

**CITY OF BRENTWOOD, MISSOURI
BOARD OF ALDERMAN MEETING
JULY 20, 2015**

MEETING CALLED TO ORDER

Mayor Christopher Thornton called the meeting to order at 7:00 pm, in the Council Room of City Hall located at 2348 S. Brentwood Blvd., Brentwood, MO 63144 and immediately led the Pledge of Allegiance.

ROLL CALL

The following members were present

Alderman Plufka	Present	Alderman Toohey	Present
Alderman Slusser	Present	Alderman Leahy	Present
Alderman Lochmoeller	Present	Alderwoman Manestar	Present
Alderman Kramer	Present	Alderwoman Saunders	Present
Mayor Thornton	Present		

Members present constituted a quorum. Also present were City Clerk/Administrator Bola Akande, City Attorney Frank Albrecht, and Deputy City Clerk Octavia Pittman.

APPROVAL OF AGENDA

Board of Aldermen July 20, 2015

Alderman Leahy presented a revised Bill #5981, of which was distributed, and requested that the Bill is held until the next meeting (August 17th) for an opportunity to review the changes to paragraph one on page 2. Motion was seconded by Alderman Lochmoeller. It was clarified for Alderman Plufka that the proper procedure for this Bill is that it will be an amendment; it will appear the next time for a 2nd reading. **VOICE VOTE TAKEN;** 7 – yes; Plufka – no; **MOTION CARRIES.**

Motion was made by Alderman Leahy and seconded by Alderwoman Saunders to approve the agenda as amended. Hearing no objections; **MOTION CARRIES.**

CONSIDERATION AND APPROVAL OF THE MINUTES

Board of Aldermen Regular Meeting Minutes May 4, 2015

Alderman Leahy announced that he learned his requested change could not be inserted in the minutes as his comment did not take place at this meeting; but rather will be included in the May 18th minutes. Hearing no additional request for changes the minutes stand as approved on May 18th.

Board of Aldermen Regular Meeting Minutes May 18, 2015

After a noted correction to the bid amount submitted by Gershenson Contracting for \$528,913.99, a motion was made by Alderman Lochmoeller and seconded by Alderman Plufka to amend the minutes. Unanimous vote in favor taken; **MOTION CARRIES.** Hearing no additional changes, meeting minutes were approved by unanimous consent.

Board of Aldermen Regular Meeting Minutes June 15, 2015

Hearing no changes, a motion was made by Alderman Leahy and seconded by Alderman Slusser to accept the meeting minutes as submitted. Unanimous vote in favor taken; **MOTION CARRIES.**

Board of Alderman Special Meeting Minutes June 29, 2015

Hearing no changes, meeting minutes were approved as submitted by unanimous consent.

PRESENTATION/RECOGNITION

Financial Policies and Procedures – Schmersahl Treloar

Steve Tripi presented a financial policies and procedures manual and briefly outlined that it includes a fund balance policy, a revenue policy, an expenditure policy, an operating budget policy, a capital asset management policy, long-term financial planning policy, debt policy, investment policy, accounting, auditing, and financial reporting policy, internal control and risk management policy, local economic development finance policy, and a fleet replacement policy. It also includes city wide payroll procedures, administration department procedures, fire department procedures, judicial department procedures, legislative department procedures, parks and recreation department procedures, planning and development department procedures, police department procedures, and public work procedures.

Alderman Kramer questioned banking relationships; page 21 talks about creating a list of investments but questioned where it talks about the decision process regarding the analysis, selection and approval of banking relationships. Mr. Tripi stated that it is not included; it would seem prudent and would be recommended with an annual evaluation. He suggested approving the manual and amending it to add this policy.

Alderwoman Saunders agreed and reminded that the city was previously going to go out for bid to be sure that interest rates were competitive and there was concern about banking relationships and conflicts of interest. Alderwoman Saunders also stated, on page 37 the local economic development policy, goals and objectives should be developed before setting the policy. She added that it is really vague and should be pulled out; it was not originally included. Goals should be identified, such as, mitigating flooding, what type of jobs we want to attract, and if we are willing to do incentives for independent businesses and from there create the tools to achieve the goals or to consider.

Alderman Leahy questioned why (on page 9 charges for services) the charges for public works services for rear yard pick up and bulky item pick up are not included in department revenues. He also questioned if a policy addressing the drug asset seizure that at times can have a large balance should be included. Mr. Tripi replied that it was not discussed during the interview process and agreed it should be considered.

Alderman Plufka questioned if we do have a joint program from seizure activity based on a shared relationship between our police force and a federal agency; how hard it would be to create a policy on how it is received. Mr. Tripi stated that it could be drafted but the city has no control over when or how much is received. After questions of earmarking expenditures it was explained that the city has an agreement with the DEA (joint task force agreement) that explains the amounts and method of calculating revenue and authorizing expenditures made pursuant to a written program that the city has and limited to very specific items such as personnel, vehicles, equipment, training. Administrator Akande added that when we are aware of funds to be received, it is included during the budget process. 2015 was unusual because we were anticipating money but the amount was unknown so it was decided to wait and bring it to Ways & Means and Board to amend the budget.

Alderwoman Saunders questioned if the budget appropriates or authorizes. Mr. Tripi responded that it does both; it defines what expenditures are going to be and authorizes each department to act on those within the guidelines.

Alderwoman Saunders made a motion to amend the financial policy so that the unassigned balance in the general funds is equal to 30% of budget operating expenditures and the city considers a balance of less than 25% to be cause for concern barring unusual or deliberate

circumstances. Alderwoman Manestar seconded the motion. A discussion was held of the lack of support at Ways & Means, perhaps taking it back to the committee now that there are new members and it being a philosophical discussion of the need for emergency savings. **ROLL CALL:** Alderman Kramer – no; Alderman Leahy – no; Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Plufka – yes; Alderwoman Saunders – yes; Alderman Slusser – no; Alderman Toohey – no; Mayor Thornton – no; **MOTION FAILED.**

Motion was made by Alderman Toohey and seconded by Alderman Slusser for the adoption of the policy and procedures manual presented by Schmersahl Treloar.

