

**CITY OF BRENTWOOD, MISSOURI
BOARD OF ALDERMAN MEETING
OCTOBER 21, 2013**

MEETING CALLED TO ORDER

Mayor Pat Kelly called the meeting to order at 7:00pm, in the Council Room of City Hall located at 2348 S. Brentwood Blvd., Brentwood, MO 63144 and immediately led the Pledge of Allegiance.

ROLL CALL

Deputy Clerk Pittman performed roll:

Alderman Harper	Absent	Alderman Toohey	Present
Alderman Wynn	Present	Alderman Leahy	Present
Alderman Robertson	Present	Alderdwoman Manestar	Absent
Alderman Kramer	Present	Alderdwoman Saunders	Present
Mayor Kelly	Present		

Members present constituted a quorum. Also present were City Clerk/Administrator Bola Akande, City Attorney Frank Albrecht, and Deputy City Clerk Octavia Pittman.

APPROVAL OF AGENDA

Board of Aldermen October 21, 2013

Alderman Wynn made a motion to approve the agenda as submitted. Motion seconded by Alderman Leahy. Unanimous vote in favor taken; **MOTION PASSED.**

CONSIDERATION AND APPROVAL OF THE MINUTES

Board of Aldermen Regular Meeting Minutes October 7, 2013

Announcement was made that the vote to approve the 1st proposed amendment to Bill #5787 resulted in a tie vote, however it was captured as a failed motion. In such, the Mayor would need to cast a vote to break the tie. Mayor Kelly stated his unease in casting a vote against a prior motion and asked that it is readdressed during that portion of the agenda. Alderman Leahy made motion to correct the minutes properly reflecting this action taken. Motion seconded by Alderman Kramer. Unanimous vote in favor taken; **MOTION PASSED.**

Alderman Leahy made a motion to approve the minutes as corrected. Motion seconded by Alderdwoman Saunders. Unanimous vote taken; **MOTION PASSED.**

PRESENTATION/RECOGNITION

Planning Design Studio – Initial Assessment of Brentwood Parks System Master Plan

Parks Superintendent Gruenenfelder provided an update that the Parks Department received a grant from the Municipal Park Grant Commission to do an initial assessment of the park system master plan. Andy Frankie, Planning Design Studio conducted a presentation of the findings. He stated that the last parks master plan was completed in 1992 and the initial assessment was conceived as a jumpstart for a broader and larger master plan process. As part of the process, a working committee was established to help get the assessment kicked off and to follow through with the master plan process. The idea of the assessment is to identify gaps or needs in the park system and propose initial solutions that would crave the basis for the future community wide park plan. It was envisioned as a two part process, the first part being the initial assessment and the second phase is the full park and recreation master plan.

It was pointed out that there aren't really any parks in the northwest corner of Brentwood, Tilles Park takes a bit of that load; otherwise, parks are fairly evenly distributed throughout the city. Individual parks weren't really looked at, that would be included in the next part of the process. An initial meeting was held in June to get public input of what was needed. Attendees were broken down into groups to discuss needs and priorities for improvements. They presented their priority to larger groups and by the end of the meeting attendees choose what they liked most. The top five priorities were: a skate park, additional landscape plantings, a dog park, improve trails, splash pad, bicycle racks, improved restroom facilities, ADA-compliant amenities, improved park maintenance, and play equipment. The initial solutions identified were: continually identify opportunities to improve system wide connectivity to all parks, add a skate park to the park system in the future, add a dog park to the park system in the future, add a splash pad to one of the existing parks, seek additional park land in the northwest portion of the City, add outdoor fitness equipment to one of the existing parks, improve the existing trail system based on the results of a comprehensive evaluation, replace outdated and non-ADA complaint playground equipment, add one inclusion playground to the park system in the future, systematically improve outdated restroom facilities throughout the park system, continual replenishment of the urban forest within the park system, develop a systematic program for the removal of Bush Honeysuckle from all parks, provide landscape planting improvements throughout the park system, extend the Shady Creek and Deer Creek Greenways into Brentwood, update park furnishings with new and consistent equipment throughout the park system, implement security improvements at all parks including lighting and security call boxes. He stated that the next steps would be to identify potential sites and key site considerations for future amenities, to develop a plan and prioritize it and to also move forward and complete a parks master plan. After questions from the Board, Frankie replied that interest has been shown in leisure ice skating as well as the skateboard park. Alderwoman Saunders commented that a small park would be good for the northwest corner of the city.

