

**CITY OF BRENTWOOD
BOARD OF ALDERMEN MEETING
FEBRUARY 20, 2018**

MEETING CALLED TO ORDER Mayor Christopher Thornton called the meeting to order at 7:02 pm, in the Council Room of City Hall located at 2348 S. Brentwood Blvd., Brentwood, MO 63144 and immediately led the Pledge of Allegiance.

ROLL CALL

The following members were present:

Alderman Dimmitt present	Alderwoman O'Neill present
Alderman Kramer present	Alderman Plufka present
Alderman Leahy present	Alderwoman Sims present
Alderman Lochmoeller present	Alderman Wegge present
Mayor Thornton present	

Members present constituted a quorum. Also present were City Administrator Bola Akande, City Attorney Helmut Star, Director of Public Works Dan Gummersheimer, Director of Planning and Development Lisa Koerkenmeier, Director of Parks Eric Gruenenfelder, Director of Finance Karen Shaw, Interim Police Chief Jim McIntyre, Fire Chief Terry Kurten, Communications Manager Janet Levy and Deputy City Clerk Lori Wrobel.

APPROVAL OF AGENDA

Board of Aldermen February 20, 2018

Alderman Dimmitt made a motion to add under CLOSED SESSION number 20 A. RSMO 610.021(3) Employment. Alderman Leahy seconded the motion. A unanimous voice vote was taken in favor.

Alderwoman O'Neill made a motion to add under **NEW BUSINESS** number 18 B. Brentwood Forest Sewer Lateral Tax Role. Alderman Leahy seconded the motion. A unanimous voice vote was taken.

Alderman Leahy made a motion to approve the agenda as amended. Alderman Plufka seconded the motion. A unanimous voice vote was taken in favor.

The Agenda was approved as amended.

CONSIDERATION AND APPROVAL OF MINUTES

January 16, 2018

Approved by Acclamation

February 5, 2018

Approved by Acclamation

June 5, 2017 – **Addendum**

Approved by Acclamation

October 2, 2017 – **Addendum**

Approved by Acclamation

October 16, 2017 – **Addendum**

Approved by Acclamation

PRESENTATION/RECOGNITION

Swearing in of Firefighter Paramedics - Tim Iovaldi and Andrew Brinkman

Chief Kurten gave a brief introduction for each of the Department new hires.

Andrew Brinkman is from Sherman, TX. He graduated High School in 2006 and joined the United States Army as an Airborne Infantryman. Andrew deployed to Afghanistan for 13 months in 2009-2010 and again for 10 months in 2014. He was honorably discharged from the military and received his Paramedic License in 2016. He worked in the ER at DePaul Hospital for one year. Prior to coming to Brentwood, Andrew worked for the St. Louis City Fire Department, EMS division since October 2017. Andrew proudly accepted the position of FF/Paramedic for Brentwood Fire Department on December 11, 2017.

Tim Iovaldi grew up in nearby Webster Groves. Tim obtained his EMT license and went on to graduate from the Paramedic program at IHM. Tim began working as paramedic for the St. Louis Fire Department shortly after graduating from the St. Louis County Fire Academy. He spent the majority of his 3-year career on Medic 26, which is the busiest ambulance in the City. Tim proudly accepted the position of Paramedic/Firefighter with the Brentwood Fire Department on January 6th, 2018.

PROCLAMATION

None

PUBLIC HEARING

None

BIDS

None

HEARING OF ANY MATTER OF PUBLIC INTEREST UPON REQUEST OF ANY PERSON

None

Aldermanic Response

None

UNFINISHED BUSINESS

None

BILLS TO BE GIVEN A FIRST READING ONLY

Bill No. 6183 – Extension of Lease Agreement with Southern Sno – An Ordinance Approving A Lease Agreement With Raymond A. Davis And Karen S. Davis D/B/A Southern Sno For A Portion Of Land In Memorial Park Southern Sno has been renting the grassy area near the parking lot in Memorial Park for the last twelve years for the purpose of the placement of Southern Sno's trailer for concession sales. Their current lease ends May 1, 2018. The Parks and Recreation Department has a good working relationship with Southern Sno. The area where their trailer is located is always clean and well maintained and they have been prompt with their rental payment. The only utility that is used for the trailer is electricity, which Ameren UE bills Southern Sno directly. The current lease includes a monthly rent of \$150 per month from May – October, earning the City \$900 per year. This was increased with the new agreement in 2014. Staff recommends keeping the monthly rental at \$150 per month. The Public Works Committee reviewed this agreement and unanimously recommends it be presented to the Board of Aldermen with positive approval.

