



**MINUTES**  
**Architectural Review Board**  
**Virtual**  
**Thursday, January 20, 2022**  
**7:00 pm**

**Call to Order**

Mr. Forman called the meeting to order at 7:06 PM.

**Roll Call**

Paul Turner-Present via Zoom  
Carl Karlen- Present via Zoom  
Matt Forman- Present via Zoom

The following staff were also present via Zoom: David Fairgrieve, Chief Building Official; Whitney Kelly, Director of Planning & Development; and Jessica Stutte, Planning Clerk.

**Approval of the Minutes**

Tabled to the next meeting.  
All in favor.

**Old Business**

None

**New Business**

**A. 2636 Salem Dr-Room Addition**

Mr. Nathaniel Jones said they wanted to add on a family room, extend the kitchen and add an addition on to the back. He said there would be new siding on all sides and windows.

The board looked at the plans.

Mr. Jones said the owner was undecided as to the type of siding but like the batten look. He said the windows would be black and have white trim. The gutters and downspouts would also be back.

He said the roof needed a slope to deal with the water.

Mr. Turner suggested the trim could go all the way up.

Mr. Forman pointed out the additions would help the house feel more finished and tailored.

Mr. Jones said the homeowner was considering cedar posts in the front.

There was discussion about the siding and it was determined it should be between 8"-10" wide slats.

Mr. Karlen he thought shutters would help the windows and break up the verticality. He said the window trim should be no less than 4".

Mr. Karlen made a motion to approve as noted. Mr. Turner seconded. All in favor.

## **B. 8833 Moritz Ave-New Single-Family Residence**

Mr. Glen Henke said the home faces south and is 2900 square feet with a 2 car garage. He said the house would be light gray with black windows.

Mr. Forman said he liked the suggestion of an eyebrow over the garage.

Mr. Karlen suggested breaking up the gable on the side.

Mr. Henke said breaking up the gable would be possible if it was vinyl.

Mr. Forman said the material did not matter to him.

Mr. Karlen suggested the trim wrap around to the back.

Mr. Forman add the proposed colors to the plans.

Mr. Forman made a motion to approve as noted. Mr. Turner seconded. All in favor.

## **C. 26 York Hills Dr- Screened Sunroom Porch Addition**

Mr. Axton said they wanted to add a screened in porch.

Mr. Forman asked for confirmation that they were coming off the existing structure and would have matching shingles.

Mr. Axton confirmed.

Ms. Gunther said there was a pre-existing patio that would extend a bit.

Mr. Turner made a motion to approve. Mr. Karlen seconded. All in favor.

#### **D. 9000 Moritz Ave-New Single Family Residence**

Mr. Mark Manlin said the proposed home would be 4 bedroom, 2 1/2 baths. He said the style was craftsman with horizontal vinyl and stone. He said the house would compliment the home at 9004.

It was suggested to move the house back to align with the neighbor to the west.

Mr. Karlen said all the houses needed the trim to break up the expanse.

Mr. Manlin said the intent was for them to be same.

Mr. Karlen said the band board had been added to the drawing.

Mr. Forman made a motion to approve as noted. Mr. Karlen seconded. All in favor.

#### **E. 70 York Dr-New Covered Porch, Master Suite Addition**

Ms. Lauren Strutman briefly described the project.

Mr. Forman made a motion to approve as submitted. Mr. Forman seconded. All in favor.

#### **F. 98 Yorkshire Lane-Screened in Porch with Roof**

Mr. Robert Fuhr said they were covering the porch and all the finishes would match the existing.

Mr. Forman made a motion to approve. Mr. Karlen seconded. All in favor.

#### **G. 2722 Bremerton Rd-New Sunroom Enclosure**

No one spoke to the project.

Mr. Turner made a motion to approve as noted. All in favor.

## **H. 2019 St. Clair-Garage Re-Build, Widening 2ft on one side**

Mr. Turner recused himself.

Mr. Tom Magee spoke to the project. He said the materials would be brick. He said the only change was hardy not vinyl.

Mr. Forman made a motion to approve as submitted. Mr. Karlen seconded. All in favor.

### **Public Comment**

None

### **Building Official/Director's Report**

Ms. Kelly gave an update on the ordinance to combine the ARB with the Planning & Zoning Commission. She said it had yet to proceed to the Board of Alderman.

Ms. Kelly said there would be a February meeting.

### **Adjournment**

Mr. Forman made a motion to adjourn. All in favor. The meeting adjourned at 8:50 PM.