regulations covered in Chapter 400 of the Brentwood City Code.

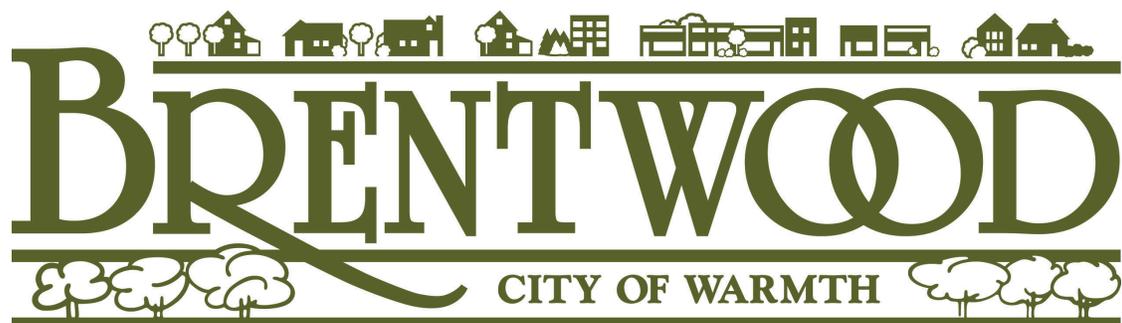
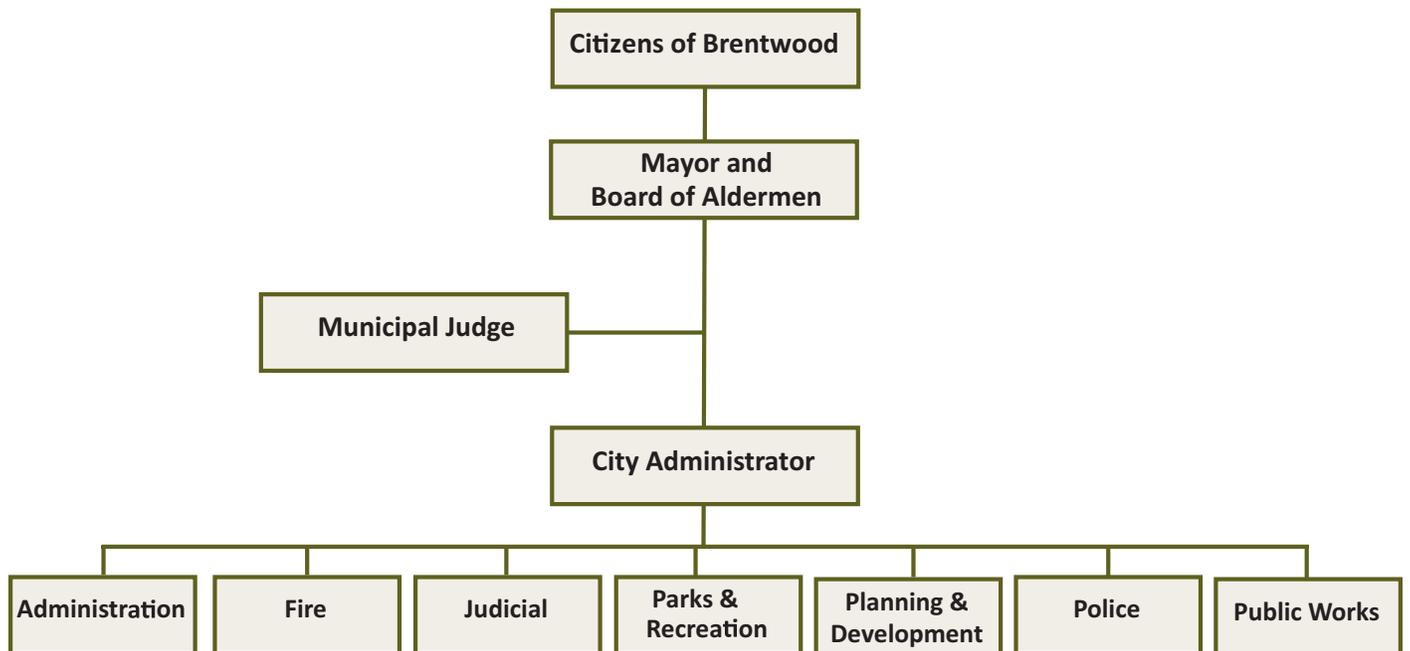
## POLICE DEPARTMENT

The Police Department is responsible for basic public services, community safety, education, and awareness. The department includes the divisions of Operational Support and Detective Bureau.

## PUBLIC WORKS

The Public Works Department is responsible for fleet maintenance including police and MAGIC Bus; street maintenance for over 44 lane miles; sewer lateral program; sign maintenance and compliance; snow plowing/salting streets; trash, recycling, yard waste and household item collection service; building maintenance; construction; event logistics; equipment maintenance; emergency response for storms, floods and traffic hazards.

# Organizational Structure



Celebrating 100 Years | 1919-2019

# ADMINISTRATION DEPARTMENT

**MISSION:** To provide leadership, management, financial planning, information and policy implementation to elected officials so they have confidence in our financial stewardship and can make informed decisions; maintain a fiscally sound organization that conforms to legal requirements and to generally accepted financial management principles; support City departments so they can efficiently and effectively deliver services. Services include communication, human resources, debt management and capital financing, advisory support, accounting and financial reporting, procurement of materials and services, treasury services, risk and inventory management, tax and licensing, acquisition and management of real property, and support of citizens so they can live, work and play in a progressive community known as the “City of Warmth” for its small-town charm, sense of community, low property taxes, high quality services, and high quality of life.



## Performance Measures

Administration	2018 (Actual)	2019 (Actual)	2020 (Projected)
Visits to City website	248,945	284,027	285,000
Annual training hours per department employee	48.25	50.5	51.15
Employees without an on-the-job injury	91.1%	88%	92.25%
Workers compensation claims	16	13	18
General and auto liability claims	8	11	10
Personnel-related policy violation complaints investigated and resolved	100%	100%	100%
External auditor recommendations	0	2	0
Correcting journal entries (accuracy measure)	70	69	55
Number of public records requests	454	193	300

## Key Accomplishments

### ADMINISTRATION

- Continued to monitor and report on all legislative initiatives at the State and Federal level.
- Processed 193 Freedom of Information Act requests.
- Continued to oversee and develop strategy for implementation of the Brentwood Bound projects.

### FINANCE

- Prepared the Fiscal Year 2020 Budget.
- Completed 2018 Comprehensive Annual Financial Report (CAFR) and submitted to Government Finance Officers Association for consideration of Certificate of Achievement for Excellence in Financial Reporting.
- Completed annual capital assets inventory process as part of internal controls and preparation for annual audit.
- Submitted monthly financial reports to Ways & Means Committee for review.
- Completed timely publication of the semi-annual statements per RSMo § 79.160.
- Upgraded financial software to allow for increased efficiency within Finance division and for better access to department directors.
- Upgraded payroll system to reduce manual steps and enhance efficiencies through automation and technology.
- Completed fraud/risk assessment policy, which is required by the auditors and allows for top-down responsibility of organizational risks.