PUBLIC HEARING

A Petition To Grant A Conditional Use Permit To Operate A Personal Training Business At 8615 Manchester Road (7:22pm)

Director Wyse announced the request for a conditional use permit and site plan review for 8615 Manchester Road; notices were sent to nearby property and placed in the Countian. The subject site is located on the north side of Manchester Road and east of Dorothy Ave; it is approximately 0.835 acre tract of land zoned General Commercial District. As it is less than ½ acre in size it requires a conditional use permit to establish a personal training studio within the existing building. No exterior changes to the site are proposed. The site plan was previously approved in 2007 and after an inspection, the site plan is in compliance with the original approval from 2007 with one exception; a shrub needs to be replaced on the site. The site is designated within the city's comprehensive plan within the neighborhood mixed use land use category and this plan states that the neighborhood mixed use commercial areas are intended to serve local residents and are located along arterials. The areas will allow for a variety of retail and service establishments. Planning and Zoning reviewed and made recommendation on the request under the requirements of Sec 25.85 of the municipal code; they recommended approval with the condition that the current dead shrub on the site be replaced. **Nathan Williams, applicant**, responded to questions of available parking; there are a total of 22 spaces on both sides. No complaints were received by staff. There were also no additional comments from residents or the board.

BIDS

Memorial Inline Skating Rink Project

Administrator Akande announced that staff issued a request for proposal to redo the memorial park inline rink project and a total of 5 firms responded; Mussleman & Hall Contractors

(\$281,859), Vee Jay Cement Contracting (\$265,910), The Harlan Co (\$283,600), C. Rallo Contracting Co (\$312,000), and Lawlor Corp (\$264,700). The purpose of the project is to redo the entire surface in concrete instead of asphalt; it will be stronger, stable and will not need replacement in approximately 15-20 years. We also hope to correct some known ADA issues and will be replacing the fence on the north end of the site. Public Works committee recommended approval of Lawlor Corp; a contract is later on the agenda for approval.

Ambulance Billing and Collection Services

Staff issued a request for proposal or ambulance billing and collection services and 10 responses were received; EMS Management Consulting, AMB Ambulance Medical Billing, MediClaims Inc, The Affiliated Group, HealthOne, Maximize Inc, Toomay EMS Billing, ProClaims EMS Billing, Life Quest Services, Medical Claims Assistant. This service will provide a comprehensive package of billing, collection, follow-up, account posting/receivables/reconciliation, financial accounting, receipts management and reporting services. Staff conducted a reference check on the recommended firm, EMS Management Consulting; they have 17 years of experience nationwide. Included in their rate is an agreement for reporting software. The Public Safety Committee recommended approval. Fire Chief Jury responded to questions of the software; there was intent to upgrade the software needed for reporting and it is being provided at no out of pocket cost to the city. He also clarified that the proposal from AMB was similar but they did not have any local references but all references from EMS were satisfied with their services.

HEARING OF ANY MATTER OF PUBLIC INTEREST UPON REQUEST OF ANY PERSON PRESENT

Jim Pozzo, 2211 St. Clair, questioned the how Aldermen were able to post their opinions of the last closed meeting on Patch; if it is a closed meeting nothing should be said or are all of the minutes open to the public. He also stated his confusion with the intent of Alderman Toohey's motions in closed session.

Denise Soebbing, 2612 Porter, requested an update of the Watering Bowl. She asked if it was agreed that the barking dogs were an issue, why they aren't being cited. She added that it would have been nice to have received an update from City Hall after having this issue for over a year.