Alderman Plufka requested clarity on the exact language Alderwoman Saunders is looking to remove from the economic tools application. She clarified that it is too vague in comparison to the GFOA standards and other policies. She added that the goals aren't sufficiently defined. Alderman Plufka stated that being that specific to time and place may not serve the purposes of a policy that is a part of the changing landscape; it is sufficiently specific so that perhaps we don't alter them. Alderwoman Saunders questioned how it is determined who qualifies for alternate methods of finance as stated; are we subjectively saying that the applicant can give us more money, how much we think they should personally contribute, or have they looked at all revenue sources. It would be difficult to determine if they have exhausted all resources. Typically the city issues an RFP and within we know that there are significant hurdles and therefore may think we need to offer assistance; for instance Manchester Road and the flooding. Alderman Saunders made a motion to amend the financial policy by removing the "Local Economic Development Policy". Motion seconded by Alderwoman Manestar. A discussion was held regarding the impact and Administrator Akande replied that she has spoken with the city's bond counsel (Mark Grimm w/Gilmore Bell) and he says the state statute gives 4th class cities the authorization to consider economic development incentives for any redevelopment project. Each case would be evaluated separately. The policy gives you benchmarks, and there is no liability created. Mayor Thornton recalled communication from Attorney Grimm that suggested if the city chose to do economic development it had to have a basis in a specific statutory authority to do so; what would be the public purpose.

Alderman Toohey called for the question which ends debate on the amendment on the floor. **ROLL CALL:** Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman Manestar – no; Alderman Plufka – yes; Alderwoman Saunders – no; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

Vote was then taken on the amendment to remove the economic development policy. **ROLL CALL:** Alderman Kramer – no; Alderman Leahy – no; Alderman Lochmoeller – no; Alderwoman Manestar – yes; Alderman Plufka – no; Alderwoman Saunders – yes; Alderman Slusser – no; Alderman Toohey – no; **MOTION FAILED.**

Discussion on the main motion to adopt the financial policy resumed and Alderwoman Saunders made motion, seconded by Alderwoman Manestar, to add to the motion to adopt the Financial Policies and Procedures Manual a Banking Relationship Policy. Discussion was had regarding the appropriateness of adding this to the document as presented and it was suggested that there is a motion to recommend to the Ways and Means Committee to develop a Banking Relationship Policy; upon consent, the was revised to "direct the Ways and Means committee to develop a banking policies and procedures which would include analyzing the current relationships. Alderman Leahy made a motion to amend the amendment on the floor by adding a policy for the DEA funding process. Saunders consented to include Alderman Leahy's motion in her amendment. After some discussion of having an agreement in place, Mayor suggested incorporating the existing Policy regarding the DEA process by reference. Saunders withdrew the amendment to add policy for the DEA policy from her amendment.

Mayor restated that the question before the board at this time is the adoption of the Policies and Procedures manual presented by Mr. Tripi and the direction to Ways and Means Committee to develop a Banking Relationships policy to be added to this document.

Kramer clarified and requested that the decision process regarding the analysis of banking relationships, the approval of and the selection of to be more precise. Alderwoman Saunders agreed to revise her amendment to include more specific wording as presented by Kramer. Mayor stated that the amendment was approved by consent.

ROLL CALL: Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Plufka – yes; Alderwoman Saunders – yes; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

PUBLIC HEARING

None

BIDS

Brentwood Community Center Renovation Bid Work Package #5

Brian Nuehring (SM Wilson Project Mgr) announced the receipt of four bids for the signage package; ASI St. Louis in the amount of \$66,056.11: (Interior Signage \$7,588.00, Exterior Signage \$22,307.87, Monument Sign \$30,098.11); Engraphix Architectural Signage in the amount of \$43,615.00: (Interior Signage: \$6,180.00, Exterior Signage: \$25,775.00, Monument Sign: \$11,660.00); Take Form in the amount of \$70,935.59: (Interior Signage: \$7,577.07, Exterior Signage: \$38,529.75, Monument Sign: \$24,828.77), Warren Sign Company in the amount of \$42,056.11: (Interior Signage: \$6,477.00, Exterior Signage: \$20,544.00, Monument Sign: \$15,332.00). He pointed out that the bid amount for ASI does not match because in their itemized bid they did not include labor, freight, and other charges but the base bid matches. He also pointed out the typo for Warren Signs, their base bid amount is \$42,353.00. After review of all the bids, SM Wilson made the recommendation that both Warren Sign Co and Engraphix are equally competent and recommends that either is selected to provide and install the signage package. In accordance with the city code that allows the acceptance of bids that fall within 3% of the lowest bidder, it was recommended to move forward with Engraphix.

Alderman Leahy requested clarity of what is being used as the baseline to determine if the project is above or below target; he has been seeing conflicting information. Nuehring replied that for the purposes of this report, it is based upon the total contract value.; there is currently \$136,235 not yet spent.

Brentwood Parks and Recreation – Park Signage Phase II Project

Administrator Akande announced that the city went out to bid for phase II of the park signage (\$40,000 was included in FY15 capital budget); the fabrication of 43 park signs located in Brentwood Park, Norm West Park, Oak Tree Park and Lee Wynn Trail. Staff also included a bid alternate for the installation of signs, which was not included in the 2015 budget, it would allow the bid contract to install the signs if there was a savings in the total project cost. Upon review of the bids submitted, it was determined that there is not a significant amount of savings and therefore public works staff will install the signs.

The first low bidder was Artcraft Display Graphics in the amount of \$16,502; upon further review it was determined that their product did not meet the specifications. The second bidder was Piros Signs in the amount of \$42,800; Sign-A-Rama in the amount of \$38,320; and Star Signs LLC in the amount of \$47,755. The Public Works Committee voted in favor of moving the recommendation for Sign-A-Rama to the Board of Aldermen.

Bid Selection – Landscape Architecture On-Call Agreement

The City of Brentwood currently has a contract for Landscape Architecture Services with Planning Design Studio under a previous contract approved by the Board of Aldermen. As the contract is several years old, a new request for qualifications has been prepared to allow for review of professional firms wishing to submit qualifications for the service. The contract will cover review of landscape plans as part of the development review process, miscellaneous projects involving city projects, and any other projects that benefit from a registered landscape architect.

The current service has been utilized on projects such as the Drury and Bonefish Grill where rain gardens and more extensive landscaping have been included as part of a large redevelopment project. When the City advertised for on-call engineer services, landscape architecture was included as one category. However, none of the selected firms included this discipline in the contracts approved by the Board. A stand-alone RFQ was issued for Landscape Architecture services in an attempt to receive qualifications from several firms. Submittals were received from DG2 Design, Nafe & Associates, PDS, Cole, Arcturis, and SWT. After review of qualifications, interviews were conducted with PDS (123 total points), Arcturis (116 total points) and SWT (120 points), in accordance with the procedure established in the City Code for professional services. The recommendation from the Public Works Committee is to enter into an on call agreement with Planning Design Studio.