### HUMAN RESOURCES

- Managed recruitment and onboarding process for all new hires.
- Oversaw, with support of City’s personnel attorney, application of legally defensible employee relations.
- Continued to oversee City’s benefits and safety program and implement strategies to lower City’s health insurance premiums.
- Continued to offer training to all employees.
- Completed a review of Employee Handbook, followed by Board of Aldermen approval.

## ADMINISTRATION

### 2020 Goals and Objectives

- >> Be responsive in an expedient manner to our citizens.
- >> Provide ethical reporting and advisory services to the Board of Aldermen and departments in their decision-making process.
- >> Keep the Board of Aldermen informed of important community issues.
- >> Ensure quality services are delivered to the citizens of Brentwood by recruiting, developing and retaining a skilled and effective workforce.
- >> Communicate the importance of safety to all employees and attain a zero preventable accident/injury rate.
- >> Provide support in these areas: legislative, policy implementation, budget development, strategic planning, economic development, communication, information technology, public safety, and legal service.
- >> Continue to influence development patterns that will result in increased efficient delivery of core services, use of energy and resources, and demand for infrastructure.
- >> Continue to monitor controls that have been established to eliminate the possibility of fraud.
- >> Encourage and promote citywide professional development and training.
- >> Optimize the technology infrastructure and capabilities to provide a reliable, agile and secure environment to ensure continuous improvement and readiness for future change.
- >> Align technology initiatives to effectively integrate applications and technical solutions into organizational processes.
- >> Work with other departments to help educate community members about sustainability.



On the 100th day of 2019, the City's Centennial Time Capsule was filled with an array of items and buried in front of City Hall.

## Key Accomplishments

### COMMUNICATIONS

- Produced City's 2018 Annual Report.
- Published four *Brentwood Bulletin* newsletters.
- Managed City's website and regularly updated content and site organization.
- Facilitated Brentwood Bound Citizen Advisory Committee.
- Coordinated and implemented Brentwood Bound informational and educational campaign to ensure public understanding of Brentwood Bound and Proposition B.
- Accepted three awards from City-County Communications & Marketing Association for collaborative work on Brentwood Bound.
- Increased communication with residents and community members through Nextdoor.com, City and Brentwood Bound websites, social media, *The Pulse*, Brentwood Chamber of Commerce and other opportunities.
- Worked with media outlets and media representatives to provide accurate and timely information to the public.
- Partnered with Parks & Recreation to promote City's Centennial events.

### INFORMATION TECHNOLOGY

- Installed video conferencing equipment in Recreation Complex.
- Installed camera at Memorial Park to allow monitoring of multiple parking lots.
- Deployed AT&T FirstNet mobile devices in Fire and Police departments.
- Performed third-party network security audit and test.
- Added new surveillance system at City Hall.
- Added new computers to Police vehicles.
- Installed Object Character Recognition (OCR) devices in all City copiers so scanned documents can be searched.
- Installed new plotter in Planning and Development department.
- Installed new credit card machines to allow payment forms such as Apple iPay.
- Successfully migrated all City Hall employees to other City buildings with minimal downtime.
- Worked with contractor on renovation of City Hall, addressing network, access and surveillance needs.

# FIRE DEPARTMENT

**MISSION:** To prevent the loss of life and to control or reduce the loss of property by applying all our professional knowledge and resources to provide for the safety and security of the citizens of Brentwood; and the highest priority to provide the best fire and Emergency Medical Service to all citizens and visitors to our City.



## Key Accomplishments

- Continued improving health and wellness of Fire Department employees with the implementation of a physical fitness policy and annual medical screenings from SSM Health.
- Increased special operations training: technical rescue, rope rescue, high angle rescue, trench rescue and swift water rescue.
- Completed resurfacing of fire station engine room floor.
- Phase 1 of the interior ADA barrier corrections was completed in December 2019, with Phase 2 beginning January 2020.



*Brentwood firefighters and other fire departments from across the St. Louis area participated in training exercises on Manchester Road in Brentwood. Rescuers practiced their skills on specially constructed props, including a bus.*

# FIRE DEPARTMENT

## 2020 Goals and Objectives



- >> Continue improving employees' overall health and wellness with implementation of a physical fitness policy and annual medical screenings from SSM Health.
- >> Continue the ADA compliance project at the fire station.
- >> Work toward lowering our recent ISO rating from a 3 to 2.

>> Improve the knowledge and capabilities of our management team through improved training and evaluations, to provide residents with leadership through catastrophic events such as a natural disaster, civil unrest or major hazardous materials incident.

>> Continue improving departmental operational readiness through additional training for emergency responses to flash flooding events, trench rescues, high angle rescues, swift water rescues, and hazardous materials incidents.

## Performance Measures

Fire	2018 (Actual)	2019 (Actual)	2020 (Projected)
Response time for priority EMS calls (dispatch receipt to arrival on scene)	Standard <8 min. 4:34	Standard <8 min. 4:44	Standard <8 min. Estimated 4:36
Percentage of EMS responses where treatment is provided	58%	58%	60%
Percentage of cardiac arrest patients exhibiting pulse upon delivery to hospital	0%	50%	25%
Response time for Fire calls (dispatch receipt to arrival on scene)	Standard <5 min. 4:38	Standard <5 min. 4:41	Standard <5 min. Estimated 4:36

## Training Update

In 2019, the Shared Training program provided 7,112 hours of training for Brentwood Fire Department employees.

Employees trained on topics such as hazardous material emergencies, vehicle extrication, forcible entry, hose line advancement, fire behavior, apparatus pumping operations, foam applications, and driver training. Technical rescue disciplines we trained on include rope rescue, high angle rescue, water rescue, confined space, and structural collapse.

