

**CITY OF BRENTWOOD, MISSOURI
REGULAR BOARD OF ALDERMEN MEETING
MINUTES**

**City Hall
Council Chambers**

**June 20, 2011
7:00 pm**

Mayor Kelly called the meeting to order and led with the Pledge of Allegiance. Roll call was taken with the following members present: Alderwoman Clements, Alderman Marshall, Alderman Kramer, Alderman Robertson, Alderman Wynn and Alderman Harper.

Staff present: City Attorney Albrecht, Director of Planning and Development/Interim City Administrator/City Clerk Rottjakob, Executive Secretary Williams and Treasurer Reynders.

Absent: Alderwoman Krewson and Alderman Leahy.

CONSIDERATION AND APPROVAL OF THE JUNE 20, 2011 BOA MEETING AGENDA

Motion was made by Alderwoman Clements, second by Alderman Wynn to approve the BOA meeting agenda of June 20, 2011 as submitted. All in favor none opposed.

CONSIDERATION AND APPROVAL OF THE MAY 16, 2011 BOA MEETING MINUTES

Motion was made by Alderman Robertson, second by Alderman Marshall to accept the May 16, 2011 BOA meeting minutes as submitted. All in favor none opposed.

SWEARING IN OF PATROL OFFICER

Police Chief Disbennett came before the Board and stated that the City had a recent retirement of a police officer. They went through an application process and received over 70 applications to fill the position. After doing testing and so forth, Joseph Sullivan was chosen. Joseph has worked for the St. Louis City Police Department for the last three years. He is a graduate of their academy and a graduate of Florissant Valley Community College.

Mayor Kelly administered the Oath of Office to Joseph Sullivan and congratulated him on his employment with the City.

BIDS – 2011 Ambulance

Interim City Administrator/City Clerk Rottjakob announced that bids were submitted and opened on Friday, May 20 at 10:00 am for a new ambulance as follows:

Foster Coach Sales, Inc.	\$182,138.00
US Coach Works	\$174,245.00

American Response Vehicles

\$178,043.00

Staff reviewed the bids and made a recommendation to the Public Safety Committee to accept the bid from Foster Coach Sales, Inc. The Public Safety Committee unanimously approved the recommendation.

Mayor Kelly stated that one of the considerations in going with Foster Coach Sales, the highest bidder, was that the fire department had used them in the past and had been very happy with the equipment and the backing of it after delivery.

Alderman Marshall asked if the bid amount is staying within budget.

Mrs. Rottjakob responded yes.

Motion was made by Alderwoman Clements, second by Alderman Marshall to accept the bids as read. Roll call: Alderwoman Clements, yes; Alderman Marshall, yes; Alderman Kramer, yes; Alderman Robertson, yes; Alderman Wynn, yes; Alderman Harper, no.

HEARING OF ANY MATTER OF PUBLIC INTEREST UPON REQUEST OF ANY PERSON PRESENT –
None

INTRODUCTIONS, READINGS, AND PASSAGE OF BILLS AND RESOLUTIONS

Bill No. 5598 – Solid Waste Precollection Requirements

Motion was made by Alderwoman Clements, second by Alderman Wynn to remove Bill No. 5598 from hold. All in favor none opposed.

1st and 2nd Readings of Bills

Motion was made by Alderwoman Clements, second by Alderman Kramer to give Bills No. 5598, 5605, 5606, 5607, 5608 and 5609. All in favor none opposed.

Bill No. 5598 Amended – Solid Waste Precollection Requirements

City Attorney Albrecht gave Bill No. 5598, AN ORDINANCE AMENDING CHAPTER 20, ARTICLE II, OF THE REVISED CODE OF ORDINANCES OF THE CITY OF BRENTWOOD, MISSOURI BY DELETING SECTION 20-16 (a) 1 AND 2, AND ENACTING IN LIEU THEREOF A NEW SECTION 20-16 (a) 1 AND 2, AND ADDING A NEW PARAGRAPH (c) TO SECTION 20-16, AS IT RELATES TO SOLID WASTE PRECOLLECTION REQUIREMENTS; PROVIDING FOR THE CURRENT MAINTENANCE OF THIS CODE; PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE; AND PROVIDING FOR THE REPEAL OF ALL CONFLICTING ORDINANCES, its first and second readings.