Bid Selection – Citizen Relation Management (CRM) System

In July 2014, members of the Board of Aldermen outlined their priorities for the FY15 budget. Several items were identified including a CRM system, job costing, Planning and Zoning practices, and transparency. The proposed CRM system will provide City staff with a critical tool to assist with meeting these priorities. It will allow City staff to track and report on all requests, both internal and external. The system provides automated due dates, reminders, and escalation of overdue requests. The CRM system will provide efficiency and reduce the number of transfers for callers as all front-line staff will be able to open tickets for residents and businesses on behalf of all City Departments by following prompts with pre-populated, drop-down menus. The system also provides the resident with automatic email updates as the request is updated, escalated, and completed. The Portal will allow residents, businesses, and contractors to open requests, apply for permits, licenses, and inspections on-line. The Portal also provides an on-line payment feature that will reduce the number of trips to City Hall for businesses and contractors while doing business with the City. The MyGov solution also provides a Knowledge Base feature. As data is populated, the Knowledge Base will continue to grow, providing key information to those seeking it online.

In April 2015, staff presented the Request for Proposals to the Public Works Committee for a combined Citizen Relationship Management (CRM) and a Planning/Inspections/Permitting system. The RFP was issued following the Public Works Committee meeting and responses were received from WebQA (\$18,480), MyGov (\$28,010), Accela (\$71,620), Incessant (\$1,988,250), SmartGov (\$110,167), and CRW (\$218,100). While WebQA is the lowest cost vendor, this hosted application does not offer several of the modules desired by the City. The MyGov hosted application provides all of the City's desired modules; including a CRM system with Citizen and Employee Portals, Licensing, Permitting, Plan Review, Code Enforcement, and Inspections. Although the City does not intend to license the Public Works module in FY15, staff believes that the Work Order functions of the Public Works module will provide a benefit to the City and plan to request funding for this module in the near future.

The budget currently includes \$25,000 for the CRM and Permitting system in FY15. The preferred MyGov solution will incur \$13,010.00 in one-time upfront fees and \$15,000.00 in annual subscription fees. The annual subscription fees are payable on a monthly basis. Based on an anticipated September 2015 start date, the MyGov installation and subscription fees will total \$18,010.00 in FY15, \$6,900 below budgeted amount. In addition to the base proposal

fees, staff requests funding for the Business License data conversion. Conversion services are available at a \$125/hour rate or a fixed cost estimate may be generated after the initial data analysis. This will allow all historic information to be transferred into the new system, providing a seamless transition.

Since the MyGov solution meets the City's requirements for CRM, Citizen and Employee Portals, Licensing, Permitting, Inspections, Code Enforcement, Plan Review, as well as the ability to add Work Order functionality in the future, staff's recommendation is for the City to award the Request for Proposal selection to MyGov; the public works committee recommended the city move forward with MyGov.

HEARING OF ANY MATTER OF PUBLIC INTEREST UPON REQUEST OF ANY PERSON PRESENT

John Hartung, 9227 Pine, stated that the Public Works Committee addressed the drainage issue at his property and his neighbors. He recalled the issue listed later on the agenda.

Karen Smith, Harrison, recalled an issue she previously had and when assistance was requested from the city she was denied. She stated if the city is willing to fix Mr. Hartung's problem she has a similar issue she would like addressed.

Martha Lipido, 8842 Eager Rd, offered comments of the receipt of a letter from Richmond Heights regarding the construction traffic. She stated the letter was insulting and was not neighborly. She added complaints that the construction is raising the sewer water and aggravating rats. She stated that residents are not against the completed project, just the speed and inconvenience of the traffic.

Mary Ann Hasken, stated that she has lived in Brentwood for 23 years. She offered comments the construction traffic causing cracks in her building and leaving their cars dirty. She asked that the Board support Brentwood citizens and business and also offered comments of receiving a condescending letter from Richmond Heights.

Dorothy Needles, 9040 N. Swan Circle, agreed with the previous residents and stated her concerns that the letter was offensive and now the lake looks like a big mud hole. She stated that the last time there was construction dredging the lake cost over \$200,000.

Pat Ebling, 1430 Peacock Lane, commented that she supports the previous residents. She invited everyone to take a look at the lake.

Denise Soebbing, Porter, reiterated previous issues and requested an update; tar in the street, the boards at the corner of Hanley and Manchester, and she asked Alderman Leahy for a copy of the email he says she sent requesting that he send no more emails to her.

Aldermanic Response

Alderwoman Saunders responded that the city is agreeing to do work on private property (Mr. Hartung) because the city initially went on to the property to install this system that is not functioning. The decision was made to make the necessary repairs to get it functioning but the homeowner is to sign a release stating that they are responsible going forward. She reiterated that we normally wouldn't encourage going on to private property.

Alderman Kramer responded in regards to a letter received from Richmond Heights; it is both disingenuous and misleading. They talk about what little steps they took but not once have they contacted the city. He added that each day there are 9 tons of trucks running daily on residential roads directly affecting our community and residents. He stated that there was very little communication and the truck drivers have said they don't mind going another way but

this is the way they were instructed to go. He added that he has spoken to Pace and they, nor their tenants were not contacted. He stated his hope that we can get this resolved.

Alderman Toohey requested an update of communications with Richmond Heights regarding Lake Jefferson. Administrator Akande stated that she has been communicating with them and there is the realization that Brentwood Forest and the city can approach them to talk about ways to mitigate some of the mud that has flowed into the lake. She added that the \$280,000 figure previously reported by residents is not totally accurate.

Alderwoman Saunders stated that we should ensure our residents that we will find some compromise. We need to be a good neighbor yes, but we want to represent our residents at the same time.

Alderman Kramer stated that 3 different traffic studies have been ordered by Richmond Heights regarding the result of the construction and how the completed development would impact the community, the streets and traffic; but there were zero traffic studies regarding how the construction traffic will affect our community. He stated that the Brentwood Forest Director of Operations has photos of the construction staff coming in on the weekend to pump water from their site to the west of McCutcheon and into the storm sewer. He also stated that we have signage up on our streets without back up ordinances. He wants to discuss when the enforcing ordinances can be discussed; this can be placed on the next agenda. When this originally came up there was the belief that there was enough teeth in our current ordinances for police officers to be able to stop construction traffic going down anyone of those streets off of Eager Road. If the board chooses to put more teeth into it, that is another option for consideration, but what we have in place we thought was sufficient. Alderman Kramer requested this report in writing.

UNFINISHED BUSINESS

None

BILLS TO BE GIVEN A FIRST READING ONLY

Bill No. 5986 – An Ordinance Authorizing The Mayor/And Or City Administrator To Enter Into And Execute A Release And Settlement Agreement On Behalf Of The City Of Brentwood, Missouri, With Scott E. Brent, Joanna E. Trust, And John M. Hartung Of Brentwood, Missouri, For The Installation, Repair And/Or Replacement Of Sewer Drain Pipes; And Providing For The Effective Date Of This Ordinance

Attorney Albrecht performed the first reading by title only.