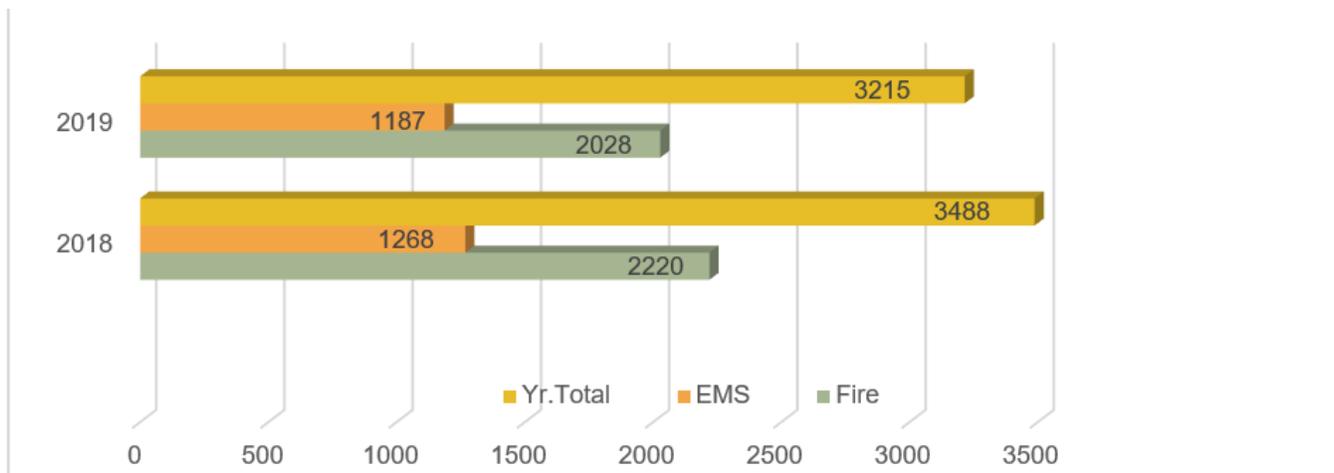
Emergency medical training is part of our monthly training program. Crews are responsible for completing EMS training on a regular basis so we stay current on treatment methods and practices. SSM Health provides EMS training as part of our Medical Direction agreement with SSM. All Fire employees participate in these programs.



# FIRE DEPARTMENT

## Key Data

### Total Incident Responses



### Fire - Loss & Incident Types

Total calls were down 273 calls in 2019 from 2018. Brentwood Fire Department responded to 33 working structure fires in 2019, down from 34 structure fires in 2018. We had 0 structure fires in Brentwood in 2019, resulting in \$0 fire loss for the year. There were no fire deaths or injuries.

Primary Incident Type - Fire	2018	2019
Fire Calls	80	56
Overpressure, Rupture, Explosion	1	1
Rescue and EMS Incident	1,211	1,228
Hazardous Condition (no fire)	111	102
Service Calls	122	98
Good Intent Calls	435	343
Fire Alarm/False Calls	257	198
Severe Weather/Flooding	3	1
<b>TOTAL FIRE CALLS</b>	<b>2,220</b>	<b>2,028</b>

### EMS Activity

EMS call volume decreased by 81 calls in 2019. All EMS responses begin as Advanced Life Support Level calls and are reclassified once fire crew arrives on scene. All EMS responses are at the Advanced Life Support Level.

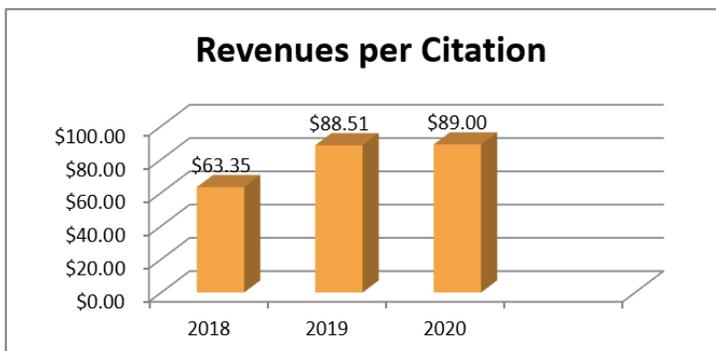
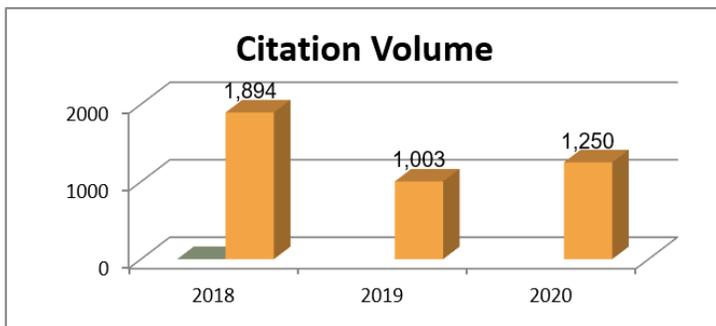
Primary Incident Type - EMS	2018	2019
Illness Related	1,160	1,059
Trauma Related	204	194

# MUNICIPAL DIVISION COURT

**MISSION:** The Brentwood Municipal Division Court is committed to providing the independent and equitable administration of justice in an atmosphere focused on respect, community safety, and offender accountability.



## Key Data



## Key Accomplishments

- Successfully migrated to the State of Missouri’s docketing software, Show Me Court, as mandated by Missouri Supreme Court and Presiding Judge of St. Louis County.
- Met all required reporting deadlines:
  - Yearly – Court Certification of Substantial Compliance Form to the Missouri State Auditor Office
  - Semi-annually – Minimum Operating Standards Compliance Form and DWI Statistics Report to the Presiding Judge of St. Louis County, Circuit 21
  - Monthly – Municipal Division Summary Report to the Missouri Office of the Court Administrator and to the Brentwood City Administrator
- The Court is a participant in the Muncourt.net website through REJIS, and YourSTLCourts.com. Show Me Court cases appear on Case.net through the State of Missouri. These websites are for citizen use and transparency.
- Voluntarily participated in the Better Family Life Amnesty Program, which helps individuals to lift their arrest warrants at a reduced bond amount to resolve outstanding citations. Eleven defendants took advantage of this program in 2019.
- Maintained certification in the Criminal Justice Information Systems (CJIS) through the Regional Justice Information Systems (REJIS) and Missouri State Highway Patrol (MSHP).
- Court Administrator maintained advanced certification (ACCA) in the Missouri Association for Court Administration.
- Deputy Court Clerk achieved the designation of Certified Court Administrator (CCA) through the Missouri Association for Court Administration.

## MUNICIPAL COURT 2020 Goals and Objectives

- >> Preserve a professional and courteous environment.
- >> Provide responsive, timely, and pertinent information to all stakeholders.
- >> Promote staff training and professional development.
- >> Closely monitor all financial accounts and records.
- >> Maintain compliance with orders from the Missouri Supreme Court.
- >> Follow directives from the Office of the State Court Administrator.
- >> Maintain compliance with orders of the Presiding Judge of St. Louis County Circuit Court.
- >> Continue to streamline the Violations Bureau and court room practices and procedures to achieve the most efficiency for both staff and citizens.
- >> Continue to monitor and update the Judicial Department's Policy and Procedures Manual.

## Key Accomplishments

- Court Administrator serves on executive board of Metropolitan St. Louis Association for Court Administrators (MSLACA) as Director of Membership and Scholarship.
- Deputy Court Clerk serves on MSLACA executive board as Historian and Website Coordinator.
- Successfully relocated the Violations Bureau from Brentwood City Hall to Brentwood Public Works building with no disruption of service to citizens during City Hall renovation project.