Susan Ryan, Pine, questioned ARB responsibility to the development of housing in Brentwood; there was so much controversy of the scale of Boys Hope Girls Hope but there is an excessive home being built behind Enterprise. She asked the Board how they would feel if it were being built next to them.

Mayor Kelly closed public comment and offered comments of the difficulty of new development in an existing neighborhood. We are bound by the zoning code and setbacks, but this issue is not unique to the City of Brentwood. He also responded that the issue with the Watering Bowl is not completed. Staff was asked to send a letter to the owner, documenting the complaints and requesting a response in writing of how they would address them. Administrator Akande added that the City has officially only received a total of 5 complaints from the same person since May; we aren't receiving complaints from the neighborhood. The sound study was completed several months ago and it accomplished its purpose to bring the noise level down by 10 dba. Since then, the acoustic engineer that the City hired is now working with the Watering Bowl and has noticed that the second half of the sound curtain was not installed properly. When we've gone out since then to check our meters, we have not discovered any violations; although there are dogs barking, there is no violation of the city's sound code. The city is

currently looking to see if there is a nuisance violation. Staff will review the CUP and report at the next meeting.

Attorney Albrecht responded to requests of closed session that the vote itself are open, however minutes of the meeting are not. Alderman Toohey also added that he would need to review the comments in question.

INTRODUCTIONS, READINGS, AND PASSAGE OF BILLS AND RESOLUTIONS

Alderman Wynn made a motion for the Reading of Bills #5787, #5799, #5800, #5801, #5802, #5803, #5804 and #5805. Motion seconded by Alderman Leahy. Unanimous vote in favor taken; **MOTION PASSED.**

Bill #5787 (amended) – An Ordinance Amending Chapter 12 Of The Revised Code Of Ordinances Of Brentwood, Missouri By Deleting Article XIII In Its Entirety, And By Adding In Lieu Thereof A New Article XIII As It Relates To A Pilot Program For Mobile Food Vendors; Providing For The Effective Date Of This Ordinance; Providing For The Current Maintenance Of This Code; And Providing For The Repeal Of All Conflicting Ordinances –2nd Reading

As requested, Alderman Leahy reiterated his previous motion to amend the bill to grant a 60 day exploratory permit to registered truck owners at no permit fee; upon applying for the permit, the fee will not exceed \$150 per calendar year. It was originally seconded by Alderman Robertson. **ROLL CALL:** Alderman Harper – yes; Alderman Wynn – yes; Alderman Robertson – yes; Alderman Kramer – no; Alderman Toohey – no; Alderman Leahy – yes; Alderwoman Manestar – no; Alderwoman Saunders – no; **MOTION TIED.** Mayor Kelly – No; **MOTION FAILED.**

Attorney Albrecht read Bill #5787 as amended by title only. Alderman Leahy requested clarity on the fee as proposed. Mayor Kelly stated that if food truck vendors are looking to participate in Brentwood Days (Maddenfest), they would be required to pay the fees as everyone else. Alderwoman Saunders stated her concern and made a motion to amend the Bill #5787 by deleting “charity” (not limiting it to charitable events). Motion seconded by Alderman Toohey. **VOICE VOTE TAKEN;** 5 – yes; Wynn – no, 2 – absent; **MOTION PASSED.**

Alderman Kramer made a motion to amend Bill #5787 by including a \$25 mobile food vendor permit fee (reduced from \$100). Motion seconded by Alderwoman Saunders. **VOICE VOTE TAKEN;** 4 – yes; Wynn & Leahy – no, 2 – absent; **MOTION PASSED.**

Alderman Kramer made a motion to approve Bill #5787 as amended. Motion seconded by Alderwoman Saunders. Alderman Leahy questioned if because this went through Planning and Zoning and received a favorable recommendation, if 6 votes are required for passage. As Attorney Albrecht did not disagree, Alderman Leahy made the recommendation to hold the passage of this Bill until all members are present. Alderman Kramer and Alderwoman Saunders withdrew their motion.