Presentation By Staff

Superintendent Nahmensen announced that several years ago staff installed a drain in Mr. Hartung's backyard (staff was directed to do so before he moved in). Staff installed a small drain box and a pipe to redirect some of the water that comes into the yards from Whitehall Court and Parkridge. Since then, Mr. Hartung has talked with staff about installing a couple of extra pipes to help mitigate more of the water. As requested, staff researched cost and presented it to the Public Works Committee.

Questions By Aldermen

Alderman Slusser questioned the amount of staff and hours it would take; it is estimated to take to men working 2 days. Slusser also asked if there are other such projects that people may come forward or if there is any record for such. Superintendent Nahmensen was unaware.

Alderwoman Saunders made a motion to perform both readings of the bill tonight. Motion seconded by Alderman Leahy. **ROLL CALL:** Alderman Kramer – yes; Alderman Leahy – yes;

Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Plufka – yes; Alderwoman Saunders – yes; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

Attorney Albrecht performed the second reading by title only.

Alderwoman Saunders made a motion to perfect Bill #5986 into ordinance form. Motion seconded by Alderman Leahy. Alderwoman Saunders offered comments of the importance of following the city code. Alderman Kramer provided the synopsis, “This Bill is for an ordinance authorizing the mayor and/or the city administrator to enter into a Release and Settlement Agreement by and between the City of Brentwood, Missouri (“City”) and Scott E. Brent and Joanna E. Trust, and John M. Hartung (“Releasers”). The scope of work includes installation of additional drain piping to mitigate water issues and includes an agreement that the property owners will be responsible for maintenance moving forward. The Public Works Committee reviewed the request and recommends approval. **ROLL CALL:** Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Plufka – yes; Alderwoman Saunders – yes; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

BILL #5986 IS NOW APPROVED BY THE BOARD OF ALDERMEN AND UPON SIGNATURE WILL BECOME ORDINANCE #4638

Bill No. 5987 – An Ordinance Authorizing The Mayor And/Or City Administrator To Enter Into And Execute An Agreement With Schowalter & Jabouri, P.C., To Provide Audit And Accounting Services For The City Of Brentwood For Fiscal Year Ending 2015; Providing For The Repeal Of All Conflicting Ordinances; And Providing For The Effective Date Of This Ordinance

Attorney Albrecht read Bill #5987 by title only. Alderman Kramer provided the synopsis “This bill is for an ordinance authorizing the mayor and/or city administration to enter into an agreement between the City of Brentwood and Schowalter & Jabouri, P.C. for accounting and auditing services. The Ways and Means Committee reviewed the request and recommends approval”.

Presentation By Staff

Director Jarvis explained that the previous RFP was submitted for a 3 year agreement with 2 options for 1 year extensions; 2012, 2013, 2014 were completed. Staff is now asking for a 1 year extension for 2015.

Questions By Aldermen

None

Bill No. 5988 – An Ordinance Authorizing The Mayor And/Or City Administrator To Execute An Agreement Between The City Of Brentwood, Missouri And Sign-A-Rama For The Park Signage Phase Ii Project; And Providing For The Effective Date Of This Ordinance

Attorney Albrecht read Bill 5988 by title only. Alderman Kramer provided the synopsis, “This Bill is for an ordinance authorizing the mayor and/or city administration to enter into an agreement between the City of Brentwood and Sign-A-Rama for the Park Signage Phase II Project. The project includes fabrication of the 43 park signs located in Brentwood Park, Norm West Park, Oak Tree Park and Lee Wynn Trail. The Public Works Committee has reviewed the request and recommends approval”

Presentation By Staff

Director Gruenenfelder announced that \$40,000 was included in the capital budget this year and the bids have come in under budget. He added that SignARama completed phase one of the sign projects and it will be nice for aesthetics that they will be able to provide the same signs.

Questions By Aldermen

None

Bill No. 5989 – An Ordinance Authorizing The Mayor And/Or City Administrator To Enter Into And Execute A Subscription Services Agreement Between The City Of Brentwood, Missouri And MyGOV LLC; And Providing For The Effective Date Of This Ordinance

Attorney Albrecht read Bill #5989 by title only. Alderman Kramer provided the synopsis, “This bill is for an ordinance authorizing the Mayor and/or City Administrator to enter into and execute an agreement for subscription services with MyGov for a Citizen Relation Management System. The system will include modules for request tracking, permits and inspections, licensing, and code enforcement. The Public Works Committee has reviewed the request and recommends approval”.

Presentation By Staff

Director Wyse announced that this will allow city staff to track request coming in to the city and to have a defined process where untimely response will cause the request to be forwarded a supervisor. MyGOV has a good track record of working with clients and understands the government work flow. This will also allow for an online permit and payment process.

Questions By Aldermen

None

Bill No. 5991 – An Ordinance Granting Site Plan Approval To Meridian Medical Technologies For A Building Addition At Property Numbered 2555 Hermelin Dr. Which Permits Under The Provisions Of Title IV, Chapter 400 Of The Brentwood Code Of Ordinances The Development Of That Site; Providing The Conditions Of Such Development; And Providing For The Effective Date Of This Ordinance

Attorney Albrecht read bill #5991 by title only. Alderman Kramer provided the synopsis, “This bill is for an ordinance granting site plan approval for a building addition at 2555 Hermelin Dr. The 3,435 square foot addition will allow for locker rooms and break area for the building. The Planning and Zoning Commission has reviewed the request and recommends approval”.

Presentation By Staff

Director Wyse announced that 2555 Hermelin Drive is a 1.5 acre parcel of land zoned light industrial, located back in Hanley Industrial Park. There is currently a 17,344 square foot facility on the site. The proposal would include a 3,435 square foot addition which would house their locker room facility, break room, and amenities for employees. There was a variance granted by the Board of Adjustment, with the condition that the building addition has to be elevated by our regulations to comply with flood plain requirements. Underneath that addition is asphalt and concrete pavement and the condition was to rip out all 7,000 square feet of pavement and replace with a surface that would allow water to penetrate naturally to comply with the intent of the stream buffer requirement (the property abuts Black Creek). In addition to the building modification, the application also includes the replacement of the exterior mechanical equipment on the site. A sound study was recommended by the Planning and Zoning Commission, of which was conducted, and after some modifications, the site does comply with the city’s noise regulations. The comprehensive plan designates the area as a regional mixed use; P&Z has reviewed and recommended approval.