Alderman Kramer read a synopsis of Bill No. 5598 as a Bill that amends Chapter 20 of the Brentwood Code to establish a maximum weight limit to containers for the collection of garbage, refuse or yard waste, depending on the size of container. The bill also outlines requirements for disposing of limbs and brush, and further defines "yard waste" to exclude dirt, soil or rock. The Public Works Committee reviewed the bill and made a positive recommendation.

Motion was made by Alderwoman Clements, second by Alderman Marshall to approve and adopt Bill No. 5598 as amended. Roll call: Alderwoman Clements, yes; Alderman Marshall, yes; Alderman Kramer, yes; Alderman Robertson, yes; Alderman Wynn, yes; Alderman Harper, yes.

The Mayor thereupon declared Bill No. 5598 duly passed and signed same into approval thereof. Said Bill was given Ordinance No. 4285.

Bill No. 5605 – Agreement for Equipment Lease

City Attorney Albrecht gave Bill No. 5605, AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT ON BEHALF OF THE CITY OF BRENTWOOD, MISSOURI WITH THE CITY OF ROCK HILL, MISSOURI, FOR EQUIPMENT LEASE, AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE, its first and second readings.

Alderman Kramer read a synopsis of Bill No. 5605 as a Bill that authorizes the mayor to enter into a 1-year lease agreement with the City of Rock Hill for a phone system. The lease would renew automatically for three (3) additional years, for a total lease period of four (4) years. Under this agreement, the City of Brentwood would purchase the phone system initially, and then Rock Hill would lease the system from Brentwood over a period 48 months.

Motion was made by Alderman Marshall, second by Alderman Kramer to approve and adopt Bill No. 5605. Roll call: Alderwoman Clements, yes; Alderman Marshall, yes; Alderman Kramer, yes; Alderman Robertson, yes; Alderman Wynn, yes; Alderman Harper, yes.

The Mayor thereupon declared Bill No. 5605 duly passed and signed same into approval thereof. Said Bill was given Ordinance No. 4286.

Bill No. 5606 – Remarketing of TIF Refunding Revenue Bonds

City Attorney Albrecht gave Bill No. 5606, AN ORDINANCE AUTHORIZING THE REMARKETING OF VARIABLE RATE DEMAND TAX INCREMENT REFUNDING REVENUE BONDS, SERIES 2007A (8300 EAGER ROAD PROJECT - PHASE 1) OF THE CITY OF BRENTWOOD, MISSOURI; REMOVING AND REPLACING THE REMARKETING AGENT FOR SUCH BONDS AND AUTHORIZING THE EXECUTION OF DOCUMENTS AND CERTAIN OTHER ACTIONS IN CONNECTION WITH THE REMARKETING OF SUCH BONDS, its first and second readings.

Alderman Kramer read a synopsis of Bill No. 5606 as a Bill that would authorize the remarketing of the Series 2007A Bonds for the Meridian project, and appointment of Stifel Nicolaus & Company as the remarketing agent.

Motion was made by Alderman Marshall, second by Alderwoman Clements to approve and adopt Bill No. 5606. Roll call: Alderwoman Clements, yes; Alderman Marshall, yes; Alderman Kramer, yes; Alderman Robertson, yes; Alderman Wynn, yes; Alderman Harper, yes.

The Mayor thereupon declared Bill No. 5606 duly passed and signed same into approval thereof. Said Bill was given Ordinance No. 4287.

Bill No. 5607 – Agreement with the City Clerk/Administrator

City Attorney Albrecht gave Bill No. 5607, AN ORDINANCE AUTHORIZING THE MAYOR ACTING ON BEHALF OF THE CITY OF BRENTWOOD, MISSOURI, TO EXECUTE AN AGREEMENT WITH THE CITY CLERK/ADMINISTRATOR OF THE CITY OF BRENTWOOD, MISSOURI; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE, its first and second readings.

Alderman Kramer read a synopsis of Bill No. 5607 as a Bill that authorizes the mayor to enter into an employment contract with the city clerk/city administrator.

Motion was made by Alderwoman Clements, second by Alderman Harper to approve and adopt Bill No. 5607. Roll call: Alderwoman Clements, yes; Alderman Marshall, yes; Alderman Kramer, yes; Alderman Robertson, yes; Alderman Wynn, yes; Alderman Harper, yes.