Alderman Kramer made a motion to place Bill #5787 on hold. Motion seconded by Alderwoman Saunders. Unanimous vote in favor taken; **MOTION PASSED.**

Bill #5799 (amended) – An Ordinance Authorizing The Amendment Of The City Of Brentwood’s Current Employee Handbook Providing Information Technology Security Policies And Policies Regarding Political Activities, Standards Of Conduct, Shift Pay, Compensatory Time, Overtime, Vacation Time, Sick Leave, And Substance Abuse – 2nd Reading

Attorney Albrecht read Bill #5799 as amended by title only. Alderman Kramer provided the synopsis, This Bill is for an ordinance authorizing the amendment of the City of Brentwood's current employee handbook providing information technology security policies and policies regarding political activities, standards of conduct, shift pay compensatory time, overtime, vacation time, sick leave, and substance abuse. Ways and Means Committee recommended approval at the August 29, 2013 meeting". Alderman Leahy announced concerns with the proposed password protection, stating it may be unreasonable. Mayor Kelly replied that these guidelines are necessary because the city has to protect itself. Alderwoman Saunders asked additional questions regarding the remote access and retention policy and Robin Zlatic (IT Manager) clarified that remote access does not pertain to the Alderman, it is only for employees that may work from home. She also explained that the retention policy does not pertain to data; there is a daily, weekly, and monthly rotation of the media backup on the server. The intent of the policy is to make it manageable and keep cost down, the data on the server is not modified or deleted and it is maintained as long as it is deemed by the department. A discussion was held regarding the Missouri Record Retention policy the city uses as a guide as well as advantages and disadvantages. Alderman Wynn made a motion to perfect Bill #5799 as adopted into ordinance form. Motion seconded by Alderman Robertson. **ROLL CALL:** Alderman Harper – absent; Alderman Wynn – yes; Alderman Robertson – yes; Alderman Kramer – yes; Alderman Toohey – yes; Alderman Leahy – no; Alderwoman Manestar – absent; Alderwoman Saunders – yes; **MOTION PASSED.**

BILL #5799 IS HEREBY PASSED AND ORDINANCE #4465 IS ASSIGNED TO SAID BILL.

Bill #5800 – An Ordinance Authorizing The Mayor And/Or City Administrator To Execute A Professional Services Agreement On Behalf Of The City Of Brentwood, Missouri With Higbee Associates, For Comprehensive Compensation Consulting; And Providing For The Effective Date Of This Ordinance – 2nd Reading

Attorney Albrecht read Bill #5800 by title only. Alderman Kramer provided the synopsis, "this Bill is for an ordinance authorizing the mayor and/or city administrator to approve an agreement with Higbee Associates for compensation study. At its September 18th meeting, Ways and Means Committee recommended approval". It was clarified that after passage this would be allocated in the 2014 budget. Alderwoman Saunders questioned if payment for this service can be made in installments considering knowledge of upcoming funds from the PILOT surplus and a refund from Workmen's Compensation. Administrator Akande reminded that there are a number of projects currently ongoing and we would like some time; a January start date would be ideal. Alderwoman Saunders also stated that CBIZ was less expensive and earned more points; they seem to have quite a bit of experience and questioned if they would be a better choice. Administrator Akande explained that after interviewing and speaking with references, Higbee appeared to be a better choice. HR Manager Echols also commented that CBIZ did not have a lot of experience with municipal government, the staff representative listed experience gained from working with another firm. Alderman Kramer made a recommendation to pass the bill and discuss funding at the next Ways & Means meeting (10/22). Alderman Kramer made a motion to perfect Bill #5800 into ordinance form. Motion seconded by Alderwoman Saunders. (The motion and second were later withdrawn after discussion) A discussion was held and Mayor Kelly questioned what information was expected to be gained that we didn't already have. A report was distributed from a local municipality that included starting and current salaries, health care benefits, deductibles, accrual and other comparable information for local municipalities; some of the numbers could be updated but they haven't changed that much in the last couple of years. He stated if we are just doing this for salary and benefit information we already have it, the funds could be spent better elsewhere. Alderwoman Saunders questioned if when preparing the budget, if the benefit package being offered is comparable; yes. She also asked HR Manager Echols to comment on if the survey is critical. Echols replied that it would be a Board decision, fresh information would be valuable but the Board would have to determine if it is essential. Cost savings are also dependent on the Board's decision of where to stand in the salary range. A discussion was held and Alderwoman Saunders announced the importance of being responsible and accountable to