Director of Parks and Recreation Eric Gruenenfelder spoke to the Board in favor of renewing the three-year lease with two (one year) options.

Bill No. 6184 – Professional Services Agreement - An Ordinance To Authorize The Mayor To Enter Into And Execute A Professional Services Agreement With Cook & Riley, LLC for Reviewing of City-wide Sales Tax Revenues And Further Authorizing The Mayor And/or

City Administrator To Execute The Contract On Behalf Of The City. - This Bill is for an ordinance to authorize the mayor to enter into and execute a professional services agreement with Cook and Riley, LLC for reviewing of City-wide Sales Tax Revenues. In 2015, the Board of Aldermen approved a confidential agreement between Cook & Riley, LLC and the City of Brentwood, Missouri for monitoring services of sales tax collections received in the Brentwood Meridian Project. This project area is also known as T-8 RPA. This agreement is for city-wide sales tax. The Ways and Means Committee has reviewed the agreement and a unanimous motion was made for it to be forwarded to the Board of Aldermen for consideration. This agreement will allow the monitoring of sales tax receipts monthly. Allowing the study and reporting of trends for the area.

BILLS TO BE GIVEN A SECOND READING ONLY

None

BILLS TO BE GIVEN A FIRST AND SECOND READING

Bill No. 6182 – Relocation of Fire Hydrant – An Ordinance Approving A Contract For Water Facility Relocation For The Hanley Industrial Court Pedestrian Improvements Project. - The Hanley Industrial Court STP 5577 (632) pedestrian improvements project includes a proposed retaining wall and sidewalk on the northwest corner of Strassner Drive and Hanley Industrial Court. To complete the construction of the proposed sidewalk per design drawings, the existing fire hydrant owned by Missouri American Water Company must be relocated due to its conflict with the proposed 5 feet wide sidewalk on the north side of Strassner Drive. Missouri American Water Company determined that the existing fire hydrant is in its easement and as such corporate policy dictates that it must be compensated prior to relocation of the fire hydrant. The capital budget for the project per the FY 2018 budget is \$676,445.00. If the actual costs are below the advanced payment amount, then a refund in the appropriate amount will be issued. If the actual costs are above the advanced payment amount, then MAWC will issue an invoice and request payment of the additional expense. The Public Works Committee reviewed this request and unanimously requests a first and second reading of the bill to expedite the fire hydrant relocation and maintain the project completion date. The advanced payment to Missouri American Water Company is also requested on the warrant list this evening for consideration.

Director Gummersheimer shared this hydrant will be moved to the west and adjacent to the current location. Alderman Leahy made a motion to perfect Bill No. 6182 in to Ordinance form. Alderman Lochmoeller seconded the motion.

ROLL CALL

Alderman Dimmitt Yes	Alderman O'Neill Yes
Alderman Kramer Yes	Alderman Plufka Yes
Alderman Leahy Yes	Alderman Sims Yes
Alderman Lochmoeller Yes	Alderman Wegge Yes

Bill No. 6182 Passes and upon signature of the Mayor becomes Ordinance No. 4823.