The Mayor thereupon declared Bill No. 5607 duly passed and signed same into approval thereof. Said Bill was given Ordinance No. 4288.

Mayor Kelly stated that he was very excited that the Board approved his recommendation for a new City Clerk/Administrator at their last executive session and that the ordinance for her contract had to be done in public session. He introduced Bola Akande, the new City Clerk/Administrator. Ms. Akande has been serving as the Asst. City Administrator for the City of Richmond Heights since 2005. He stated that she came highly recommended, will be a fantastic addition to the City of Brentwood and will do an outstanding job.

Ms. Akande came before the Board and stated that she is humbled by the appointment of City Clerk/Administrator for the City of Brentwood. She believes the city of Brentwood is a destination that is worthy and is a successful city that has done a lot of right things, and she is happy to be part of that. It is such an incredible opportunity to become the next City Administrator and she is looking forward to working collaboratively with everyone in the community and the staff to accomplish the objectives of Brentwood, as they continue to make this community a benchmark for best practices everywhere.

Mayor Kelly announced that Ms. Akande's start date would be August 1.

Alderman Kramer stated that they are all very fortunate to be able to meet Ms. Akande and very fortunate to know that Brentwood attracted many applicants for the position, and Ms. Akande by far was the clear choice.

Bill No. 5608 – Agreement with the Fire Chief

City Attorney Albrecht gave Bill No. 5608, AN ORDINANCE AUTHORIZING THE MAYOR ACTING ON BEHALF OF THE CITY OF BRENTWOOD, MISSOURI, TO EXECUTE AN AGREEMENT WITH THE FIRE CHIEF OF THE CITY OF BRENTWOOD, MISSOURI; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE, its first and second readings.

Alderman Kramer read a synopsis of Bill No. 5608 as a Bill that authorizes the mayor to enter into an employment contract with the fire chief.

Motion was made by Alderwoman Clements, second by Alderman Robertson to approve and adopt Bill No. 5608. Roll call: Alderwoman Clements, yes; Alderman Marshall, yes; Alderman Kramer, yes; Alderman Robertson, yes; Alderman Wynn, yes; Alderman Harper, yes.

The Mayor thereupon declared Bill No. 5608 duly passed and signed same into approval thereof. Said Bill was given Ordinance No. 4289.

Mayor Kelly stated that since Chief Niemeyer announced his retirement in May, they have contacted and were able to come to an agreement with Fire Chief Ted Jury who is currently the Fire Chief for the City of Ladue. Mr. Jury will be the new Fire Chief for Brentwood. Chief Niemeyer and Chief Jury are very good friends and he is very happy about the appointment and thinks that Chief Jury will do an outstanding job for the city of Brentwood as well. Mayor Kelly congratulated Chief Niemeyer on his upcoming retirement, which is September 17.

Bill No. 5609 – Agreement with the Police Chief

City Attorney Albrecht gave Bill No. 5609, AN ORDINANCE AUTHORIZING THE MAYOR ACTING ON BEHALF OF THE CITY OF BRENTWOOD, MISSOURI, TO EXECUTE AN AGREEMENT WITH THE POLICE CHIEF OF THE CITY OF BRENTWOOD, MISSOURI; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE, its first and second readings.

Alderman Kramer read a synopsis of Bill No. 5609 as a Bill that authorizes the mayor to enter into an employment contract with the police chief.

Mayor Kelly stated that in hiring a new city administrator and looking at other cities and some of the things that they are doing, it is commonplace now for the city administrator, police and fire chiefs, to be hired under contract for their services. In doing so with the new city

administrator and fire chief, they thought it was appropriate to have an agreement with the current police chief as well.

Motion was made by Alderman Kramer, second by Alderman Harper to approve and adopt Bill No. 5609. Roll call: Alderwoman Clements, yes; Alderman Marshall, yes; Alderman Kramer, yes; Alderman Robertson, yes; Alderman Wynn, yes; Alderman Harper, yes.

The Mayor thereupon declared Bill No. 5609 duly passed and signed same into approval thereof. Said Bill was given Ordinance No. 4290.

Alderman Kramer pointed out that one of the advantages of the contracts is having continuous agreements that allow for notices and time lines that the City did not have in place before.

Mayor Kelly stated that if the department head decide to leave the City, the contract requires they give a certain amount of notice and it is important that administrators and chiefs be protected from changes in administration as well.

