

**CITY OF BRENTWOOD
BOARD OF ALDERMEN MEETING
FEBRUARY 16, 2016**

MEETING CALLED TO ORDER

Mayor Christopher Thornton called the meeting to order at 7:00 pm, in the Council Room of City Hall located at 2348 S. Brentwood Blvd., Brentwood, MO 63144 and immediately led the Pledge of Allegiance.

ROLL CALL

The following members were present

Alderman Plufka	Present	Alderman Toohey	Present
Alderman Slusser	Present	Alderman Leahy	Present
Alderman Lochmoeller	Present	Alderwoman Manestar	Present
Alderman Kramer	Present	Alderwoman Saunders	Present
Mayor Thornton	Present		

Members present constituted a quorum. Also present were City Clerk/Administrator Bola Akande, Attorney Bob Jones (in the absence of Kevin O'Keefe), Treasurer Greg Reynders and Deputy City Clerk Octavia Pittman.

APPROVAL OF AGENDA

Board of Aldermen February 16, 2016

Motion was made by Alderman Leahy and seconded by Alderman Kramer to enter into executive session to discuss legal and personnel pursuant to 610.021. Administrator Akande announced that McMahon Berger (labor attorney) have requested their ability to attend and were not present. This motion was withdrawn.

Alderman Leahy made a motion, seconded by Alderman Lochmoeller to postpone action on Bill #6044 until the March 7th meeting. **ROLL CALL:** Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – no; Alderwoman Manestar – no; Alderman Plufka – no; Alderwoman Saunders – no; Alderman Slusser – no; Alderman Toohey – no; **MOTION FAILED.**

Motion was made by Alderman Plufka and seconded by Alderman Slusser to approve the agenda as submitted. Unanimous vote in favor taken; **MOTION PASSED.**

CONSIDERATION AND APPROVAL OF MINUTES

Board of Aldermen Regular Meeting Minutes February 1, 2016

Upon unanimous consent, the meeting minutes were approved as submitted.

PRESENTATION/RECOGNITION

None

PUBLIC HEARING

None

BIDS

Bid Selection - Ice Rink Refrigeration System & HVAC Preventative Maintenance

Director Gruenenfelder announced the issuance of a RFP for the purpose of contracting with an experienced and qualified firm to provide preventative maintenance and repair services for the Ice Rink Refrigeration and HVAC Systems for the Brentwood Recreation Complex. This service shall include all parts, labor and material to provide preventative maintenance, according to the manufacturer's recommendation, and repair services to the following equipment:

- Ice Rink Refrigeration System and floor
- Rink Dehumidifier
- Fresh Air Handler
- HVAC system for Ice Rink
- HVAC system for Rink Office, Lobby and Locker Rooms
- HVAC system for Brentwood Community Center including main office and rental rooms
- Hot Water Boilers
- Exhaust Fans

Since the Brentwood Recreation Complex and the Brentwood Fire Station utilize a Daikin Commercial HVAC System, the Fire Chief and the Director of Parks & Recreation felt it would be in the best interest of the City to utilize the same contractor on both systems. Staff included an Alternate Proposal in the RFP to provide the preventative maintenance, according to the manufacturer's recommendation, and repair services for the Daikin Commercial HVAC System at the Brentwood Fire Station.

The department received one response to the RFP from State Mechanical Services, Inc. Staff is comfortable recommending State Mechanical Services for the following reasons:

- State Mechanical Services has been the service contract provider for the Brentwood Recreation Complex for the past 9 years.
- The Service Technician who completes the majority of the work on the system was contracted by a different company for seven years prior to his moving to State Mechanical, meaning he has been providing the majority of the work on the system for the past 16 years.
- Staff is very satisfied with State Mechanical Services and the Service Technician.
- State Mechanical Services was contracted by the subcontractor who installed the ice rink refrigeration system which gives State Mechanical Services intimate knowledge of the equipment in the Brentwood Recreation Complex.
- State Mechanical Services has assisted the Brentwood Fire Department on a number of items and has always provided them exemplary service.