RESOLUTIONS

Resolution No. 1088 – Fleet Tracking for Global Positioning System (GPS) - A Resolution Approving A Service Agreement With US Fleet Tracking For A Global Positioning System (GPS) Services - The City of Brentwood Police Department utilizes fourteen (14) GPS units from US Fleet to track vehicle positions. These units meet the performance requirements of ECDC and the Police Department. The other municipal departments including Public Works, Administration, Planning & Development, Fire Department, and Parks & Recreation utilize thirty-nine (39) GPS units from Verizon Fleet to track vehicle positions. The Police Department has utilized its GPS units since approximately March 2016. The Verizon Fleet GPS began operations in 2015 and expanded to include the street sweeper, sanitation vehicles, Magic Bus, and Fire Department vehicles in 2017. Since the time of implementation of the new GPS units

from Verizon Fleet, a desire to shift all fleet GPS units to US Fleet was discussed to consolidate services to units which provide improved tracking and data analytics capabilities as well as better customer service support. Execution of the US Fleet proposal is required to proceed and schedule the transfer of GPS services from Verizon Services to US Fleet. It is requested that the Board of Aldermen provide a favorable recommendation to approve the US Fleet proposal.

Director of Public Works Dan Gummersheimer addressed the Board. Mayor Thornton explained that the Verizon GPS reported data once each minute, and the Fleet tracking GPS reported every ten seconds.

Alderman Leahy made a motion to adopt Resolution No. 1088. Alderwoman Sims seconded the motion. A unanimous voice vote was taken.

Resolution No. 1088 is hereby Adopted.

ACCOUNTS AGAINST THE CITY

Warrant List (2017 & 2018)

Alderman Dimmitt made a motion to approve the 2017 Warrant List in the amount of \$16,098.01. Alderman Plufka seconded the motion.

ROLL CALL

Alderman Dimmitt Yes	Alderwoman O'Neill Yes
Alderman Kramer Yes	Alderman Plufka Yes
Alderman Leahy Yes	Alderwoman Sims Yes
Alderman Lochmoeller Yes	Alderman Wegge Yes

Alderman Dimmitt made a motion to approve the 2018 Warrant List in the amount of \$364,553.22. Alderman Plufka seconded the motion. Alderman Leahy questioned the ECDC charge, and Finance Director Shaw explained the ECDC billing quarters differ from the City, but the City is not prepaying.

ROLL CALL

Alderman Dimmitt Yes	Alderwoman O'Neill Yes
Alderman Kramer Yes	Alderman Plufka Yes
Alderman Leahy Yes	Alderwoman Sims Yes
Alderman Lochmoeller Yes	Alderman Wegge Yes

REPORT OF COMMITTEES AND DEPARTMENT HEADS

Mayor

Mayor Thornton stated the School Board will have a Bond Issue on the April Ballot. New debt will be replacing old without any increase in the tax. He stated the importance of maintaining first class schools. On March 26th at 7:00pm there will be a forum in the cafeteria.

Director of Planning and Zoning Koerkenmeier is working with business regarding the Manchester Road Renewal project at the three scheduled Open Houses at the Recreation Center.

Appointment of Brentwood Police Chief

Mayor Thornton had intended to appoint the Chief of Police tonight, due to necessary paperwork the announcement will come in March.

March 19, 2018 Board of Aldermen Meeting

Due to the School Board Forum on March 19th at 7:00pm, Mayor Thornton is requesting a motion to change the time of the Board meeting to 5:30 so the Alderman have the opportunity to attend. Alderwoman Sims made the motion to change the time of the March 19th Board of Aldermen Meeting to 5:30pm. Alderman Wegge seconded the motion. A unanimous voice vote was taken.

Motion Passed.

Public Safety Committee

Alderman Plufka said the next meeting of the Public Safety Committee will be February 28th at 5:30. The contract with ECDC will be evaluated. It is up for renewal in April. The Committee will be looking at options.

Public Works Committee

Alderman Lochmoeller said the next meeting of the Public Works Committee will be March 14th at 4:30. Topics to be discussed include sanitation reorganization, capital control on purchase orders and dumpsters in Brentwood Forest.

Director of Planning & Development

None

Ways and Means Committee

Alderman Dimmitt said the March Ways and Means Committee will be rescheduling the march meeting. The date is to be determined.