## Performance Measures

Municipal Court	2018 (Actual)	2019 (Actual)	2020 (Projected)
New cases opened	1,894	1,003	1,250
Traffic Citations	1,485	696	948
Parking Citations	113	21	Included in Traffic Citations
Non-traffic Citations	285	283	290
Housing Citations	11	3	8



# PARKS & RECREATION DEPARTMENT

**MISSION:** Provide exceptional spaces and opportunities for a sustainable future that best serves the evolving needs of our community.



*The May the 4th Be With You Star Wars Skate 2019 featured some familiar characters.*

## Key Accomplishments

- Assisted with City of Brentwood's Centennial Celebration:
  - Planned and implemented 80 Centennial activities.
  - Created 62 new activities and events, including Centennial Foam Party, Inflatable Obstacle Course, Winter Carnival and many more.
  - Extensively communicated Centennial activities, including creating a mailer sent to all households in Brentwood; creating a marketing plan; working with Communications Manager on social media plan.
- Opened Norm West Dog Park, a temporary dog park built with an Intergovernmental Cooperation Agreement with City of Clayton.
- Awarded \$10,000 from Missouri Department of Conservation to combat overgrowth of honeysuckle, winter creeper and white mulberry that has overtaken the under-story of the Memorial Park natural area.
- Installed "Upside Down" and "The Kick" sculptures outside the Brentwood Recreation Complex. These two pieces by local artist Sukanya Mani are on loan to City of Brentwood until 2021 as part of the Sculpture on the Move program.
- Designed, installed and planted Centennial Garden, a new native perennial garden near the Oak Tree Park pavilion and playground.
- Dedicated a new playground in Brentwood Park.
- *Missouri Parks & Recreation Magazine* featured Brentwood Parks & Recreation on the cover and main story of the Fall 2019 issue.

## PARKS & RECREATION 2020 Goals and Objectives



- >> Expand variety of programming offered by the department.
- >> Investigate sustainable practices to benefit both the department and the Brentwood community.

- >> Continue to improve the health, diversity and tree quality of the Brentwood urban forest.
- >> Begin two-year National Recreation and Park Association Accreditation process for department.
- >> Continue marketing efforts for the department.
- >> Seek alternative revenue sources for Norm West Park.

### Performance Measures

Parks and Recreation	2018 (Actual)	2019 (Estimated)	2020 (Projected)
Percentage of acres properly maintained	78%	78%	80%
Percentage cost recovery of Brentwood Recreation Complex	84%	90.05%	70%
Operating revenue per capita	\$124.32	\$138.77	\$126.94
Operating expenditures per capita	\$286.82	\$308.22	\$361.22
Average annual training hours per full-time equivalent employee	27.64	28.5	30



*The Pirate Ship Playground at Brentwood Park was dedicated in April 2019.*

## Forging a Sense of Community

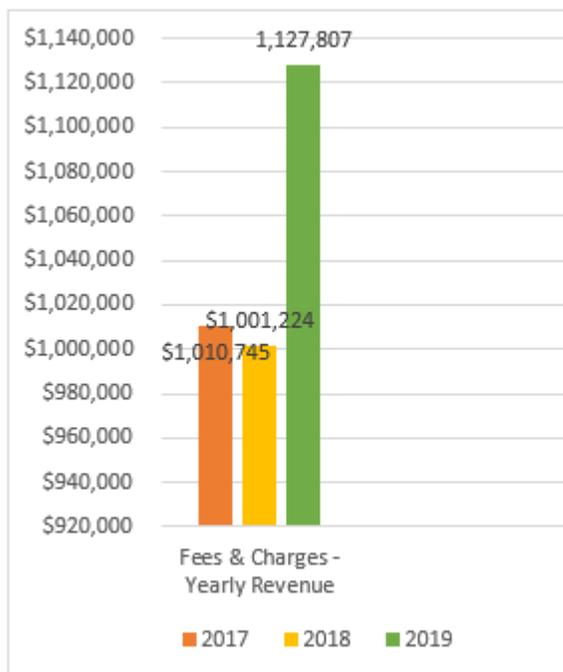
- Partnered with Forest ReLeaf of Missouri to offer 100 free trees to Brentwood residents for National Plant a Tree Day, a Centennial activity.
- Launched new Parks & Recreation Instagram account as another way to engage the Brentwood community.
- Held inaugural Yappy Hour at dog park at Norm West Park. More than 30 people and 50 dogs attended.
- Upgraded and installed additional security lighting at Brentwood Park, Memorial Park and Oak Tree Park pavilions.
- Presented a Sustainable Living Seminar featuring Richard Reilly of the Missouri Botanical Garden, as part of the City's Centennial celebration events.
- At the Brrrentwood Ice Festival, 265 attendees contributed \$3,085 to benefit BackStoppers.
- Brentwood Ice Rink hosted 4th Annual Food Drive Skate, collecting 356 non-perishable items (53% increase over 2018) for St. Mary Magdalen food pantry.
- Brentwood Ice Rink hosted inaugural May the 4th Be With You skate. Nearly 100 Star Wars fans enjoyed themed music, blacklight face painting, costume contest, and entertainment from the 501st Legion, a local, all-volunteer group of Star Wars costume enthusiasts.
- Brentwood residents represented 14 percent of the total skaters at ice rink public sessions. This is the most usage by Brentwood residents since staff began tracking Ice Rink usage in 2011.

