

**East Central Dispatch Center**  
**Meeting Minutes**  
**April 18, 2018 3:30 P.M.**

The Board of Directors of East Central Dispatch Center met on Wednesday April 18, 2018 at Maplewood City Hall.

Meeting called to order at 3:38 P.M.

Present were Chairman Jonathan Greever, Marty Corcoran, Amy Hamilton, Craig Owens, Barbara Sondag, Steve Wylie and Jennifer Yackley. Not Present were Bola Akande. Also present were Executive Director Amy Williams and Operations Manager Kurt Ploch.

A motion was made to approve the previous minutes made by Marty Corcoran, seconded by Barbara Sondag. Motion carried.

A motion was made to approve the meeting agenda was made by Marty Corcoran, seconded by Barbara Sondag. Motion carried.

**Executive Director Report**

Amy Williams reported the following:

The budget committee met and finalized the budget; the only change will be an increase of Professional Services from \$23,500.00 to \$33,590.81. This is due to the City of Richmond Heights raising their rates for Financial and Human Resource services. A memo from the City of Richmond Heights was referred to and included in the board packet for review. A discussion followed. Amy Hamilton advised that Richmond Heights will document all hours used by ECDC. Barbara Sondag made a motion to amend professional services line item to \$33,590.81. Jennifer Yackley seconded. Motion carried.

Amy Hamilton made a motion to approve the budget, (including the above mentioned amendment), Marty Corcoran seconded. Motion carried.

Clarifications were requested on whether the board will review administrative/personnel policies or approve them. The answer was that the board will approve all administrative/personnel policies.

Five Policies were included in the board packet. The policies were: External Complaints, Social Media, Work-Area Etiquette, Conduct on the Job, Off-Duty / Secondary Employment

Marty Corcoran made a motion to approve the above mentioned policies as submitted. Jennifer Yackley seconded the motion. Motion carried.

Then the Board discussed the Siren GPS notification option. The question was whether to go ahead with Siren's offer of three free years of their locator service. The three year span was decided upon so their system could be evaluated against the old 9-1-1 system as well as the new Nexgen 9-1-1 system. A long discussion followed which included whether ECDC should move forward as a group or allow each city to explore these improvements separately. The Board decided to continue evaluating this moving forward.

Marty Corcoran made a motion that research should be done to see if there are any other companies offering systems similar to Siren GPS. Jennifer Yackley seconded. Motion Carried.

A sub-committee was formed to evaluate the research gathered on the above topic. Members at this time are Jonathan Greever, Barb Sondag, with Kurt Ploch reporting. The chair will choose other members in the near future.

The following roll call vote was taken to close part of the meeting pursuant to Section 610.012 (3) to discuss personnel.

Amy Hamilton, YES; Jonathan Greever, YES; Barbara Sondag, YES; Marty Corcoran, YES; Craig Owens, YES; Steve Wylie, YES; Jennifer Yackley, YES. The motion carried and the board entered into a closed session.

After holding the closed session, Amy Hamilton made a motion to adjourn the open session. The motion was seconded by Marty Corcoran and unanimously passed to adjourn the meeting.

Respectfully Submitted,

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Kurt Ploch,

Interim Executive Director