City Attorney

None

City Clerk/Administrator

Manchester Renewal Update

City Administrator Akande said the plan at the second meeting of the month a summary of activities and expenditures.

Excise Commissioner

None

Library

None

Municipal League

None

ANNOUNCEMENTS

Alderman Leahy said the Ward 3 Meeting will be Tuesday February 27th at 7:00 in the Council Chambers.

Alderman Leahy said the Mary Magdalen Fish Fry is one of the top three in the area. He suggests everyone attend.

Alderwoman O'Neill said Ward 4 will be meeting on February 27th at 6:00 at the Brentwood Forest Club House.

NEW BUSINESS

Request For Authorization to Draft a Chapter 353 Plan in connection with the Manchester Road Renewal Project to include Manchester Road enhancements, Deer Creek flood mitigation, extension of the Great Rivers Greenway trail and assemblage and redevelopment of commercial properties acquired in connection and to complement the other project elements - A Motion Authorizing The City Administrator To Enter Into And Execute This Task Order No. 3. The Plan will include a confirmation and/or update of the existing conditions documented in the 353 Qualification Analysis completed by PGAV in April of 2017 (TASK A). The resultant document may then be used by the Board of Aldermen to officially designate the Area as a "blighted area" under the provisions of Chapter 353. PGAV will also undertake the preparation of a Chapter 353 Development Plan (Task B). The Plan will recognize the primary projects to be undertaken: Manchester Road improvements in keeping with the MoDOT program, the Great Rivers Greenway (GRG) improvements and any associated City park improvements, the flood mitigation improvements, land acquisition associated with the projects,

and conceptual redevelopment projects that may evolve within the area. PGAV will create a tax impact analysis as required by state law (Task C). With the establishment of The Plan, a tax abatement can be put in place along with the eminent domain authority at the time of passage of the Chapter 353 Plan by the Board of Aldermen. Also included the need for PGAV Planners to participate in meetings. This task will be completed within 90 to 120 day time frame pending no factors beyond their control. Total cost of this Task Order is \$40,000 (Task A \$3,000, Task B \$22,000 and Task C \$15,000). Staff requests a motion authorizing the City Administrator to enter into and execute this Task Order No. 3 so that PGAV may proceed with the completion of The Plan and all required notices to the public and taxing jurisdictions so that the public hearing and approving Ordinance take place on May 5, 2018.

Alderman Leahy made a motion to Authorize the Chapter 353 Plan. Alderwoman O'Neill seconded the motion.

ROLL CALL

Alderman Dimmitt Yes	Alderwoman O'Neill Yes
Alderman Kramer Yes	Alderman Plufka Yes
Alderman Leahy Yes	Alderwoman Sims Yes
Alderman Lochmoeller Yes	Alderman Wegge Yes

Alderwoman O'Neill made a motion to direct City Administrator Akande to contact St. Louis County to remove all Brentwood Forest Condo Association properties from the sewer lateral tax rolls. Alderman Dimmitt seconded the motion. Discussion ensued. Alderman Dimmitt made a motion to defer this matter to the Public Works Committee. Alderman Wegge seconded the motion. A favorable unanimous voice vote was taken.

Motion Passed.

HEARING OF ANY MATTER OF PUBLIC INTEREST UPON REQUEST OF ANY PERSON PRESENT

None

Aldermanic Response

None

CLOSED MEETING

At 8:20pm Alderman Dimmitt made a motion to enter into a CLOSED session to number under RSMO 610.021(3) Employment and adjourn from the closed session. Alderman Leahy seconded the motion.

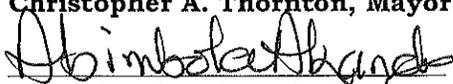
ROLL CALL

Alderman Dimmitt Yes	Alderwoman O'Neill Yes
Alderman Kramer Yes	Alderman Plufka Yes
Alderman Leahy Yes	Alderwoman Sims Yes
Alderman Lochmoeller Yes	Alderman Wegge Yes

ADJOURNMENT

Attest:


Christopher A. Thornton, Mayor


Bola Akande, City Administrator