Questions By Aldermen

Alderman Leahy asked if this property previously received sound complaints; no, however it is still in the same general vicinity. Comments were also offered in regards to where the sound study was tested; the consultants are aware of the history of the area but do not believe there should be any associated issues. Alderman Leahy added that he does not want to make a decision that compounds a bad situation and makes it worse because the board didn’t look at it before it was approved. He would like the consultants to provide education of the noise being compounded going up the hill vs. ground level. Alderwoman Saunders reported correspondence received and suggested that an acoustical wall is installed as recommended to avoid sound issues. Alderman Lochmoeller stated that he walked the area listening for the sound and stated that the sound can be heard as you go up the hill to Melvin and Porter; he suggested this is addressed. Alderman Plufka questioned the outer limits of the study in relation to the roofline; the projections for the readings are defined in our code.

Bill No. 5992 – An Ordinance Granting Site Plan Approval To Smoothie King For Site Plan Approval For Outdoor Seating At Property Numbered 1413 S. Hanley Rd. Which Permits Under The Provisions Of Title IV, Chapter 400 Of The Brentwood Code Of Ordinances The Development Of That Site; Providing The Conditions Of Such Development; And Providing For The Effective Date Of This Ordinance

Attorney Albrecht read Bill #5992 by title only. Alderman Kramer provided the synopsis, “this bill is for an ordinance granting site plan approval for outdoor seating at Smoothie King, located within the Meridian development. The Planning and Zoning Commission has reviewed the request and recommends approval”.

Presentation By Staff

Director Wyse announced that Smoothie King is located within the Meridian Development which is a 13.721 acre development zoned PD. The applicant is proposing an amendment to their site plan to permit outdoor seating along their store front. Planning and Zoning primary concern was making sure there was pedestrian access was not impeded. The area is designated as a mixed use which encourages walkable pedestrian oriented development. The Planning and Zoning Commission reviewed the request and recommended approval with the condition that accessible access be maintained along the walkway at all times.

Questions By Aldermen

Alderman Kramer asked if the additional seating requires additional parking and Director Wyse replied that they have sufficient parking.

Bill No. 5993 – An Ordinance Of The City Of Brentwood, Missouri, Authorizing The Mayor And/Or City Administrator To Enter Into And Execute An Agreement Between The City Of Brentwood, Missouri And Planning Design Studio To Perform On-Call Landscape Architecture Services; And Providing For The Effective Date Of This Ordinance

Attorney Albrecht read Bill #5993 by title only. Alderman Kramer provided the synopsis, “This bill is for an ordinance authorizing the mayor and/or city administrator to execute an agreement between the City of Brentwood and Planning Design Studio to perform on-call landscape architecture services. The Public Works Committee has reviewed the request and recommends approval”.

Presentation By Staff

Director Wyse stated that this is similar to other on call agreements, is case by case so there is no direct budget. We currently have a contract with Planning Design Studio that is several years old.

Questions By Aldermen

None

Bill No. 5994 – An Ordinance Amending Title III Of The Revised Code Of Ordinances Of The City Of Brentwood, Missouri By Adding A New Schedule XIV, Table XIV-A, Passenger Curb Loading Zone; Providing For The Current Maintenance Of This Code; Providing For The Effective Date Of This Ordinance; And Providing For The Repeal Of All Conflicting Ordinances

Attorney Albrecht read Bill #5994 by title only. Alderman Kramer provided the synopsis, “This bill is for an ordinance designating the east side of Woodsey Dr. as a Passenger Curb Loading Zone that would be for the exclusive use of vehicles only during loading and unloading activities. The Public Safety Committee has reviewed the request and recommends approval”.

Presentation By Staff

None

Questions By Aldermen

None

BILLS TO BE GIVEN A SECOND READING ONLY

(ON HOLD) Bill #5981 – An Ordinance Amending Section 110.270 Of The Code Of Ordinances Of The City Of Brentwood, Missouri By Deleting Sections 110.270 (A) Appointment, And Section 110.270 (B) Members – Number And Requirements, In Their Entirety, And Replacing Them With A New Section 110.270 (A) Appointment, And Section 110.270 (B) Members – Number And Requirements, In Their Entirety, Providing For The Current Maintenance Of This Code; Providing For The Effective Date Of This Ordinance; And, Providing For The Repeal Of All Conflicting Ordinances

On hold until the next meeting.

Bill #5982 – An Ordinance Amending Chapter 400 Of The Revised Code Of Ordinances Of The City Of Brentwood, Missouri By Amending Sections 400.020, 400.1320; 400.1330; 400.1340; And 400.1350 As It Relates To The Definition Of Group Homes And Separation Requirements For Group Homes In Residential District; Providing For The Current Maintenance Of This Code; Providing For The Repeal Of All Conflicting Ordinances; And, Providing For The Effective Date Of This Ordinance

Attorney Albrecht read Bill #5982 by title only. Alderman Kramer provided the synopsis, “This Bill is for an ordinance amending Sections 400.020, 400.1320; 400.1330; 400.1340; and 400.1350 of the Brentwood Code of Ordinances pertaining to the definition and separation requirements for group homes. The City Code currently includes a 2,500 foot distance separation for group homes permitted within the residential zoning districts. The bill would modify this separation requirement to 500 feet and amend the definition of group home to clarify when group homes are considered a family unit. The Planning and Zoning Commission reviewed the amendments after the Public Works Committee recommended the review. The Planning and Zoning Commission, with legal advice, has recommended approval of the changes”.

Perfection Of Bills

Alderwoman Saunders made a motion to perfect Bill #5982 into ordinance form. Motion seconded by Alderman Slusser. Alderman Plufka reiterated his previous comments that this bill will not necessarily save the city from litigation. HUD has been increasingly aggressive at challenging cities ability to limit on the base of distance alone the concentration of group homes. **ROLL CALL:** Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Plufka – yes; Alderwoman Saunders – yes; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

BILL #5982 IS NOW APPROVED BY THE BOARD OF ALDERMEN AND UPON SIGNATURE WILL BECOME ORDINANCE #4639

BILLS TO BE GIVEN A FIRST AND SECOND READING

Bill No. 5985 – An Ordinance Authorizing The Mayor And/Or The City Administrator To Exercise An Option On Behalf Of The City Of Brentwood, Missouri To Extend Its Medical Director Agreement Between The City Of Brentwood Missouri, SSM Health Care St. Louis And Clayton Emergency Group LLC For One (1) Year Commencing On May 22, 2015; And Providing For The Effective Date Of This Ordinance

Attorney Albrecht read Bill #5985 by title only. Alderman Kramer provided the synopsis, “This Bill is for an ordinance authorizing the mayor and/or the city administrator to exercise an option on behalf of the City of Brentwood, Missouri to extend its Medical Director agreement between the City of Brentwood, Missouri, SSM Health Care St. Louis and Clayton Emergency Group LLC for one (1) year commencing on May 22, 2015; and providing for the effective date of this ordinance”.