residents of their tax dollars. Mayor Kelly added his fear that like many other organizations they use this information to reduce or freeze salaries. He commented that the City of Brentwood is great financial shape; we have positioned ourselves and worked to get where we are at with the elimination of local TIFs that will add millions to city funds. He stated that we are the standard and there is nothing wrong with that. Alderwoman Saunders added that the residents have also been working hard and sacrificing to get the city where it is, with increased crime and traffic caused by the new developments; there are tradeoffs and it is important to find that balance. After continued debate, a motion was made by Alderman Kramer and seconded by Alderwoman Saunders to place Bill #5800 on hold. **ROLL CALL:** Alderman Harper – absent; Alderman Wynn – no; Alderman Robertson – no; Alderman Kramer – yes; Alderman Toohey – no; Alderman Leahy – no; Alderwoman Manestar – absent; Alderwoman Saunders – yes; **MOTION FAILED.** Alderwoman Saunders made a motion to perfect Bill #5800 into ordinance form. Motion seconded by Alderman Robertson. **ROLL CALL:** Alderman Harper – absent; Alderman Wynn – no; Alderman Robertson – no; Alderman Kramer – yes; Alderman Toohey – yes; Alderman Leahy – no; Alderwoman Manestar – absent; Alderwoman Saunders – yes; **MOTION FAILED.**

Bill #5801 – An Ordinance Authorizing The Installation Of Two (2) Additional Fire Hydrants In The City Of Brentwood – 1st & 2nd Reading

Attorney Albrecht read Bill #5801 by title only. Alderman Kramer provided the synopsis, “this Bill is for an ordinance amending and authorizing the installation of two new fire hydrants on the south side of the Drury Inn along Agnes Avenue. This item is part of the approved site development plan”. Attorney Albrecht read Bill #5801 by title only. Alderman Leahy made a motion to perfect Bill #5801 into ordinance form. Motion seconded by Alderman Wynn. **ROLL CALL:** Alderman Harper – absent; Alderman Wynn – yes; Alderman Robertson – yes; Alderman Kramer – yes; Alderman Toohey – yes; Alderman Leahy – yes; Alderwoman Manestar – absent; Alderwoman Saunders – yes; **MOTION PASSED.**

BILL #5801 IS HEREBY PASSED AND ORDINANCE #4466 IS ASSIGNED TO SAID BILL.

Bill #5802 – An Ordinance Granting Approval Of A Site Development Plan And Conditional Use Permit For A Personal Training Business At Property Numbered 8615 Manchester Road Which Permits Under The Provisions Of Chapter 25 Of The Brentwood City Code The Development Of That Site; Providing The Conditions Of Such Development; And Providing For The Effective Date Of This Ordinance – 1st & 2nd Reading

Attorney Albrecht read Bill #5802 by title only. Alderman Kramer provided the synopsis, “this Bill is for an ordinance granting approval of a site development plan and conditional use permit for a personal training business at property numbered 8615 Manchester road. The applicant is requesting approval to operate a personal training business. Due to the fact the parcel is less than ½ acre; a personal training studio is a conditional use. The hours of operation are Monday through Saturday, 5:30am – 8:00pm. Planning and Zoning Commission recommends approval”. Attorney Albrecht read Bill #5802 by title only. Alderman Leahy made a motion to perfect Bill #5802 into ordinance form. Motion seconded by Alderman Toohey. **ROLL CALL:** Alderman Harper – absent; Alderman Wynn – yes; Alderman Robertson – yes; Alderman Kramer – yes; Alderman Toohey – yes; Alderman Leahy – yes; Alderwoman Manestar – absent; Alderwoman Saunders – yes; **MOTION PASSED.**

BILL #5802 IS HEREBY PASSED AND ORDINANCE #4467 IS ASSIGNED TO SAID BILL.