It was announced that the information distributed regarding the Firehouse HVAC proposal was incorrect and will not be presented. Motion was made by Alderman Leahy and seconded by Alderwoman Saunders to postpone the Firehouse HVAC Bid and corresponding Bill until the March 7th meeting. Unanimous vote in favor taken; **MOTION PASSED.**

HEARING OF ANY MATTER OF PUBLIC INTEREST UPON REQUEST OF ANY PERSON

PRESENT (Each person addressing the board shall give his/her name, address and organization or firm represented, if any. He/she shall speak for a period not to exceed three (3) minutes; though additional time may be granted by the presiding officer of the board.)

Louise Charboneau, Madge, spoke of recent comments on social media regarding actions of the Board. She reminded that ideas of others could be worth consideration rather than judgement.

Jim Pozza, 2211 St. Clair, questioned the process for legislation and asked what guarantee residents have that the laws are being enforced.

John Nuereberger, commented that the board has had enough time to resolve their issues and get the budget passed.

Susan Ryan, Pine, offered comments of the dysfunction of the Board and the impact it has on the employees and citizens.

UNFINISHED BUSINESS

None

BILLS TO BE GIVEN A FIRST READING ONLY

None

BILLS TO BE GIVEN A SECOND READING ONLY

Bill No. 6029 – (ON HOLD) An Ordinance Amending Title I Of The Revised Code Of Ordinances Of The City Of Brentwood, Missouri, By Amending Chapter 115: Officers And Employees, Adding A New Section 115.030 Conflicts Of Interest; Providing For The Effective Date Of This Ordinance; Providing For The Repeal Of All Conflicting Ordinances
Motion was made by Alderman Slusser and seconded by Alderman Lochmoeller to postpone Bill #6029 until April 18th, and in the interim it is referred to committee for possible further review. **ROLL CALL:** Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Plufka – yes; Alderwoman Saunders – yes; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

BILLS TO BE GIVEN A FIRST AND SECOND READING

Bill No. 6044 – An Ordinance Adopting The Annual Budget For The City Of Brentwood For The Calendar Year 2016; And Providing For The Effective Date Of This Ordinance
Attorney Jones read Bill #6044 by title only. Alderman Kramer provided the synopsis, “This Bill adopts the annual budget for the City of Brentwood for the calendar year commencing January 1, 2016 through December 31, 2016. Total revenue budget for all funds is \$20,245,188 and total expenditure budget is \$19,910,686. Notable additions to the budget include increased funding for street work to mill and overlay all asphalt streets within the City by the end of 2019 and the addition of several new positions to increase provision of service. The Ways and Means Committee has reviewed the budget and a motion was made for it to be forwarded to the Board of Aldermen. On December 21, 2015, the Board of Aldermen did not approve the FY 16 Budget with a vote of 4 to 3”. Alderman Leahy questioned how \$500,000 can be transferred from reserve funds as included in the proposed budget without following the city’s ordinances. Mayor Thornton stated that it was previously explained that we are not moving items out of a reserve fund, we are taking from unallocated revenue. He added that it does not conflict with the city’s ordinances and does not require a majority vote. Alderman Leahy made a motion to appeal the decision of the chair and request a vote of the board. **MOTION DIED FOR LACK OF SECOND.** Attorney Jones read Bill #6044 by title only. Alderwoman Saunders made a motion to perfect Bill #6044 into ordinance form. Motion seconded by Alderman Slusser.

Alderwoman Saunders made a motion to amend the budget, listing under employee benefits, which Aldermen chooses to participate in the LAGERS pension plan and list individually what amount is being contributed on their behalf. The motion was seconded by Alderwoman Manestar. **ROLL CALL:** Alderman Kramer – no; Alderman Leahy – no; Alderman Lochmoeller –

no; Alderwoman Manestar – yes; Alderman Plufka – no; Alderwoman Saunders – yes; Alderman Slusser – no; Alderman Toohey – no; **MOTION FAILED.**