Presentation By Staff

Chief Jury explained that this is the standard one year agreement with SSM who handles medical directorship for the emergency medical operations. It was presented to Public Safety who recommended approval.

Questions By Aldermen

None

Attorney Albrecht read Bill #5985 by title only.

Perfection Of Bills

Alderman Leahy made a motion to perfect Bill #5985 into ordinance form. Motion seconded by Alderman Slusser. **ROLL CALL:** Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Plufka – yes; Alderwoman Saunders – yes; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

BILL #5985 IS NOW APPROVED BY THE BOARD OF ALDERMEN AND UPON SIGNATURE WILL BECOME ORDINANCE #4640

Bill No. 5990 – An Ordinance Authorizing The Mayor And/Or City Administrator To Enter Into A Permanent Sewer And/Or Stormwater Easement Agreement Between The City Of Brentwood And Metropolitan Sewer District

Attorney Albrecht read Bill #5990 by title only. Alderman Kramer provided the synopsis, “This Bill is for an ordinance authorizing the city administrator to grant to The Metropolitan St. Louis Sewer District (MDS) an easement over the existing combined sewer located on at the recreation complex. As part of the MSD approval process for the Renovation of the Brentwood Community Center Complex, MSD has requested that the City grant an easement over the existing combined. The Public Works Committee has reviewed the request and recommends approval”.

Presentation By Staff

Director Wyse explained that when the city went for permits through MSD it was determined that when the recreation center was built there was never an easement granted.

Questions By Aldermen

None

Attorney Albrecht read Bill #5990 by title only.

Perfection Of Bills

Alderman Slusser made a motion to perfect Bill #5990 into ordinance form. Motion seconded by Alderman Toohey. **ROLL CALL:** Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Plufka – yes; Alderwoman Saunders – yes; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

BILL #5990 IS NOW APPROVED BY THE BOARD OF ALDERMEN AND UPON SIGNATURE WILL BECOME ORDINANCE #4641

Bill No. 5995 – An Ordinance Granting Site Plan Approval To Apex Network Physical Therapy For A Site And Building Modifications At Property Numbered 2605 S. Brentwood Blvd. Which Permits Under The Provisions Of Title Iv, Chapter 400 Of The Brentwood Code Of Ordinances The Development Of That Site; Providing The Conditions Of Such Development; And Providing For The Effective Date Of This Ordinance

Attorney Albrecht read Bill #5995 by title only. Alderman Kramer provided the synopsis, “This bill is for an ordinance granting site plan approval for building and site modifications at 2605 S. Brentwood Blvd. Site improvements include resurfacing / striping the parking area, removal of the shed on the rear of the property, installation of landscaping along the Brentwood Blvd frontage, and ADA improvements. The proposal also includes changes to the building elevations. The Planning and Zoning Commission has reviewed the request and recommends approval”.

Presentation By Staff

None

Questions By Aldermen

None

Attorney Albrecht read Bill #5995 by title only.

Perfection Of Bills

Alderman Leahy made a motion to perfect Bill #5995 into ordinance form. Motion seconded by Alderman Lochmoeller. **ROLL CALL:** Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Plufka – yes; Alderwoman Saunders – yes; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

BILL #5995 IS NOW APPROVED BY THE BOARD OF ALDERMEN AND UPON SIGNATURE WILL BECOME ORDINANCE #4642

Bill No. 5996 – An Ordinance Granting Site Plan Approval To Noble Capital LLC For A Site Modifications To Add Additional Parking At Properties Numbered 8837 And 8839 Manchester Rd. Which Permits Under The Provisions Of Title Iv, Chapter 400 Of The Brentwood Code Of Ordinances The Development Of That Site; Providing The Conditions Of Such Development; And Providing For The Effective Date Of This Ordinance

Attorney Albrecht read Bill #5996 by title only. Alderman Kramer provided the synopsis, “This bill is for an ordinance granting site plan approval for construction of additional parking on the north side of the existing buildings, addition of a retaining wall, and installation of landscaping. The Planning and Zoning Commission has reviewed the request and recommends approval”.

Presentation By Staff

Director Wyse announced that 8837 and 8839 Manchester Road are just under .3 acres in size and are zoned GC commercial district. There are 2 existing buildings on the site, old residential structures that have been converted over the years into commercial structures. Along with those buildings are small asphalt pavements in front and between the two but really not sufficient parking or paved area currently on the site to meet the city’s minimum parking requirements. They made an application to the Board of Adjustment to increase lot coverage up to 81% to provide sufficient parking and the variance was approved. A retaining wall is also proposed on the north side of the lot. The neighbor immediately north attended the zoning meeting and expressed concerns, much dealing with the need for the retaining wall and fencing, all of which are included in the application. Subsequent meetings have been held with the homeowner and she stated that her issues have been addressed. Planning and Zoning have recommended approval.

Questions By Aldermen

None

Attorney Albrecht read Bill #5996 by title only.

Perfection of Bills

Alderman Leahy made a motion to perfect Bill #5996 into ordinance form. Motion seconded by Alderman Slusser. **ROLL CALL:** Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Plufka – yes; Alderwoman Saunders – yes; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

BILL #5996 IS NOW APPROVED BY THE BOARD OF ALDERMEN AND UPON SIGNATURE WILL BECOME ORDINANCE #4643

RESOLUTIONS

Resolution No. 1034 – A Resolution Of The City Of Brentwood, Missouri, Amending The Parks And Recreation Policies And Procedures Manual

The Parks and Recreation Department is seeking approval to increase rental fees in the Meeting Rooms in the Community Center and the Ice Rink upon reopening. During each budgeting process the department does a review of all fees charged by the city to determine competitiveness. It was found in the 2014 budgeting cycle that our rental fees were below market rate. Unsure of the renovation, the department waited for the request and now that renovations are underway increases are warranted.

Alderman Leahy stated that his objection to the resolution is the inclusion to also begin renting Pavilion #2 in Memorial Park as the parking arrangement has not yet been resolved. Director Gruenenfelder replied that if granted permission to begin renting pavilion #2 staff is able to stagger the rentals so that they are not both being used as the same time. Motion was made by Alderman Slusser and seconded by Alderwoman Saunders to adopt Resolution #1034.