# PARKS & RECREATION

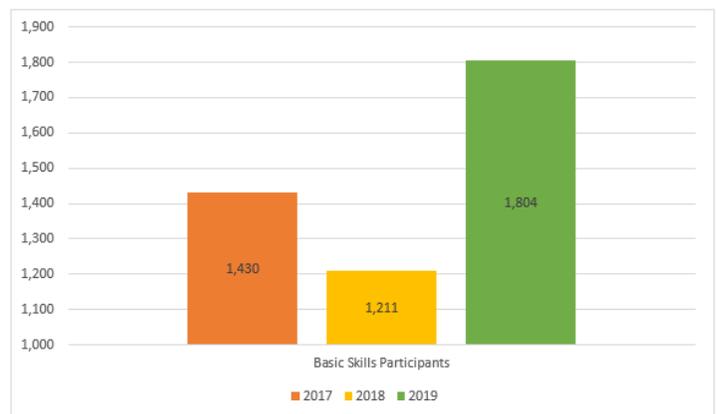
## Key Data and Statistics

- The Parks & Recreation Department earned \$1,127,807 in revenue from fees and charges. This is a 13% increase from 2018 and a 38% (\$30,784.00) increase from 2012.
- The Brentwood Ice Rink earned \$851,621.97 in 2019, the most the ice rink has earned in a fiscal year and a 15% increase over 2018.
- Public session attendance (Public Session, Stick & Puck, Training Session, 50+ Session) had a record-breaking year. 26,986 people attended a public session in 2019. This is the highest attended year since staff began tracking attendance in 2011; a 13% increase from 2018, and a 3% increase from 2017, the previous highest attended year. The breakdown of the attendance includes:
  - Public Session: 13,885
  - Stick & Puck: 10,089
  - Training Session: 2,647
  - 50+ Plus Club: 362
  - OVERALL: 26,986
- The Parks & Recreation Department had over 150,000 page views on the Parks & Recreation web pages and nine of the top 10 website pages visited in 2019. Total views on all the Parks & Recreation department web pages increased 172% from 2018.
- 1,804 skaters participated in the Learn to Skate program, a 49% increase from 2018, and the second largest total participation for the year in the 19 years staff has been tracking Learn to Skate participation.
- The Brentwood Ice Rink earned over \$300,000 in both Ice Rink Rentals and Ice Rink Programming for the third consecutive year.
- Increased meeting room rental room revenue 10% from 2018.
- Increased General Programming revenue, youth and adult niche programming, 36% over 2018.

### Fees & Charges - Yearly Revenue



### Learn to Skate Participants



# PLANNING & DEVELOPMENT DEPARTMENT

**MISSION:** Serve Brentwood citizens, businesses and the development community through integration of the City's planning, zoning, building, community development, housing and code enforcement functions within a single department. Efficient execution of these services assists the City's overall effort to maintain an exceptional quality of life for residents, attract commercial development, and protect private investment within the City. The department serves as liaison to the Planning & Zoning Commission, Architectural Review Board and the Board of Adjustment.



## Key Accomplishments

### PUBLIC INITIATIVES

- Completed adoption of new Manchester Corridor Commercial Zoning District to foster reinvestment and redevelopment of Manchester Road (Brentwood Bound project area).
- Rezoned approximately 90 parcels in the Brentwood Bound project area from various commercial and industrial districts to the new "MC" Manchester Corridor Commercial Zoning District, and updated City Zoning Map.
- Adopted the 2018 International Code Council (ICC) suite of Building Codes and the 2017 National Electrical Code.
- Completed several operations for the U.S. Census Bureau for preparation of 2020 Census.
- Facilitated the Community Development Block Grant FY 19 grant request and submitted grant application to St. Louis County.
- Continued coordination with Metropolitan St. Louis Sewer District (MSD) on Project Clear, and attended construction meetings.

### ZONING CODE ENFORCEMENT

In conjunction with building plan review and inspection, the department is responsible for code enforcement activities within the City.

In 2019, the Planning & Development Department enacted a citywide code enforcement patrolling program. From July to November, staff patrolled every street in each Ward. We sent approximately 600 voluntary compliance letters, and approximately five may require issuing a citation to have the violations abated.

## PLANNING & DEVELOPMENT 2020 Goals and Objectives

- >> Provide superior development application processing and permitting and inspection services.
- >> Improve the quality of department information provided to the public.
- >> Operate in a fiscally responsible manner.
- >> Attract and protect private investment in Brentwood.
- >> Promote economic development opportunities within the City of Brentwood.
- >> Promote professional growth and certification of all department employees.

## Performance Measures

Planning and Development	2018 (Actual)	2019 (Actual)	2020 (Projected)
Residential occupancy permits processed	760	624	700
Value of residential renovation and new construction projects	\$7,016,891	\$6,686,536	\$700,000
Value of commercial renovation and new construction projects	\$10,928,232	\$13,624,641	\$12,000,000



## Key Accomplishments

### PRIVATE INVESTMENTS

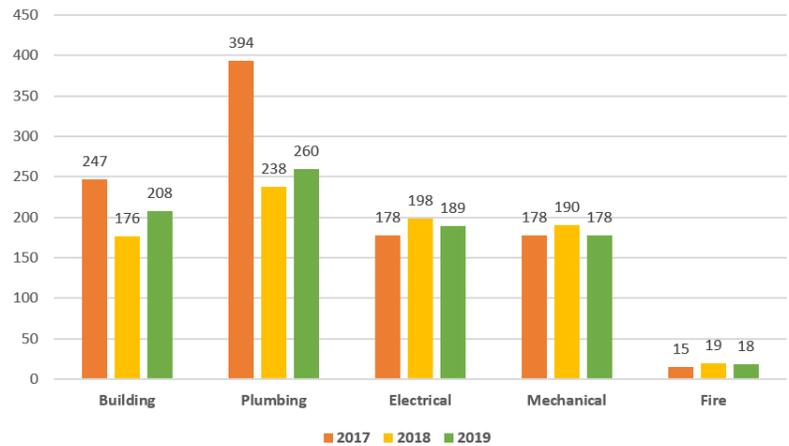
- Processed several rezoning map amendments, comprehensive sign plan proposals, conditional use permits and site development plans for a new seven-story hotel, three-story office building, restaurant, dental clinic, bank, health club and several changes in tenancy in retail spaces.
- Processed architectural review of 32 residential improvements, including 14 residential additions and nine new single-family residences.
- Conducted more than 1,150 inspections on the completion of residential and commercial projects, including the exterior and interior renovations of the new First Watch restaurant, Chase Bank and Aspen Dental, and major renovations to Lion's Choice and McDonald's restaurants.
- Provided housing inspection services and issued 624 residential occupancy permits.
- Completed several text amendments, including land use regulations for Medical Marijuana facilities recently permitted under the Missouri Constitution.
- Processed five variance requests for various area bulk requirements, and processed one sign variance.
- Processed 10 variance requests from front, side and rear yard setback requirements.

# PLANNING & DEVELOPMENT

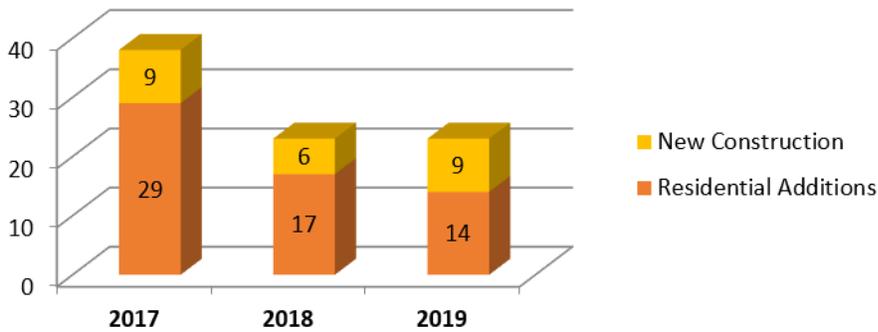
## Key Data

In 2019, the number of building permits reviewed and issued by the Planning & Development Department increased from 2018. The building permits issued by the department include all structural, plumbing, electrical, mechanical and fire permits. As in previous years, residential permits primarily are responsible for the increase in some permit categories, although in 2019 there was a significant spike in commercial projects. Plumbing inspections spike in some years as a result of water main replacement projects completed by Missouri American Water Company. Overall numbers for building, plumbing, electrical and mechanical permits show the strength of the residential and commercial markets in Brentwood. The number of annual building, housing and occupancy inspections continues to exceed 1,000. In 2019, the department completed more than 1,150 inspections.