Alderwoman Saunders made a motion to amend the budget by reducing the proposed \$362,100 to reflect the actual cost rounded to \$240,000 to implement the step plan and administer raises and the difference in the amount of \$122,100 should be allocated for capital improvement. It was noted that the changes should be made in all appropriate places within the budget. **ROLL CALL:** Alderman Kramer – yes; Alderman Leahy – no; Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Plufka – yes; Alderwoman Saunders – yes; Alderman Slusser – no; Alderman Toohey – yes; **MOTION PASSED.**

Alderman Lochmoeller made a motion to amend the park and stormwater improvement fund, asset fund balance capital reserve, to reduce it to \$494,308 and create a separate assigned fund balance of stormwater capital reserve of \$400,000 (this would be earmarked for stormwater projects). Motion seconded by Alderman Leahy. It was suggested that an ordinance is passed that would create this as a committed fund balance for future years. A discussion was also held on the impact that this change would have on the budget (which appears to be minimal) and the impact it would have on the operation of the parks department (which depends on the amount annually appropriated). **ROLL CALL:** Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Plufka – yes; Alderwoman Saunders – yes; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

Questions were raised of the benefit of moving park revenue into the parks account of which the purpose is to funnel parks activities and personnel through the parks fund. Questions were also raised of the amount of funds allocated in the 2016 budget for Parkside/McKnight Park of which none were included. If it is learned that there is support for the project, this would be included within the master plan.

Alderman Kramer made a motion to adjust administration personnel salaries and wages full time to delete the allocated full time customer service manager with the approximate wage of \$89,800. It was noted that the proposed duties could be added to the customer relations clerk and the allocation of savings could be further discussed. Motion was seconded by Alderman Leahy. **ROLL CALL:** Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Plufka – no; Alderwoman Saunders – yes; Alderman Slusser – no; Alderman Toohey – no; **MOTION PASSED.**

Alderman Leahy noted for the record that this item and others should have gone to executive session and have not; therefore his issues have not been addressed and he is not in favor of passing the budget.

ROLL CALL (perfection of bill as amended): Alderman Kramer – yes; Alderman Leahy – no; Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Plufka – yes; Alderwoman Saunders – yes; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

BILL #6044 IS HEREBY PASSED BY THE BOARD OF ALDERMAN AND UPON SIGNATURE BY THE MAYOR BECOMES ORDINANCE #4697.

Bill No. 6045 – An Ordinance Authorizing The Mayor And/Or City Administrator To Execute A Contract On Behalf Of The City Of Brentwood, Missouri With State Mechanical Services, Inc., For Brentwood Recreation Complex Refrigeration/HVAC Services

Attorney Jones read Bill #6045 by title only. Alderman Kramer provided the synopsis, “Preventative Maintenance and Repair Services for Refrigeration/HVAC Services – The Parks and Recreation Department seeks approval for an ordinance authorizing the mayor and/or city administrator to sign a three year contract with an option for two one-year extensions under the same terms and conditions with State Mechanical Services for preventative maintenance

and repair services for the Ice Rink Refrigeration and HVAC Systems for the Brentwood Recreation Complex. This amount falls within the FY 16 Proposed Budget". Attorney Jones read Bill #6045 by title only. Motion was made by Alderman Slusser and seconded by Alderman Leahy to perfect Bill #6045 into ordinance form. **ROLL CALL:** Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Plufka – yes; Alderwoman Saunders – yes; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

BILL #6045 IS HEREBY PASSED BY THE BOARD OF ALDERMAN AND UPON SIGNATURE BY THE MAYOR BECOMES ORDINANCE #4698.

Bill No 6046 – An Ordinance Authorizing The Mayor And/Or City Administrator To Execute A Contract On Behalf Of The City Of Brentwood, Missouri With State Mechanical Services, Inc., HVAC Services At The Brentwood Fire Station

This has been postponed until the March 7th meeting.