ACCOUNTS AGAINST THE CITY

Motion was made by Alderman Marshall, second by Alderwoman Clements to approve the warrant list dated 6/20/11. All in favor none opposed.

Alderman Kramer asked if the expenditure for State Mechanical is for refrigerant startup for the ice rink and if it is an annual amount.

Interim City Administrator/City Clerk Rottjakob responded that it is for the ice rink and is something the Parks Department do on an annual basis. She could check to see if the amount is different from last year.

Alderman Kramer asked Mrs. Rottjakob if she is aware of the percentage of people that have signed up for the CodeRed system.

Mrs. Rottjakob responded that she and the IT Manager are coordinating with CodeRed to do another all-call and also to put a link back on the website so that people can sign up to help generate additional names and clean up the existing list.

REPORTS OF COMMITTEES AND DEPARTMENT HEADS:

Mayor's Report

Mayor Kelly announced that the executive session scheduled is not needed this evening.

Public Safety Committee – No further report

Public Works Committee – No report

Director of Planning and Development

Appointment to 8750 Manchester Road CID

Director of Planning and Development Rottjakob stated that the 8750 Manchester Road CID that encompasses the Office Depot, Ace Hardware and Arby's has a Board of Directors. Each year, per state statute, the BOA has to approve any reappointments to the Board of Directors. She asked for approval of the list of appointments presented to the Board.

Motion was made by Alderman Marshall, second by Alderman Kramer to approve the appointments of Lori Reichert, Kathleen Davis, Benjamin Stegmann, John P. Davis and Daniel Stegmann to the 8750 Manchester Road CID. Roll call: Alderwoman Clements, yes; Alderman Marshall, yes; Alderman Kramer, yes; Alderman Robertson, yes; Alderman Wynn, yes; Alderman Harper, yes.

Mrs. Rottjakob announced that at a previous meeting she had mentioned that the City was awarded STP/Federal funds to improve the sidewalks on Rose Avenue between Brentwood Boulevard and the Brentwood Promenade. They have received seventeen responses to the RFQ submitted. She and Superintendent Nahmensen interviewed four of the finalists. Early last week they made a recommendation to select George Butler Associates/GBA for the engineering phase of the project. A contract is being put together that will come before the Board at the July meeting.

Mayor Kelly asked for an update on the Eager Road/Brentwood Boulevard project.

Mrs. Rottjakob stated that they turned on the fountain at the I-64 Brentwood Gateway Enhancement project. They were having some problems with the lighting, so they are looking into that. The plantings will be installed over the summer. They are not sure how the plantings of some of the grass will be handled. The grass need to be planted when the ground is cooler, so the landscape architect is working with a contractor trying to decide the best way to handle plantings.

Mayor Kelly stated because of the new Litzsinger Bridge, they have not had any flooding in Hanley Industrial Park with the excessive rains. The new bridge is a significant improvement to some of the properties in Hanley Industrial Court.

Ways and Means Committee – No report

City Attorney – No report

City Clerk/Administrator – No report

Excise Commissioner – No report

Library

Alderman Wynn invited everyone to visit the library during the summer and pointed out that it is a cool and nice place, with wonderful books.

Mayor Kelly announced that he has received an email from former Mayor Karen Kintz complimenting a library employee who did an outstanding job of teaching her how to download some books on her new computer.

Municipal League – No report

Communication – No report

Historical Society – No report

UNFINISHED BUSINESS

Alderman Marshall asked for an update on the fence for the Litzsinger Bridge.

Mrs. Rottjakob stated that she has signed the contract to have the work done and they are in the process of ordering the fence. The fence will be a wrought iron style black fence.

Alderwoman Clements asked for an update on the McKnight Road project.

Mrs. Rottjakob stated that the City received a notice about the project starting and the last time she has heard about a start date was several weeks ago. Staff has sent a notice out to the residents that could potentially be impacted by the project. She will try to get a firmer start date on the project.

NEW BUSINESS

Alderman Kramer invited everyone to try the new restaurant in Brentwood, Taste Wood Fired Fare located at 1201 Strassner Drive.

ADJOURNMENT

Motion was made by Alderwoman Clements, second by Alderman Marshall to adjourn the meeting at 7:35 pm. All in favor none opposed.

Pat Kelly, Mayor

Attest:

Ellen Rottjakob
Interim City Administrator/City Clerk