

**Thursday, June 10, 2021**  
**PUBLIC WORKS COMMITTEE**

**MINUTES**

**1. CALL TO ORDER AND ROLL CALL**

A. Call To Order – Chairman Wegge called the meeting to order at 6:01PM

B. Roll Call – Members present represent a quorum

Alderman Wegge – Present (Via Zoom)

Alderman Gould – Absent

Alderman Lochmoeller – Present

Alderwoman Tice - Present

**2. AGENDA APPROVAL**

A. Approval or Amendment of the Agenda - Agenda was approved by Acclamation.

**3. ANNOUNCEMENTS, APPOINTMENTS, PROCLAMATIONS AND RECOGNITIONS**

None

**4. CITIZEN COMMENTS**

A. Citizen Comments

Karen Smith attended virtually and raised her hand to asked about Traffic Safety issue. However, since this would be a Public Safety Committee issue, she then declined to comment.

**5. REPORT OF COMMITTEE CHAIR AND ALDERMEN**

A. Chairman Brandon Wegge - Ward 2 - Offered his thanks to Lisa Koerkenmeier for her service to the City of Brentwood

B. Alderman Jeff Gould - Ward 3 - Absent

C. Alderman Steve Lochmoeller - Ward 3 - Also offered thanks to Lisa.

D. Alderwoman Nancy Parker Tice - Ward 1 -Offered thanks to Lisa and wished her luck in her future endeavors.

**6. CITY ADMINISTRATOR REPORT**

No Report

**7. DEPARTMENT/COMMISSION REPORT**

A. Parks and Recreation Department - No Report

B. Planning and Development Department- No report

C. Public Works Department – Dan Gummshheimer addressed the following items - Project details noted in Board Docs:

- **Rosalie Avenue- Speed Cushion**
- **Rosalie Avenue- STP Project**
- **Street Light Installations**
- **Bulky Trash Pickup - Condominiums/Villas/Apartments**
- **Bridgeport to White- Trail Replacement**

**8. CONSENT AGENDA**

A. Meeting Minutes for February 11, 2021 and March 11, 2021

Motion was made by Alderwoman Tice and seconded by Alderman Lochmoeller to approve meeting minutes.

Motion carried by unanimous voice vote.

**9. OLD BUSINESS**

A. Continued Discussion on Using St. Louis County for Code Enforcement Services

Curt Juergens, Municipal Contracts Manager and Training Officer for St. Louis County (for 88 municipalities) presented information In-person at the meeting. He gave an overview of services offered by St. Louis County, what other municipalities contract for and cited what Brentwood currently uses. (Information attached in Board Docs) He noted that Brentwood uses the 2018 ICC codes and they currently use the 2015 Codes and offered the differences between the two.

Floor was opened for questions, and discussion took place:

There was an inquiry whether services could be split –we do residential, and they do commercial– and Curt said yes.

A question arose about water codes we have in Brentwood verses what St. Louis County would use if they handled. Answer was we would contract with engineers regarding land disturbance and have a stormwater containment plan to contain run-off. They have someone who can do the reporting. It was noted that our comparator municipalities do not utilize county for this reporting service for land disturbance.

It was noted a reason to look at the county service would be if we are receiving complaints from residents. Bola shared that we are not really receiving complaints from our residents. They sometimes would prefer a different outcome, especially if they started working without a permit, but they are not unhappy with the service the city provides.

A question was asked about the number of inspectors they have and their availability. Curt shared that they have about 80 inspectors and if request is put in correctly, it could be addressed the following day, and for certain in a timely manner. He shared they have many different inspectors – mechanical, commercial, residential, plumbing, etc. to meet all needs.

It was shared that Brentwood is seeing an increase in permits and also in finding qualified people – is the county seeing the same? Curt responded by saying there has been a significant increase in requests, so they ramp up when needed and that every level is required to be certified, so they retain people well.

Question was asked about the advantages to Brentwood to keep services versus letting county do them. The answer was yes maybe it could be better, but Lisa shared that plan review is what takes the most time, not inspections. Help with plan review could be beneficial. Lisa suggested we not break up residential and commercial because we use different ICC codes than county and we don't want these to be reviewed with different codes.

It was noted that R.J. Poteet was appointed as interim Building Official and hope to make his position official and that we have a new person starting Monday to do Code Enforcement. Committee decided to carry the discussion to July when Alderman Gould could participate, and they could assess internal value, cost benefit analysis, and anticipated future volume.

Motion was made by Alderwoman Tice and seconded by Alderman Lochmoeller to collect data on breakdown of residential vs commercial permits, cost benefit analysis, number of permits, cost of staff by July meeting.

Motion carried by unanimous voice vote.

## **10. NEW BUSINESS**

### **A. FY 2021- Street Projects Request for Proposal- Bid Recommendation**

Dan shared that bid packages were advertised for 5 streets:

1. Wrenwood Lane-from St. Louis Cnty limits of Brentwood Blvd to Brentwood Forest Condos monument entrance
2. Strassner Drive- from St. Louis County limits of Brentwood Blvd to Urban Drive
3. Urban Drive- from Strassner Drive north to dead-end
4. Parkridge Avenue alley- section of alley on west side just north of Litzsinger Rd
5. Brentwood Park- parking lot, pathways, and around buildings

All five (5) of the bid base projects were under the budget ceilings, so staff evaluated 13 bid alternates and identified five (5) alternates for consideration. Cost savings would allow for bid alternates selected to be accomplished.

Motion was made by Alderwoman Tice and seconded by Alderman Lochmoeller to recommend Byrne & Jones for the five (5) bid base projects and the consideration of the selected five (5) bid alternates for a total contract value of \$480,341.63.

Motion carried by unanimous voice vote.

### **B. American Rescue Plan Act**

Bola spoke and talked about the list of projects that have been suggested by departments and through conversation. (List is available in Board docs) She noted that the City does not have to have set projects before funds are released. She recommended the monies be used for projects that are not planned or already funded by capital improvements.

It was suggested that we ask for additional ideas at the Ward meetings.

Ways and Means committee suggested Public Works looks at projects first and put ideas together and rank or prioritize. Some ideas raised by the committee today to add to the list were possible stormwater projects, soccer field, dog park, infrastructure maintenance in parks, solar panels, and more e-charging stations. These are good options for consideration to prioritize and bring back to Ways and Means.

**11. CITIZEN COMMENTS**

A. Citizen Comments - None

**12. ADJOURN**

A. Adjourn

Motion was made by Alderwoman Tice and seconded by Alderman Lochmoeller to adjourn the meeting.

Motion carried by unanimous voice vote. Meeting adjourned at 7:50 PM