RESOLUTIONS

Resolution #1048 – A Resolution Supporting The City Of Brentwood’s Application For A Surface Transportation Grant And Congestion Mitigation And Air Quality Program Sponsored By East-West Gateway Council Of Governments For A Portion Of Manchester Road

Attorney Jones read Resolution #1048 by title only. Alderman Kramer provided the synopsis, “This is a resolution authorizing the City Administrator to apply for a Surface Transportation Grant and Congestion Mitigation and Air Quality Program (CMAQ) sponsored by East West Gateway Council of Governments for the Manchester Road Project”. City Administrator Akande attended a meeting with CBB and MoDot regarding the potential to apply for a surface transportation grant to improve the remainder of Manchester between Brentwood and Ruth. At this time, it was learned that MoDOT has savings from lower gas prices and is evaluating project, of which, the Manchester corridor (Lindberg to Big Bend) is first on the list. If selected, completion is projected as 2019. Discussion was held regarding using the resolution to start the process, the desire to wait to determine if Manchester is selected and continuing forward as long as the project does not adversely impact citizens.

ROLL CALL: Alderman Kramer – yes; Alderman Leahy – no; Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Plufka – no; Alderwoman Saunders – yes; Alderman Slusser – no; Alderman Toohey – yes; **MOTION PASSED.**

ACCOUNTS AGAINST THE CITY

Alderman Slusser announced review of the warrant list in the amount of \$33,175.31 and made a motion for approval. Motion seconded by Alderman Kramer. Unanimous vote in favor taken; **MOTION PASSED.**

REPORT OF COMMITTEES AND DEPARTMENT HEADS

Mayor Thornton thanked the Aldermen for their hard work on getting the budget passed and expressed eagerness in moving forward through the remainder of the year. Mayor Thornton also extended an invitation to the aldermen to attend the Mayor’s Happy Hour held on the 2nd Thursday of each month at 5:30pm and the Coffee with the Mayor held on the 4th Thursday of each month at 9am; these meetings are public forums and are excellent ways to express views on many issues.

Public Safety Committee, Alderman Plufka reported the next meeting on February 18th at 5:30pm.

Public Works Committee, Alderman Toohey reported the next meeting on March 9th at 4:30pm.

Director of Planning & Development, Todd Streiler Planning Consultant
None

Ways and Means Committee, Alderman Slusser reported the next meeting on March 3rd at 6pm.

City Attorney Bob Jones (in the absence of Kevin O'Keefe)

Alderman Toohey requested an updated of the requested review of a multiunit smoking ordinance. Materials were received from Attorney O'Keefe and distributed in the city administrator's report.

City Clerk/Administrator Akande had no report.

Excise Commissioner Manestar had no report.

Library, Alderwoman Manestar announced that the library has ordered the new self-check out technology and is working to update policies and guidelines. The next meeting will be held on March 1st.

Municipal League, Mayor Thornton had no report.

Historical Society, Chief Fitzgerald had no report.

ANNOUNCEMENTS

Alderman Kramer welcomed a visitor, his father-in-law Rigoberto Martinez from Columbia South America and announced his background as a 20 year policia nacional.

Alderman Leahy announced the Ward 3 meeting on February 23rd at 7pm; all are invited.

NEW BUSINESS

Alderwoman Saunders requested that the proposed bill regard officer compensation is placed on the next meeting agenda.

HEARING OF ANY MATTER OF PUBLIC INTEREST UPON REQUEST OF ANY PERSON

PRESENT (Each person addressing the board shall give his/her name, address and organization or firm represented, if any. He/she shall speak for a period not to exceed three (3) minutes; though additional time may be granted by the presiding officer of the board. Total time allotted for this section shall not exceed 15 minutes)

Louise Charboneau, Madge, announced her appreciation for the support of Aldermen Lochmoeller's motion regarding the stormwater tax earmarks and the passing of the budget. She stated her understanding that parks are an amenity but improvements to Manchester Road would be as well.

Susan Ryan, Pine, stated her agreement with the stormwater proposal.

CLOSED MEETING

None

ADJOURNMENT

Motion was made by Alderwoman Saunders and seconded by Alderman Slusser to adjourn the meeting at 9:27pm. Unanimous vote in favor taken; **MOTION PASSED.**

Approved as submitted on the 7th day of March, 2016.

Attest:

Christopher A. Thornton, Mayor

Bola Akande, City Clerk/Administrator