### Permit Issuance By Type



### Residential Projects



### Residential Projects and Occupancy Permits

Residents continue to invest in their properties within the City of Brentwood.

One metric the department uses to track this investment is the number of new homes and residential additions completed in the City each year.

### Residential Occupancy Permits



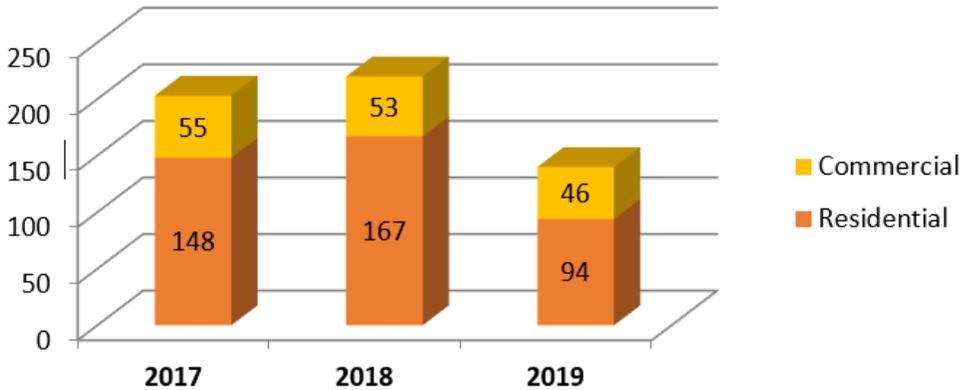
The number of residential occupancy permits reviewed and issued decreased slightly from 760 permits in 2018 to 624 permits in 2019.

Each occupancy permit issued includes an inspection to ensure minimum housing standards are maintained within the City of Brentwood.

# PLANNING & DEVELOPMENT

## Key Data

### Commercial and Residential Projects



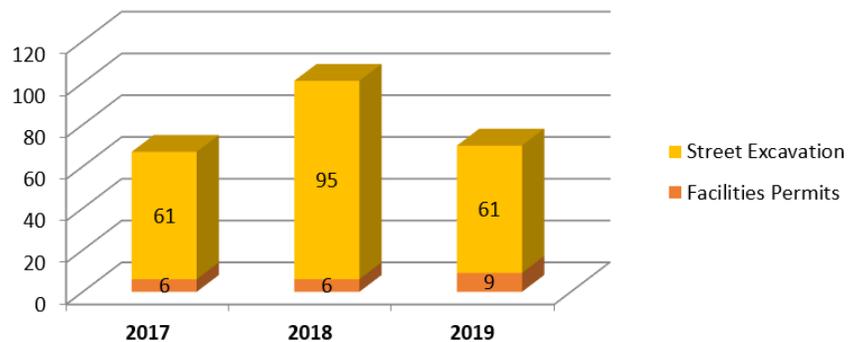
### Total Permits Issued



### Facilities and Street Excavation Permits

We continue to see infrastructure investment within the City that is not maintained by the City. One way to track this is through the issuance of facilities permits and street excavation permits. Facilities permits are required when any person desires to perform work within right-of-way or place facilities on private property. A facility is defined by City Code as a network or system, or any part thereof, used for providing or delivering a service and consisting of one or more lines, pipes, irrigation systems, wires, cables, fibers, conduit facilities, cabinets, poles, vaults, pedestals, boxes, appliances, antennas, transmitters, radios, towers, gates, meters, appurtenances or other equipment.

### Facilities and Street Excavation Permits



# POLICE DEPARTMENT

**MISSION:** The Brentwood Police Department, in partnership with the community, is committed to the delivery of the highest quality public safety services with respect, fairness and compassion to all we serve.



**PROTECT  
AND  
SERVE  
IN  
BRENTWOOD,  
MISSOURI**

STARTING PAY \$57,084  
+ MORE BASED ON EXPERIENCE  
MEDICAL/DENTAL/VISION/ADD/LIFE  
(\$7,500 VALUE)  
UNIFORM AND EQUIPMENT PROVIDED  
(\$2000 VALUE)  
182 WORKING DAYS/AVERAGE PER  
YEAR  
PAID TIME OFF  
COMP. TIME  
TUITION REIMBURSEMENT  
EXCELLENT PENSION  
NO RESIDENCY REQUIREMENT



[WWW.BRENTWOODMO.ORG](http://WWW.BRENTWOODMO.ORG)



**24** Brentwood Police Department created a new recruitment campaign to attract additional applicants.

## Key Accomplishments

- Completed the CALEA accreditation for the department.
- Continued success/growth of the Officer Safety Role Play Training process.
- Purchased and put into use the Messaging Trailer for crime deterrence.
- Created a weekly vehicle inspection process.
- Developed a detail for retail theft prevention.
- Installed and trained officers on the Less than Lethal de-escalation systems.
- Continued the grant process for body-worn camera implementation.
- Reduced nighttime crime, including vehicle break-ins.
- Completed two safety training events for the public.
- Established Police Department participation in monthly Ward meetings to share crime reporting.
- Continued participation in regional Carjacking Task Force.
- Major Angela Hawkins graduated Class 277 of the FBI National Academy.
- Hired three new officers, including two female officers.
- Qualified the City's policy for the purchase/replacement of police vehicles.
- Hired Evidence Technician to assure quality control in Police Department property room.

# POLICE DEPARTMENT

## 2020 Goals and Objectives



- >> Revamp promotional and hiring processes.
- >> Create an alternative vehicle maintenance program.
- >> Improve report writing and approval process.
- >> Establish additional night training locations for the Officer Safety Program.
- >> Develop a canine program, which was approved by the Public Safety Committee and Board of Aldermen.
- >> Create an Officer of the Month program.
- >> Create an Emergency Operations Manager position.
- >> Purchase and implement in-car cameras.

- >> Improve crime scene processing.
- >> Create an Officer Professional Development program.
- >> Create an effective detail for Retail Crime Prevention.
- >> Implement body-worn cameras.
- >> Create an office area in the station for Police Department supervisors.