ROLL CALL: Alderman Kramer – yes; Alderman Leahy – no; Alderman Lochmoeller – yes;

Alderman Manestar – yes; Alderman Plufka – yes; Alderman Saunders – yes; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

Resolution No. 1035 – A Resolution Providing For The Consumption Of Beer, Wine And Liquors, As Provided For In Section 600.040 Of The Brentwood Municipal Code (American Legion Goff Moll Post 101)

Alderman Manestar announced the request by the American Legion Goff-Moll Post 101 for a special use permit to sell beer, wine and liquors at the Brentwood’s Maddenfest Celebration at Brentwood Park on September 18th and 19th. Motion was made by Alderman Manestar and seconded by Alderman Leahy to accept Resolution #1035. **ROLL CALL:** Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderman Manestar – yes; Alderman Plufka – yes; Alderman Saunders – yes; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

Resolution No. 1036 – A Resolution Providing For The Consumption Of Beer, Wine And Liquors, As Provided For In Section 600.040 Of The Brentwood Municipal Code (The Optimist Club)

Alderman Manestar announced the request by the Optimist Club for a special use permit to sell beer, wine and liquors at the Brentwood’s Maddenfest Celebration at Brentwood Park on September 18th and 19th. Motion was made by Alderman Manestar and seconded by Alderman Saunders to accept Resolution #1036. **ROLL CALL:** Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderman Manestar – yes; Alderman Plufka – yes; Alderman Saunders – yes; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

Resolution No. 1037 – A Resolution Providing For The Consumption Of Beer, Wine And Liquors, As Provided For In Section 600.040 Of The Brentwood Municipal Code (O’B Clarks Restaurant)

Alderman Manestar announced the request by the O’B Clarks Restaurant for a special use permit to sell beer, wine and liquors at the Brentwood’s Maddenfest Celebration at Brentwood Park on September 18th and 19th. Motion was made by Alderman Manestar and seconded by Alderman Saunders to accept Resolution #1036. **ROLL CALL:** Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderman Manestar – yes; Alderman Plufka – yes; Alderman Saunders – yes; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

ACCOUNTS AGAINST THE CITY

Alderman Slusser announced review of the warrant list dated July 20th and made a motion for approval. Motion seconded by Alderman Kramer. It was clarified for Alderman Kramer that the Cook & Riley invoice is for the monitoring of sales taxes. Alderman Leahy questioned the evaluation of the ECDC dispatch service as it has been a year since inception; an update was provided at the Public Safety Committee, of which minutes can be provided. **ROLL CALL:** Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderman Manestar – yes; Alderman Plufka – yes; Alderman Saunders – yes; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

REPORTS OF COMMITTEES AND DEPARTMENT HEADS

Mayor Thornton, explained changes he has made to procedures staying in line with Robert’s Rules and in effort to move the meeting along efficiently; this includes voting being conducted alphabetically. He stated that he has met with the Mayor of Richmond Heights who ensures that was no intentional attempt to put Brentwood residents at a disadvantage with respect to the construction; there just were not a lot of options. He added his concerns that we do not have the power to open up McCutcheon Road has many has suggested, we could restrict traffic

on the south side of Eager, however, there could be a number unfortunate responses cause more a negative impact on Brentwood citizens. He stated that he is happy to fight for the rights of citizens, but he likes to pick that battles that there is a reasonable chance of winning. He feels that there is at least the commitment from Richmond Heights that all of the streets in Brentwood Forest with the exception of Eager are absolutely off limits to construction traffic. He also added that he is willing to share his thoughts with the Brentwood Forest Board of Directors. It was reiterated that he does not fear a fight only a fight with no purpose.

Board Appointments (Planning & Zoning and Architectural Review Board)

Mayor explained that he went about the process a bit differently than in the past, he, along with the chair and vice chair of P&Z conducted interviews of the 9 volunteers and/or recommendations to get an impression of their interest, qualifications, and dedication of service as well as giving them an opportunity to learn what is in store for this 4 year commitment. The goal is to go through this process to ensure that we are getting people on the boards and commissions that are more than just the Mayor's view of what is right.

He submitted for the Board's approval the following appointments to the Planning and Zoning Commission: Bob Busch – ward 4, Rebecca Jacobs ward - 1, Hart Nelson – ward 1, John Rocky Ritter – ward 3, and Karen Smith – ward 3. A request was made of the current makeup of the commission by ward; that information can be forwarded. Mayor added that you will find that the majority of the commission is from ward 1, however that this is based off the applicants and recommendations. The committee is responsible for the entire city and does look out for the best of the city as a whole. Alderman Leahy noted that the code includes the requirement that each individual is a registered or qualified voter; staff will confirm and will report this information. As requested, he stated that with these appointments that will bring the total number of members to 12; this includes one member that is scheduled to be removed per the code for unsatisfactory attendance. Once that individual is removed, there will be a commission of 11 as preferred by the chairman which will make a quorum size of 6. The Mayor stated that he has not and does not have any intent to appoint an alderman to serve unless there is a request and that he also does not intend to be a sitting member, however, he reserves the right to change his mind. Motion was made by Alderwoman Saunders and seconded by Alderman Plufka to accept the appointments to planning and zoning. **ROLL CALL:** Alderman Kramer – yes; Alderman Leahy – no; Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Plufka – yes; Alderwoman Saunders – yes; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

He submitted for the Board's approval the following appointments to the Architectural Review Board: Carl Karlen and Joe Page. Motion was made by Alderwoman Saunders and seconded by Alderman Toohey to accept the appointments to the architectural review board. **ROLL CALL:** Alderman Kramer – yes; Alderman Leahy – no; Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Plufka – yes; Alderwoman Saunders – yes; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

Public Safety Committee, Alderman Plufka announced that the Public Safety Committee met last Thursday and saw signage added to the Wrenwood/Strassner intersection which was recommended. There were also updates on traffic signs regarding driving slowly and cautiously through neighborhoods, the enhanced crosswalk at Sonora and McKnight, and the distracted driving ordinance. The next meeting is August 20th here at city hall.

Alderwoman Saunders asked if the committee addressed CALEA certification and he responded that Assistant Chief McIntyre expressed interest on the department's behalf to begin that process which may prove to be lengthy and costly. Mayor Thornton added that other departments have mentioned their need to have a dedicated officer for the process and our board may need to discuss that in the future.

Public Works Committee

Request to Pay the 2015 PARC Cooperative Invoice for THE HEIGHTS

Alderman Toohey announced that the City of Brentwood subsidizes residents' use of the HEIGHTS, paying the resident rate. The calculation is determined by taking the number of residents that go with the difference between the resident rate and the non-resident rate. Richmond Heights had some difficulty with the billing data; they did not have the months of January – March 2014. They came up with a calculation to prorate the other 9 months of the year and submitted a bill for approximately \$53,000. The committee made a recommendation to pay \$45,000 and ask Richmond Heights to provide the rest of the billing data. He added that after further speaking with staff, he believes the city should pay the entire amount. If Richmond Heights does come to us with that data, we may find ourselves paying more.