Bill #5803 – An Ordinance Authorizing The Mayor And/Or City Administrator To Execute An Agreement On Behalf Of The City Of Brentwood, Missouri With Lawlor Corporation, Construction Of The Memorial Inline Skating Rink Improvement Project; And Providing For The Effective Date Of This Ordinance – 1st & 2nd reading

Attorney Albrecht read Bill #5803 by title only. Alderman Kramer provided the synopsis, “this Bill is for an ordinance authorizing the mayor and/or city administrator to approve an agreement with Lawlor Corporation for the Memorial Park Inline Skating Rink Improvement

Project at a cost of \$264,700. The entire surface will be concrete instead of asphalt which is stronger, stable and would not need to be replaced for 15-20 years. An asphalt surface would require replacement every 3-5 years. The project will correct known American with Disabilities Act (ADA) issues which are services accessible to persons with disabilities. The project also includes replacement of the fence on the north end of the site. The Public Works Committee recommends approval". Attorney Albrecht read Bill #5803 by title only. Alderman Robertson made a motion to perfect Bill #5803 into ordinance form. Motion seconded by Alderman Toohey. **ROLL CALL:** Alderman Harper – absent; Alderman Wynn – yes; Alderman Robertson – yes; Alderman Kramer – yes; Alderman Toohey – yes; Alderman Leahy – no; Alderwoman Manestar – absent; Alderwoman Saunders – yes; **MOTION PASSED.**

BILL #5803 IS HEREBY PASSED AND ORDINANCE #4468 IS ASSIGNED TO SAID BILL.

Bill #5804 – An Ordinance Authorizing The Mayor And/Or City Administrator To Enter Into And Execute A Billing Services Agreement Between Ems Management & Consultants And The City Of Brentwood, Missouri; And Providing For The Effective Date Of This Ordinance – 1st & 2nd Reading

Attorney Albrecht read Bill #5804 by title only. Alderman Kramer provided the synopsis, "this Bill is for an Ordinance authorizing the Mayor and/or the City Administrator to enter into and execute a billing services agreement between EMS Management & Consultants and the City. EMS Management & Consultants will provide the City with a comprehensive package of billing, collection, follow-up, account posting, accounts receivable reconciliation, financial accounting, receipts management and reporting services, including the ability to pay by credit card at their web site. EMS/MC will retain 7.25% of the net funds collected. Public Safety Committee recommends approval". Attorney Albrecht read Bill #5804 by title only. Alderman Wynn made a motion to perfect Bill #5804 into ordinance form. Motion seconded by Alderman Robertson. **ROLL CALL:** Alderman Harper – absent; Alderman Wynn – yes; Alderman Robertson – yes; Alderman Kramer – yes; Alderman Toohey – yes; Alderman Leahy – yes; Alderwoman Manestar – absent; Alderwoman Saunders – yes; **MOTION PASSED.**

BILL #5804 IS HEREBY PASSED AND ORDINANCE #4469 IS ASSIGNED TO SAID BILL.

Bill #5805 – An Ordinance Authorizing The Mayor And/Or City Administrator To Enter Into And Execute A Subscription Agreement Between ESO Solutions, Inc. And The City Of Brentwood, Missouri; And Providing For The Effective Date Of This Ordinance – 1st & 2nd reading