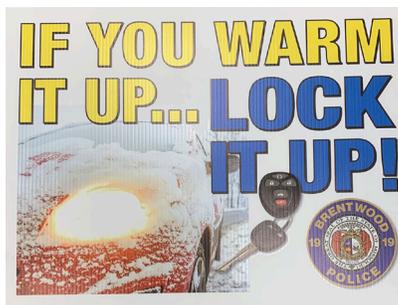
## Performance Measures

Police	2018 (Actual)	2019 (Actual)	2020 (Projected)
<b>Dispatched Police Calls</b>			
Police calls for service resulting in a police unit being dispatched	14,803	34,273	25,356
Police-initiated actions in the field resulting in a police unit making a contact, including all traffic, person or pedestrian stops	4,718	2,101	1,148
Police-initiated actions in the field resulting in a police unit making only a traffic stop (a subset of the response immediately above)	2,140	1,736	919



*Brentwood Police Chief Joseph Spiess facilitated a Workplace Violence Prevention training session for local business and community members in January 2019.*

*Signs placed throughout the community remind drivers to secure their vehicles: "Lock It or Lose It" and "If You Warm It Up... Lock It Up!"*



# POLICE DEPARTMENT

## Key Data

Crimes	2018 (Actual)	2019 (Actual)
UCR Part 1 Crimes per 1000 population	48	57

Response Time	2018 (Actual)	2019 (Actual)
Response time for priority police calls (dispatch receipt to arrive on scene)	4:10	4:15

Motor Vehicle Accidents	2018 (Actual)	2019 (Actual)
# Fatal	0	0
# Injurious	71	63
# Property damage	331	295
# Traffic accidents investigated	402	358

UCR Part I Violent Crimes	2018 (Actual)	2019 (Actual)
# Reported	15	13
# Unfounded reports	0	1
# Assigned to investigators	15	13
# Cleared	9	6

UCR Part I Property Crimes	2018 (Actual)	2019 (Actual)
# Reported	319	421
# Unfounded reports	1	1
# Assigned to investigators	318	420
# Cleared	167	226



Brentwood Police Department and Brentwood Fire Department teamed up to host a community Pillow Drive, collecting 40 pillows for Home Sweet Home clients who are transitioning out of homelessness, escaping domestic violence or living in other difficult situations.

# PUBLIC WORKS DEPARTMENT

**MISSION:** To provide courteous and quality service for our residents and all City departments. We will strive to ensure that our streets, sidewalks, curbs and buildings are safe for public use; use trained staff and outside vendors for vehicle, building and sewer lateral maintenance in a viable and economical manner; keep our city streets clear and passable during all types of weather; preserve existing street pavements; improve obsolete street pavements and sidewalks; and maintain quality sanitation collections services as well as provide general information and awareness regarding Public Works services.



*Crosswalk improvements: Pedestrian warning system on McKnight Road south of Sonora Avenue, with flashing lights to alert motorists of pedestrians in crosswalk.*

## Key Accomplishments

- Completed more than 1,400 lateral feet of sidewalk replacements citywide using conventional methods of removal and replacement. Replaced concrete roadway slabs in 1200 block of Strassner Drive, on Strassner Drive west of Hanley Industrial Court, and Yorkshire Lane Court.
- Managed mill and overlay of asphalt pavement on Swim Club Lane. Used Modified Aggregate Quick Set (MAQS) to seal asphalt street on Madge Avenue (Brentwood Blvd. to Bremerton Rd.), Kempton Lane, and Sonora Avenue. Completed Nova Chip asphalt layer to the concrete segment of Pine Avenue (St. Clair Ave. to High School Dr.), which improved the surface smoothness and provided motorists with a uniform surface material along Pine Avenue from Brentwood Blvd. to McKnight Rd.
- Installed thermoplastic pavement markings (stop bars and crosswalk bars) on newly paved streets including Pine Ave., Litzsinger Rd., and Strassner Dr.
- Completed hazardous materials abatement, demolition and renovation work at City Hall using contractors. Completed ADA-compliant ramp and access routes on west and east sides of City Hall.
- Completed abatement and demolition of home and garage at 8746 Eulalie Avenue to provide property for future fire station elevator.
- Modified the Sewer Lateral Policy to include a cost ceiling and coordinated most repairs using outside contractors. Approximately 50 sewer laterals were repaired and more than 26 were cabled/cleaned under this program until the cleaning/cabling reimbursement was eliminated in February 2019.
- Coordinated and completed emergency repairs of box culvert on High School Drive just south of Wrenwood Lane due to failed concrete around curb inlet.

## PUBLIC WORKS 2020 Goals and Objectives

- >> Utilize new street and sidewalk inventories.
  - Determine, assess and prioritize street repair needs.
  - Develop action plan for asphalt preservation/sealant application of mill and overlay streets as needed.
  - Identify and prioritize street projects.
  - Develop action plan for sidewalk corrective action using both in-house and outside staff.
- >> Improve recycling throughout the City.
  - Reject unacceptable materials placed for recycling and provide stickers to residents to inform what is unacceptable.
  - Encourage non-recyclers to join the City's efforts through notifications and custom receptacles based on recycled quantities/space limitations.
  - Lower landfill cost by increasing recycling.
  - Investigate and encourage citywide sustainability projects.
- >> Revise the sewer lateral program to provide improved balance between revenues and expenses.
  - Monitor and report the financial conditions of the annual program; seek to reduce existing sewer lateral program debt.
  - Implement changes approved by Board of Aldermen effective January 2020.
  - Maintain sewer repair spreadsheets and costs per address.
- >> Zero preventable accidents and injuries.

## Performance Measures

Public Works	2018 (Actual)	2019 (Actual)	2020 (Projected)
<b>Streets</b>			
Percentage of lane miles assessed as being in satisfactory or better condition	99%	99%	99.5%
<b>Sewer</b>			
Percentage of sewer lateral repairs at same residence	1%	1%	1%
Number of sewer lateral repairs	62	42	60
Number of sewer lateral cabling/cleaning	213	26	0* *cabling/cleaning discontinued in 2020