Alderman Toohey made a motion to pay the PARC Cooperative Invoice for THE HEIGHTS in the amount of \$53,044. Motion seconded by Alderman Slusser. Alderman Leahy stated his disagreement of not following the committee's recommendation. Secondly, Richmond Heights said last year that they lost the data and would redo their system so that it would be fixed this year but they have yet to do so. This is odd because during this time people were allowed to use the facility; he questioned how they are using the facility and you don't know who has paid as they do have check in. They have agreed that our numbers keep dropping but they are proposing to use the same rate from last year. The City spent 9 years trying to get the agreement on paper; received it one year and learned that it included everyone from the 63144 zip code and some of those residents were from Richmond Heights. Now that this has been fixed, we have data errors. He added that being asked to pay a bill for 2 years without any data is generous and he would like them to meet the terms of the contract. Alderwoman Saunders commented that the issue is that they didn't have the backup; hopefully they have learned from it. She stated that it happens and we should be a good neighbor and go with their estimate. Chances are they can't go back and remake all of those receipts; we should go ahead and make that payment to Richmond Heights. It was clarified for Aldermen Toohey that the billing was based on the prior years usage. The issue in Richmond Heights did result in personnel change and they believe that they will have all of the data for 2015. Alderwoman Manestar stated that it is an unfortunate situation but a good service for our citizens. **ROLL CALL:** Alderman Kramer – yes; Alderman Leahy – no; Alderman Lochmoeller – no; Alderwoman Manestar – yes; Alderman Plufka – yes; Alderwoman Saunders – yes; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

Alderman Toohey also announced that the committee discussed code enforcement and have plans of moving forward with a process to leave a sign at the property of tall grass so that everyone can see that the city is addressing the issue.

Director of Planning & Development, there was no report

Ways and Means Committee, Alderman Slusser reported that the meeting time and schedule has changed. The first meeting will be Thursday, August 6th at 6pm in the chambers. The Board will discussing a conflict of interest policy as well as banking relationship.

City Attorney Albrecht, had no report.

City Clerk/Administrator Akande, had no report.

Excise Commissioner

Mac's Convenience Stores, LLC

Alderwoman Manestar announced that Mac's Convenience Store (Shell Gas Station also known as Circle K) at 8199 Manchester Road, has submitted an application for packaged liquor license and Sunday packaged liquor license and made a motion for approval. Motion seconded by Alderman Slusser. Alderwoman Saunders asked if there was a restriction on the amount of

licenses; there is but the city may not be nearing that number. **ROLL CALL:** Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Plufka – yes; Alderwoman Saunders – yes; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

Library, Alderwoman Manestar announced that the board does not meet in July and August; they will have a new meeting date on the 1st Tuesday of each month going forward.

Municipal League, there was no report.

Historical Society, there was no report.

ANNOUNCEMENTS

Alderman Leahy announced the Ward 3 meeting will be held Tuesday, July 28th at 7pm; all are invited.

Alderwoman Saunders announced that the Ward 1 meeting will be held Tuesday, August 11th at 6:30pm in the Council Chambers. Going forward it will be the 2nd Tuesday of each month.

Alderman Kramer commented that the City purchased some “Welcome to Brentwood” signs about 10 years ago that have yet to be fully deployed; he requested the status. He stated that there is a gray area of storage containers and dumpsters that are existing on the north lot of Brentwood Square for the benefit of Whole Foods; he thought that staff did not have the paperwork or schedule from a previous building official; he asked staff to look into it. He reported complaints regarding pavement conditions of Musick Memorial Drive and asked if staff could research taking over the street. Lastly he stated that he will personally see to it at the Mayor gets an invitation to an upcoming Brentwood Forest Managers meeting.

Mayor Thornton warned the Board and necessary staff that if they do not complete the necessary NIMS training, they may be responsible for the City of Brentwood forfeiting funds in the unlikely event of a crisis. He recommended that everyone completes the training and forward their certificate to Deputy Clerk Pittman.

NEW BUSINESS

None

HEARING OF ANY MATTER OF PUBLIC INTEREST UPON REQUEST OF ANY PERSON PRESENT

Denise Soebbing, Porter, stated that she appreciates the conversation Aldermen had about the sound issues. She added that if the new building owners can do anything above and beyond the requirements would be greatly appreciated as other issues may compound the sound; like PDI and the Watering Bowl. She also requested an update on the tar issue.

Aldermanic Response

As requested, Attorney Albrecht stated that a letter has been sent to who he was told was the offending property owner (with regard to the tar). He then received a call directing correspondence be sent to the contractor that had worked on their property some time again. Upon speaking with the contractor, they denied having spilled any tar on the street; we are still waiting on follow up from the contractor.

Alderwoman Saunders asked if staff could follow up with regards to the lot on Manchester. She added that she couldn't imagine there not being any violations. Mayor Thornton asked

that Planning and Development research and report to the next Public Works Committee meeting.

CLOSED MEETING

Contract Negotiation – RSMO 610.021(12)

Alderwoman Saunders made a motion to enter into executive session at 10:26 p.m. to discuss contract negotiations pursuant to RSMO 610.021(12). Motion seconded by Alderman Plufka.

ROLL CALL: Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Plufka – yes; Alderwoman Saunders – yes; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

Mayor Thornton called the closed session to order at 10:32 p.m. with the following members present: Alderman Kramer, Alderman Lochmoeller, Alderwoman Manestar, Alderman Plufka, Alderwoman Saunders, Alderman Slusser, Alderman Leahy and Alderman Toohey. Also present were City Administrator Akande, City Attorney Albrecht, Fire Chief Jury, Attorney Jim Foster, Attorney Brian Hey and Deputy City Clerk Pittman.

Contract Negotiation

Alderman Slusser made a motion to postpone taking any action until August 17th. Motion seconded by Alderwoman Manestar. **ROLL CALL:** Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Plufka – yes; Alderwoman Saunders – yes; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

Alderwoman Manestar made a motion to close the executive session and reconvene to open session at 10:55 p.m. Motion seconded by Alderman Plufka. **ROLL CALL:** Alderman Kramer – yes; Alderman Leahy – yes; Alderman Lochmoeller – yes; Alderwoman Manestar – yes; Alderman Plufka – yes; Alderwoman Saunders – yes; Alderman Slusser – yes; Alderman Toohey – yes; **MOTION PASSED.**

ADJOURNMENT

Motion was made by Alderman Leahy and seconded by Alderman Kramer to adjourn the meeting at 10:55 p.m. Unanimous vote in favor taken; **MOTION PASSED.**

Approved on the 17th day of August, 2015.

Attest:

Christopher A. Thornton, Mayor

Bola Akande, City Clerk/Administrator