Attorney Albrecht read Bill #5805 by title only. Alderman Kramer provided the synopsis, "this Bill is for an Ordinance authorizing the Mayor and/or the City Administrator to enter into and execute a subscription agreement between ESO Solutions, Inc. and the City. The subscription includes a software package as part of the proposal. ESO Solutions software is fully integrated with EMS/MC billing and will provide validated, secure patient reporting, improved call review accountability and improved quality management all in a complete turnkey package. The \$12,225 cost of the ESO Solutions software along with all licensing fees is included in the 7.25% fee with no out of pocket expenses for the City. The ESO Software has an ongoing annual cost of \$2,495 which covers updates and technical issues. Public Safety Committee recommends approval". Attorney Albrecht read Bill #5805 by title only. Alderman Wynn made a motion to perfect Bill #5805 into ordinance form. Motion seconded by Alderman Leahy. **ROLL CALL:** Alderman Harper – absent; Alderman Wynn – yes; Alderman Robertson – yes; Alderman Kramer – yes; Alderman Toohey – yes; Alderman Leahy – yes; Alderwoman Manestar – absent; Alderwoman Saunders – yes; **MOTION PASSED.**

BILL #5805 IS HEREBY PASSED AND ORDINANCE #4470 IS ASSIGNED TO SAID BILL.

ACCOUNTS AGAINST THE CITY

Alderman Kramer made a motion to approve the warrant list in the amount of \$199,699.83. Motion seconded by Alderman Robertson. Unanimous vote in favor taken; **MOTION PASSED.**

REPORTS OF COMMITTEES AND DEPARTMENT HEADS:

Mayor Kelly, announced that the State Auditor's office will be conducting the 90 day community update at the recreation center on 10/22 at 6pm. He announced that the next community shred day will be held on 11/2 at Shred and Protect in Hanley Industrial Court. And he also reported that the TV server is down affecting those programs advertised on Brentwood TV; it is hoped to be back operational soon. Birthday wishes were also extended to Alderman Wynn (10/25) and Police Chief Disbennett (10/21).

Public Safety Committee, Alderman Wynn had no new report.

Public Works Committee, Alderman Robertson had no new report.

Director of Planning & Development

None

Ways and Means Committee, Alderman Kramer announced the next meeting will be held on 10/22 at 6:30pm to introduce the budget.

City Attorney Albrecht had no new report.

City Clerk/Administrator Akande had no new report.

Excise Commissioner

None

Library, Alderman Wynn had no new report.

Municipal League, Mayor Kelly reported that the County Municipal League has moved to the University Club Tower.

Historical Society, Alderman Wynn had no new report.

Closed Meeting, None

UNFINISHED BUSINESS

Alderman Wynn offered comments of his tenure serving the City of Brentwood as a school teacher for 33 years and as an Alderman for 23 years. He expressed appreciation of the community.

Alderman Kramer requested a status update of tablets for the Board. Administrator Akande stated that survey results proved that the majority of the board did not want them. It would be more productive to distribute tablets to all at once.

NEW BUSINESS

Establishment Of An Audit Committee

It was agreed to allow everyone time to review.

Alderman Leahy also announced the Ward 3 meeting, October 29th at 7pm in the Council Chambers.

HEARING OF ANY MATTER OF PUBLIC INTEREST UPON REQUEST OF ANY PERSON PRESENT

Denise Soebbing, 2612 Porter, requested clarity of what the next steps will be for the Watering Bowl.

Karen Smith, Harrison, questioned the compensation study. She thought one of the benefits of having the compensation study was there would be an initial cost to produce because it had not been done in a while but every year updates would be at a minimal cost; it would be helpful to have something that was updated every year. She also asked if they will review qualifications needed for positions.

Mayor Kelly responded that management positions have very specific requirements and guidelines; they are posted when the jobs are advertised. He added that having a salary study that you would update every year is monotonous; no organization changes their salary structure that much in a given year. It is a guideline or basis point, the information we have right now is from 2011. If the Board is looking for a document to prove why we are making the change is one thing, but no has said what is missing from the information we have. In respect to the dogs barking, the direction to staff is to research the special use permit and comments made by the applicant and to bring it back to the next meeting.

ADJOURNMENT

Alderman Wynn made a motion to adjourn the meeting at 9:03pm. Motion seconded by Alderman Leahy. Unanimous vote in favor taken; **MOTION PASSED.**

Approved with corrections the 4th day of October , 2013.

Attest:

Mayor Pat Kelly

Bola Akande, City Clerk/Administrator