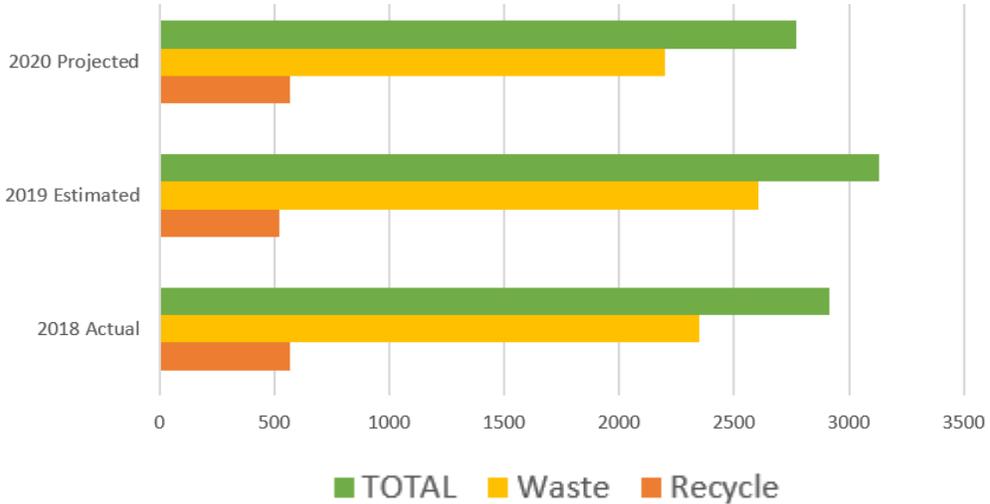
## Key Accomplishments

- Removed 20 cubic yards of debris and mulched several truckloads of overgrown vegetation removed from Deer Creek within 200 feet of bridge structure at Brentwood Blvd. at Marshall Ave. and at Breckenridge Industrial Ct. south of Manchester Rd. as well as from the Promenade channel to Strassner Dr.
- Received \$12,300 grant from St. Louis County Department of Public Health for purchase of recycling carts.
- Installed pedestrian warning system on McKnight Rd. south of Sonora Ave. to add flashing lights to alert motorists of pedestrians in crosswalk. Purchased a second system for installation between Memorial Park and YMCA.
- Began preliminary design of street lighting and sidewalk improvements for Rosalie Ave. from Brentwood Blvd. to Broughton Park trail system.
- Revised Sanitation Department services to transport recycled materials to another recycling center, applied for waste diversion grants, and reduced roll-off dumpster fees through competitive bid process.
- Coordinated installation work associated with approximately 20 new street lights.
- Installed new maintenance shed at Strassner Public Works Yard and coordinated with IT to relocate a time clock in shed for Sanitation staff.

# PUBLIC WORKS

## Key Data

### Sanitation Collections in Tons



Sanitation Collections in Tons	2018 (Actual)	2019 (Estimated)	2020 (Projected)
Recycle	566.87	523.36	570
Waste	2,348.14	2,606.7	2,200
<b>TOTAL</b>	<b>2,915.01</b>	<b>3,130.06</b>	<b>2,770</b>



Crosswalk improvements: Solar-powered pedestrian warning signals on Strassner Drive.



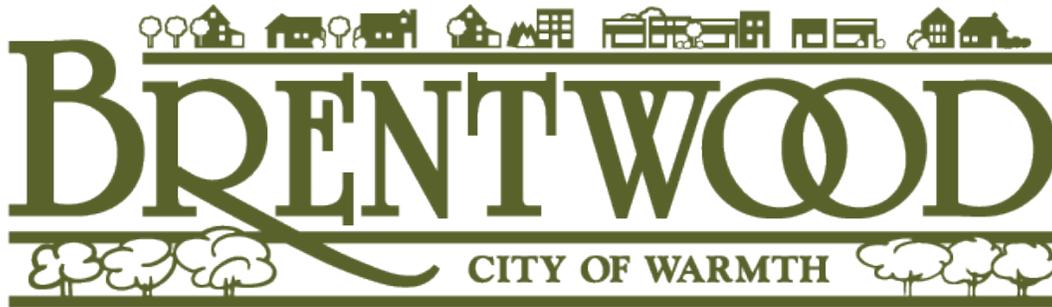
Emergency repair of box culvert on High School Drive south of Wrenwood Lane.

# Unaudited Financial Report Fiscal Year 2019

## CITY OF BRENTWOOD, MISSOURI

### PRELIMINARY COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES ALL GOVERNMENTAL FUND TYPES FOR THE PERIOD ENDED DECEMBER 31, 2019

FUNDS	GENERAL	LIBRARY	STORM WATER AND PARK SEWER		
			CAPITAL IMPROVEMENTS	IMPROVEMENTS	IMPROVEMENTS
<b>REVENUES</b>					
Taxes	\$9,396,072	\$ 899,663	\$ 2,615,192	\$ 3,063,927	\$ -
Licenses and Permits	1,955,747	-	-	-	-
Intergovernmental	86,672	7,457	102,250	198,593	-
Charges for Services	239,343	11,345	-	1,133,832	-
Fines and Forfeitures	82,700	-	-	-	-
Investment Income	26,147	3,166	20,198	9,677	-
Assessments	-	-	-	-	148,442
Miscellaneous	140,081	752	-	28,413	-
<b>TOTAL REVENUES</b>	<b>11,926,762</b>	<b>922,383</b>	<b>2,737,640</b>	<b>4,434,442</b>	<b>148,442</b>
<b>EXPENDITURES</b>					
Administration	827,950	-	-	-	-
Police	3,425,036	-	-	-	-
Fire	2,511,598	-	-	-	-
Street	1,375,778	-	-	-	-
Sanitation	619,364	-	-	-	-
Planning & Development	391,491	-	-	-	-
Storm Water, Parks and Recreation	-	-	-	2,483,867	-
Community Services	182,525	-	-	-	-
Legislative	110,094	-	-	-	-
Judicial	176,490	-	-	-	-
Municipal Operations	1,717,024	-	-	-	-
Library	-	562,497	-	-	-
Sewer Lateral	-	-	-	-	147,717
Capital Outlay	34,000	-	1,916,107	21,767,950	-
<b>TOTAL EXPENDITURES</b>	<b>11,371,350</b>	<b>562,497</b>	<b>1,916,107</b>	<b>24,251,817</b>	<b>147,717</b>
Transfer in (out)					
Debt Service:					
Principal retirement	-	31,500	183,706	725,000	-
Interest and fiscal charges	-	5,200	161,368	1,009,051	-
<b>TOTAL DEBT SERVICE</b>	<b>-</b>	<b>36,700</b>	<b>345,074</b>	<b>1,734,051</b>	<b>-</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>11,371,350</b>	<b>599,197</b>	<b>2,261,181</b>	<b>25,985,868</b>	<b>147,717</b>
EXCESS REVENUES OVER (UNDER) EXPENSES	555,412	323,186	476,459	(21,551,426)	725
OTHER FINANCING SOURCES(USES)	(8,002)	(182)		40,399,079	
FUND BALANCES JANUARY 1, 2019	5,175,333	1,415,840	3,517,175	40,352,230	3,091
<b>FUND BALANCES DECEMBER 31, 2019</b>	<b>\$ 5,722,743</b>	<b>\$ 1,738,843</b>	<b>\$ 3,993,634</b>	<b>\$ 59,199,883</b>	<b>\$ 3,816</b>



**CITY OF BRENTWOOD  
ANNUAL REPORT 2019**

**2348 South Brentwood Boulevard  
Brentwood, MO 63144  
314.962.4800  
[www.brentwoodmo.org](http://www.brentwoodmo.org)**

**BRENTWOOD** *1919-2019*  
**100 YEARS**

